



1115 Vista Park Drive
 Forest, Virginia 24551
 (434) 316-6001 ♦ (434) 316-6002 Fax

ADDENDUM NO. 1
March 15, 2011
 (7 pages including attachments)

PROJECT INFORMATION

Agency: DBHDS	Owner's Project Mgr.: Tom Ashworth
Project Title: Dept. of Aviation Security Fence and Gate Upgrade	Owner's Project Code: Facility M&O
Project Location: Richmond, Virginia	Bids Due: March 30, 2011 / 2:00 PM
IFB No. 11-06	A/E Project Mgr.: Steve Herring, RA
	A/E Project No.: 10134

The following constitutes Addendum No. 1 for the referenced project. Bidders must acknowledge receipt of all addenda as required on the bid form.



A mandatory pre-bid conference was held at 10:00 AM on March 10, 2011 at the site. The pre-bid conference attendees list is included with this addendum.

1. INTRODUCTION OF A/E AND AGENCY REPRESENTATIVES:

- a. Steve Herring – Virginia A&E Project Manager
- b. Tom Ashworth – Agency Project Manager
- c. Morgan Harris – Dept of Aviation
- d. Roger Bowling – Dept of Aviation
- e. Jessica Milburn – Dept of Aviation

2. REQUEST FOR BIDS:

- a. Sealed bids will be received by the Office of A&E Services in accordance with CO-7A Section 7 "Receipt of Bids" until 2:00 PM on March 30, 2011 at the address listed in the IFB.
- b. Bids will be opened and read aloud at 2:00 PM on March 31, 2011 at the same location.

3. INSTRUCTIONS TO BIDDERS:

- a. eVA Business Vendor Registration: All contractors must be registered with eVA prior to contract award.
- b. Conditions at the Site: If prospective bidders wish to re-visit the areas of the proposed work after today, they should contact the following to arrange a follow-up visit:
 - Primary: Morgan Harris (804) 236-3641 office (804) 839-9212 cell
- c. Bid Guarantee: All bids which exceed \$100,000 must include a 5% Bid Bond in accordance with CO-7A, Section 5 "Bid Guarantee".

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- d. Preparation and Submission of Bids: All bidders must have a valid Virginia Contractor License to qualify as a bidder.
- e. Receipt of Bids: Factors to take into account so your bid is received on time: 1) Security – Allow time for check-in at the security desk; and 2) Bid Officer must have bids in hand by date and time required or they will be marked late and will not be considered.
- f. Building Permits: Agency will obtain any required building permits. All other permits are the responsibility of the contractor.

4. PRE-BID QUESTION FORM:

- a. No oral explanation in regard to the meaning of drawings and specifications will be made. Bidders shall submit questions on the Pre-Bid Question Form. **Please note the date of March 22, 2011 given at the pre-bid meeting as the last date to receive pre-bid questions was incorrect. All Pre-Bid Question Forms must be received by March 20, 2011 to maintain the bid due date.** Submit the questions via facsimile or letter to Steve Herring at Virginia A&E at fax number (434) 316-6002.
- b. Response to pre-bid questions will be in the form of Addendum and issued to all plan holders.

5. BID FORM:

- a. The time for Substantial Completion shall be 60 consecutive calendar days from the date of commencement of the work as specified in the Notice to Proceed as stated on the Bid Form. Final Completion shall be within 30 days after the date of Substantial Completion.
- b. Bid Form shall be filled out completely and signed and dated.
- c. Modifications to the contract price written on the outside of the bid envelope must be made and signed by an authorized representative of the contractor, as identified on the bid form itself.

6. CONTRACT AWARD:

- a. No Liquidated Damages are identified in this contract
- b. The successful bidder will be required to submit a Performance Bond and Standard Labor & Material Payment Bond in accordance with CO-7A, Section 13 "Contract Security", regardless of contract amount.
- c. The successful bidder is to provide "all risk" builders risk insurance for the work in an amount equal to one hundred percent (100%) of the Contract Price for the Work.
- d. The successful bidder must provide information to the Agency about how much work on the contract is being performed by Small, Women-Owned, and Minority-Owned businesses.
- e. The successful bidder must use the most current DGS forms. Forms may be viewed or downloaded at the DGS Forms Center, <http://forms.dgs.virginia.gov>.

7. PROJECT REVIEW:

- a. Construction Documents: Bidders shall carefully review all of the technical sections of the project manual in addition to the project drawings.
- b. Project Description: The Project is generally described as the demolition of an existing chain link fence and replacing it with a decorative security fence with cantilevered gate and operator system.

