

## **Post Partum Case Management Payments**

DBHDS reimburses community service boards (CSB) for outreach case management services provided to hospital-referred substance using postpartum women identified under § 32.1-127. CSBs may request a one time per pregnancy payment of \$300 for each woman referred under §32.1-127. This payment covers outreach activities e.g. phone calls, letter writing, hospital visits, home visits etc provided in an effort to engage the woman in services. The CSB may request reimbursement for a subsequent referral on a woman if it is related to another pregnancy.

In the past, boards submitted requests to DBHDS for payment as the services were rendered. Most boards submitted their requests on a monthly or quarterly basis and DBHDS, in turn, paid them as they were received. DBHDS changed its method of payment in July 2007. DBHDS now identifies an annual allocation for each CSB based on the outreach postpartum case management services they provided through April of the previous State Fiscal Year (SFY). This allocation will be divided equally over 24 payments and included in the semi-monthly payment i.e. warrant, DBHDS sends each CSB. These funds will be listed as SA Postpartum Women.

So that we may track how many women are served by each board, boards should continue to submit their reports to Martha Kurgans throughout the year. These reports will be reviewed in March/April to determine whether any boards may be entitled to additional payments. Any adjustments that need to be made will be identified in April. Invoices received between April and June 30 will be figured in the payment for the following year (For example, invoices received for services provided between April and June 30<sup>th</sup> 2009 will be calculated in the SFY 2011 payments.).

Please continue to use the same report form as in the past. You may submit them to me on a monthly or quarterly basis - whichever is more convenient for you. You are not required to have your fiscal office sign off on the form; however you may wish to work out an internal arrangement to keep them informed. We hope that this method will prove simpler and enable you to better plan use of these funds.

To ensure compliance with HIPAA regulations, please do not submit identifying information on the client; instead use a code such as the chart number or a code of your own making. Submit reimbursement requests for postpartum case management services to:

Martha Kurgans  
Office of Child and Family Services  
Department of Behavioral Health and  
Developmental Services (DBHDS)  
1220 Bank Street  
Richmond, Virginia 23218