

**NOTICE OF  
INVITATION FOR BIDS (IFB)  
IFB 09-10**

Sealed bids are invited for the construction of Replace Ductwork in Buildings 1, 2, 9 and 10, Project Code 720-10880-38-11 at Southwestern Virginia Training Center, Hillsville, Virginia.

The project is generally described as removing the existing fiberglass ductwork systems Buildings No. 1, 2, 9 and 10, provide new sheet metal ductwork with exterior fiberglass insulation, new variable volume units with reheat coils and diffusers, reheat coils, controls connected to the existing Trane Summit Control System, indicated ceiling repairs and replacements and other related work

Sealed bids will be received at Department of Behavioral Health and Developmental Services, Office of Architectural & Engineering Services, 1220 Bank Street, Room 731, 7<sup>th</sup> Floor Jefferson Building, Richmond, VA 23219. **The deadline for submitting bids is 2:00 P.M. sharp, as determined by the Bid Officer, on November 17, 2009.**

The bids will be opened publicly and read aloud **beginning** at 2:00 P.M., on November 18, 2009, at the same location.

A Bid Bond is required.

**eVA VENDOR REGISTRATION:** The bidder or offeror must be a registered vendor in eVA. See attached **eVA Vendor Registration Requirements**.

Procedures for submitting a bid, claiming an error, withdrawal of bids and other pertinent information are contained in the Instructions to Bidders, which is part of the Invitation for Bids. Withdrawal due to error in bid shall be permitted in accord with Section 9 of the Instructions to Bidders and § 2.2-4330, Code of Virginia. The Owner reserves the right to reject any or all bids.

A pre-bid conference will be held at the Conference Room, Building 1, Southwestern Virginia Training Center, Hillsville, Virginia at 11:00 AM, on October 27, 2009.

**The contract shall be awarded on a lump sum basis as follows: the Total Base Bid Amount including any properly submitted and received bid modifications plus** such successive Additive Bid Items as the Owner in its discretion decides to award in the manner set forth in Paragraph 12 of the Instructions to Bidders. **'Notice of Award' or 'Notice of Intent to Award' will be posted on the bulletin board at Department of Behavioral Health and Developmental Services and on the agency's website 'www.dbhds.virginia.gov'.**

Contractor registration in accordance with Section 54.1-1103 of the Code of Virginia, is required. See the Invitation for Bids for additional qualification requirements.

The Invitation for Bids for the above project, including the drawings and the specifications containing the information necessary for bidding, may be obtained from the office of:

KINCAID ♦ BRYANT  
P.O. Box 3476  
Lynchburg, Virginia 24503  
1085 Vista Park Drive, Suite A  
Forest, VA 24551

Telephone (434) 846-6510

A deposit of \$200.00 for each set of the Invitation for Bids documents will be required as a guarantee of the safe return of the documents within ten days after the bid opening. A non-refundable shipping charge of \$25.00 per set is required for all sets requiring shipment.

Copies of the Invitation for Bids documents, including the plans and the specifications, will also be available for inspection at the following locations:

**KINCAID ♦ BRYANT**

1085 Vista Park Drive, Suite A  
Forest, VA 24551

**McGraw-Hill Construction**

9 North Third Street  
Richmond, VA 23219  
Phone: 804-343-2034  
Fax: 804-343-2701  
Email: [andrea\\_kerwin@mcgraw-hill.com](mailto:andrea_kerwin@mcgraw-hill.com)

**Builders Exchange, Inc.**

3207 Hermitage Road  
Richmond, VA 23227  
Phone: 804-353-2788  
Fax: 804-353-8640  
Email: [aeditor@bxava.com](mailto:aeditor@bxava.com)

**Valley Construction News**

356 Campbell Ave., Southwest  
Roanoke, VA 24016  
Phone: 540-344-8127  
Fax: 540-344-0292  
Email: [emilyvcn@yahoo.com](mailto:emilyvcn@yahoo.com)

**Reed Construction Data**

30 Technology Parkway, South  
Suite 500  
Norcross, GA 30092  
Email: [docprocessing@reedbusiness.com](mailto:docprocessing@reedbusiness.com)

**Virginia ISQFT**

4505 Columbus Street, Suite 104  
Virginia Beach, VA 23462  
Phone: 800-364-2059 x8170  
Fax: 866-570-8187  
Email: [virginiaplanroom@isqft.com](mailto:virginiaplanroom@isqft.com)