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- c. Caution regarding fire suppression system: The contractor shall identify system components and take precautions so that they are not disturbed. The system will be tested after construction is substantially complete. Contractor shall be responsible for any damage to the system.
- d. Work Hours:
 - Monday through Friday, 7:30 AM through 5:00 PM.
 - Work outside these hours may be permitted at the request of the contractor to the Owner.
- e. Temporary Construction Facilities:
 - Contractor shall provide any temporary construction office space and telephone, material and equipment storage facilities, and any temporary utility connections as he deems necessary for his operations.
 - Contractor may place a dumpster in the vicinity of the building and shall coordinate location with Owner during construction.
 - Contractor may use Owner's water and electricity.
 - Sanitary: Contractor to provide portable toilet and hand washing facilities. The Contractor shall provide necessary housing for the workmen's use in changing clothes. Toilet accommodations, properly secluded from observation, shall be erected and maintained in conformity with prevailing ordinances and sanitary regulations. These structures, along with others for tools, machinery or supplies will be permitted only at approved places, and the surrounding area shall be maintained in a satisfactory manner. The ground shall be cleared of paper, cans, bottles, and all debris immediately. No litter or construction debris shall be allowed to remain uncontained on site, as it is a hazard to aircraft. A safe and adequate supply of drinking water shall be provided for the use of workmen at the site.
- f. Security Issues:
 - Each contractor employee will need a 15-20 minute orientation (one time) at the Department of Aviation Offices, to be arranged prior to startup of work by Inspector.
 - Contractor is required to obtain background checks on personnel and subcontractor's personnel.
 - The Contractor shall be responsible for obtaining security clearance and facility identification badges and instructing Contractor's and sub-Contractor's personnel on security and access procedures in coordination with the facility as listed herein and in pre-construction conferences. The Contractor shall provide a full-time on-site superintendent with security clearance. Only the on-site supervisor is required to wear a security badge. He will be in responsible charge of any and all workers performing any work at any location on site.
 - Security clearance may be obtained through the Capitol Region Airport Commission.
 - An individual in responsible charge with a security badge will be required at all times. Contractor shall coordinate access for any construction activities interior of the building with the Project Inspector. No charge for badges, unless they are lost. Badges must be obtained at the beginning of construction and turned in daily as monitored by on-site superintendent.
 - The Contractor shall furnish portable communication on the site to coordinate his construction related activities. Mobile telephones or radios are acceptable means of communication. Coordinate radio communication and frequency procedure with FAA.

- Contractor personnel shall not leave vehicles with keys in them or with motors running.
- Guards will not be required to supervise the work.

g. Other Conditions:

- All Commonwealth of Virginia facilities are tobacco-free. Use or display of tobacco products is strictly prohibited campus-wide.
- There shall be no eating at the construction site(s). The Contractor will confine his work breaks to the designated staging and storage areas.
- The site and all buildings will be occupied during the entire construction period.
- DBHDS requires a special SWAM (small, women, and minority) contract form to be included with each pay request. Form will be provided by DBHDS to selected contractor.

8. GENERAL REVIEW OF DRAWINGS:

- a. Project Site Limitations and Access
- b. Overall Review of Drawings
- c. Sequence of Construction: Coordinate construction activities and the following sequence with the Owner:
 - Layout and schedule work so that airport perimeter is secured by fencing for the duration of the project. Temporary security fencing shall be required if any existing fencing is removed and proposed replacement fencing is not installed the same day. No area will be allowed to be open and unsecured after work hours. Temporary fencing shall be 8' high chain link with 3-strand barbed wire on top, with posts recessed into ground. Provide costs to patch pavement after removal of temporary fencing. No gates will be required as part of temporary fencing. Temporary fencing shall extend the full length between the Department of Aviation hangar and the adjacent building.
 - An alternate method of maintaining security may be to remove only portions of the existing security fencing and replace with proposed fencing during the same work day. Provide all materials on-site before performing demolition of existing fence to eliminate any possibility of leaving any area open and unsecured overnight. No area will be allowed to be open and unsecured after work hours.

9. VISIT TO THE AREA(S) OF THE PROPOSED WORK

- a. Morgan Harris of the Department of Aviation will be available for additional review of existing conditions on Thursday, March 17, 2011 between 2:30 PM and 4:00 PM and on Friday, March 18, 2011 between 7:30 AM and 9:00 AM.

10. QUESTION AND ANSWER PERIOD:

- a. Responses to questions that may impact the scope of work and/or a price bid must be made in an Addendum to the Bid Documents. Responses that only involve finding information that is already in the Bid Documents may be made verbally during this Q&A period.
- b. An Addendum will be issued that will include these meeting minutes, any questions from the Pre-Bid Question form, and a copy of the attendee sign-in sheet.

11. CHANGES TO DRAWINGS AND SPECIFICATIONS:

- a. Specifications Section 323119, 2.6 D: Delete requirements for steel materials for cantilevered gate. Provide standard aluminum cantilevered gate by same manufacturer as approved steel security fencing. Cantilevered gate shall be the same system and finish as the security fencing.
- b. Specifications Section 323119, 2.7 E.4.c: Delete requirement for sensor edge across entire gate leaf bottom edge.
- c. Specifications Section 323119, 2.7 G: Provide single-point power disconnect integral to operator in proximity to manual release.

