

Manual Title	Section	Page
Accounts Receivable and Reimbursement Procedures	10	1
Chapter Subject	Issue Date	
<b>INTRODUCTION</b>	May 27, 2003	

## **.100 INTRODUCTION**

The Introduction portion of the manual is intended to provide an overview of the Reimbursement portion of the Financial Management Policies and Accounting Procedures Manual.

The manual is intended to be structured in a manner that will provide guidance in all phases of the Reimbursement function. It is written in a manner that is consistent with and gives consideration to other DMHMRSAS Policy, Commonwealth of Virginia statutes relative to CSB fee collections and Reimbursement activities, Federal requirements that impact all phases of fee collections including Medicare and Medicaid regulations, third party insurance requirements, generally accepted accounting principles and DMHMRSAS directives.

This manual provides guidance with practical application of Medicare and Medicaid Regulations. However, this manual is not intended as a replacement for any policy document produced by the carriers or intermediaries responsible for these programs.

It is intended that the CSB system will structure the Reimbursement functions of each Board and program within their control in a manner consistent with the information provided in this manual. The staff of the DMHMRSAS will provide assistance to Boards in the Boards' efforts to achieve compliance with these instructions.

The DMHMRSAS will ensure compliance with the standards and procedures contained in this manual by application of the Financial Management and Accounting (Reimbursement) Evaluation Module, review of audit reports and recommendations for corrective actions.

Each section of this manual is written consistent with existing Reimbursement regulations and policies. The applicable policies are contained in specific sections but are not necessarily repeated for all sections.