



IMPORTANT INFORMATION REGARDING FY 2020 IFSP FUNDING

Please read the following for important information about the IFSP Funding Portal.

- ❖ **For people who were logged into the Portal at the time that it was taken offline, but who did not have a saved draft application-** Starting on March 11th at 9 a.m., IFSP will begin accepting funding requests through the IFSP Portal ([www.https://ifsponline.dbhds.virginia.gov](https://ifsponline.dbhds.virginia.gov)).
- ❖ **Please note: IFSP has identified the applicants in this group and has sent a separate message with additional application information.**

Applicants do not need to contact IFSP to confirm their status.

Only this group of applicants will be allowed to access the Portal during this time frame. The Portal will not be available to the general public during this phase.

- ❖ **For those in the general public who were not logged into the portal when the application closed,** you will be able to apply for funding starting March 24, 2020. IFSP will send information via its listserv and post instructions on the IFSP Portal on March 16th. Please be sure to check your email and update your address for the [IFSP Listserv](#).

Important Instructions for All Potential Applicants

IFSP strongly encourages all potential funding applicants to take the following steps:

- **Contact your CSB to confirm the Waiver Waiting Status** for the person on the DD Waiver Waiting List. Confirming waitlist status will help you avoid errors when application submission begins. Please remember: All IFSP Applicants must be on Virginia's DD Waiver Waiting List when they apply for IFSP Funding.

Need assistance? Contact My Life, My Community (operated by SeniorNavigator Virginia) at (844) 603-9248 during regular business hours.