Attachment: Pre-Bid Conference Attendees Sign-In Sheet (2 pages)



MANDATORY PRE-BID ATTENDEES SIGN-IN SHEET
March 10, 2011 / 10:00 AM

1115 Vista Park Drive
 Forest, Virginia 24551
 Phone: (434) 316-6001
 Fax: (434) 316-6002

Security Fence and Gate - Dept. of Aviation
IFB No. 11-06

Project Code No. Facility M&O
VAE Project No. 10134

COMPANY NAME: <u>DBHDS Office of A&E Services</u> ADDRESS: <u>1220 Bank Street, 7th Floor, Room 731; Richmond, VA 23218-1797</u> TELEPHONE NO.: <u>(804) 371-0314</u> ATTENDEE NAME: <u>Tom Ashworth</u>	General Contractor () Subcontractor () Supplier () FAX NO.: <u>(804) 371-8898</u> E-MAIL: _____
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COMPANY NAME: <u>Department of Aviation</u> ADDRESS: <u>5702 Gulfstream Road; Richmond, VA 23250</u> TELEPHONE NO.: <u>(804) 236-3641</u> ATTENDEE NAME: <u>Roger Bowling, Morgan Harris, Jessica Milburn</u>	General Contractor () Subcontractor () Supplier () FAX NO.: _____ E-MAIL: _____
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COMPANY NAME: <u>Virginia A&E</u> ADDRESS: <u>1115 Vista Park Drive; Forest, VA 24551</u> TELEPHONE NO.: <u>(434) 316-6001</u> ATTENDEE NAME: <u>Steve Herring</u>	General Contractor () Subcontractor () Supplier () FAX NO.: <u>(434) 316-6002</u> E-MAIL: _____
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COMPANY NAME: <u>Vector Security</u> ADDRESS: _____ TELEPHONE NO.: <u>(804) 747-6000</u> ATTENDEE NAME: <u>Bob Williams</u>	General Contractor () Subcontractor () Supplier () FAX NO.: <u>(804) 747-6663</u> E-MAIL: _____
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COMPANY NAME: _____ ADDRESS: _____ TELEPHONE NO.: _____ ATTENDEE NAME: _____	General Contractor () Subcontractor () Supplier () FAX NO.: _____ E-MAIL: _____
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COMPANY NAME: _____ ADDRESS: _____ TELEPHONE NO.: _____ ATTENDEE NAME: _____	General Contractor () Subcontractor () Supplier () FAX NO.: _____ E-MAIL: _____
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March 10, 2011 / 10:00 AM

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Security Fence and Gate - Dept. of Aviation
 IFB No. 11-06

Project Code No. Facility M&O
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COMPANY NAME: <u>Hurricane Fence Co</u>	General Contractor ()
ADDRESS: <u>1300 DOWNSTOWN ST, RICHMOND, VA 23220</u>	Subcontractor () Supplier ()
TELEPHONE NO.: <u>804-353-6030</u>	FAX NO.: <u>353-6039</u>
ATTENDEE NAME: <u>Paul Moss</u>	E-MAIL: <u>PMOSS@hurricanefencesinc.com</u>

COMPANY NAME: <u>ANVID INC DBA AUTOGATE ELECTRIC</u>	General Contractor (X)
ADDRESS: <u>7970 A FORBES PL SPRINGFIELD VA 22151</u>	Subcontractor () Supplier ()
TELEPHONE NO.: <u>703 333 3112</u>	FAX NO.: <u>703 992 8719</u>
ATTENDEE NAME: <u>JUCEL WHITE</u> <u>JOE WELK</u>	E-MAIL: <u>JUCEL@myAUTOGATE.com</u>

COMPANY NAME: <u>Entry Guard Systems</u>	General Contractor ()
ADDRESS: <u>465 Southlake Blvd.</u>	Subcontractor (✓) Supplier ()
TELEPHONE NO.: <u>804 423-6523</u>	FAX NO.: <u>804 423-6526</u>
ATTENDEE NAME: <u>Frank Kollmansperger</u>	E-MAIL: <u>frank@entryguardsystems.com</u>

COMPANY NAME: <u>All-Valley Fence Co</u>	General Contractor (✓)
ADDRESS: <u>5086 Lee Jackson Hwy Greenville Va 24440</u>	Subcontractor () Supplier ()
TELEPHONE NO.: <u>540-377-9002</u>	FAX NO.: <u>540-377-5099</u>
ATTENDEE NAME: <u>John Paul</u>	E-MAIL: <u>NUFence@com</u>

COMPANY NAME: _____	General Contractor ()
ADDRESS: _____	Subcontractor () Supplier ()
TELEPHONE NO.: _____	FAX NO.: _____
ATTENDEE NAME: _____	E-MAIL: _____

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