



# COMMONWEALTH of VIRGINIA

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COMMISSIONER

DEPARTMENT OF  
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## DBHDS Settlement Agreement Stakeholder Group

### DRAFT MINUTES

April 17, 2013

1:00 p.m. - 4:00 p.m.

House Room 3, State Capitol

Richmond, VA

- 1:00 p.m. **I. Welcome and Introductions**  
At 1:03 p.m. Jim Stewart, Commissioner, called the meeting to order and asked members to introduce themselves. Following the introductions, he noted there would be a public comment period during the last 15 minutes of the meeting and indicated a signup sheet was available. Mr. Stewart recognized and congratulated Karen Kimsey as DMAS' new Deputy Commissioner of the Policy and Research Division. Ms. Kimsey would replace Cheryl Roberts as the agency's representative on the stakeholder group.
- 1:10 p.m. **II. Review of Training Center Discharges, FY2013**  
At 1:10 p.m. Jae Benz, Director of Training Center Discharges and Community Integration, presented updates on the Community Integration Project. This included census reduction goals and the role of Regional Support Teams. She provided a few specific real life examples of success stories.  
  
Members of the committee provided comment and questions to Ms. Benz.
- 1:35 p.m. **III. Provider Capacity Expansion**  
At 1:41 p.m. Olivia J. Garland, Ph.D., Deputy Commissioner, provided an update on several current initiatives related to implementation of the Settlement Agreement: the implementation of the Individual and Family Support Program (IFSP), provider outreach and expansion, the development of exceptional waiver rates, the waiver renewal process, and the housing plan. For each of the topics she stated the challenges and how they were being addressed.
- 1:50 p.m. **IV. Regional Community Support Center (RCSC)**  
At 1:57 p.m. Dr. Garland presented information on plans for RCSCs. She announced that Dale Woods, former Director of CVTC and SWVTC, would be leading the effort.
- 2:00 p.m. **V. Individual and Family Support Program**  
Dr. Garland presented information on the Individual and Family Support Program during her previous presentation.
- 2:20 p.m. **VI. Activities of Independent Reviewer Report**  
Heidi R. Dix, Assistant Commissioner for Developmental Services, reported that a quarterly meeting was held yesterday with the Independent Reviewer. He had met with 50 individuals on

the ID Waiver waitlist in Regions I and III. Of those, 44 received a slot, 6 from training centers. She also reported that DBHDS is in the midst of implementation of the START program, and the status of the department's efforts with nursing homes, large ICFs, and children; RSTs. The Independent Reviewer will provide a report to the judge on recommendations from the first report as well as finding from the second reporting period on June 6, 2013.

Mr. Stewart commented that there are many avenues to receive feedback and this is a good thing (Licensing, Human Rights, Independent Reviewer, Attorneys for DOJ, this group, The Arc, VBPD, etc.).

2:30 p.m.

**BREAK**

2:40 p.m.

**VII. Update: Quality and Risk Management**

At 2:47 p.m. Kathy Drumwright, Assistant Commissioner for Quality Management and Development provided updates to the group on the enhanced licensing visit protocols, risk triggers and thresholds, and the enhanced case management implementation for CSB's and other contracted providers. She also provided a brief summary of the initial case management visits to CSB's to discuss the status of that implementation. Members of the committee provided comment and questions to Ms. Drumwright.

3:10 p.m.

**VIII. Update on Housing Plan Development**

This was incorporated in Dr. Garland's presentation in Item III above.

3:20 p.m.

**IX. Budget Update**

Don Darr, Assistant Commissioner for Finance and Administration, provided an update on the overall costs of the agreement and gave particular attention to the current budget and expenditures. He noted a slight change in General Fund savings and offsets. Overall during this fiscal year, things are pretty much on target. Other topics included rental subsidies, quality management, the growth in waiver slots, and the increasing amount of savings that much be achieved from the closure of the training centers.

3:30 p.m.

**X. Waiver Study and Evaluation**

This was incorporated in Dr. Garland's presentation in Item III above.

3:45 p.m.

**XI. Public Comment**

No public comments were received.

4:00 p.m.

**XII. Future Meeting Topics and Next Meeting Date**

Mr. Stewart stated that the next meeting date would be Wednesday, July 10<sup>th</sup> in House Room 3 of the State Capitol from 1:00 p.m. to 4:00 p.m. He noted that membership on the group was set to end on July 1, and that members should let him know by early June if they were interested in continuing to serve. In closing, Mr. Stewart conveyed that the members' involvement was incredibly important to the implementation of the settlement agreement and the expansion of the Developmental Services system. The efforts of the group helped to ensure ongoing communication and partnership.

**XIII. Adjournment**

There being no further business, the commissioner thanked everyone for taking time to meet today and adjourned the meeting.

All documents are available at  
<http://www.dbhds.virginia.gov/Settlement.htm#Meetings>