

Eastern Virginia Local Human Rights Committee
Meeting Minutes
November 11, 2010

A meeting of the Eastern Virginia Local Human Rights Committee was held on Thursday, November 11, 2010, at St. Mary's Home for Disabled Children, 6171 Kempsville Circle, Norfolk, Virginia 23502.

Members Present:

Mr. Matthew Albright, Chair
Ms. Denise Gordon
Dr. Marcia Kennedy
Mr. David Paige

Members Absent:

Mr. George Amory

Providers Present:

Jacqueline Parker-Mazyck, Holiday House of Portsmouth, Inc.
Melanie Perez-Lopez, St. Mary's Home for Disabled Children
Lucy Rotich, RN, BSN, MSA, Maryview Behavioral Medicine Center

Providers Absent:

None

Also Present Were:

Stewart Prost, Human Rights Advocate
Melanie Joyner, Holiday House of Portsmouth, Inc.
Monica Thompson, Holiday House of Portsmouth, Inc.
Tomeka Futrell, Holiday House of Portsmouth, Inc.
Ronnie Brown, Community Options, LLC
Lisa Duez, The Bair Foundation
Rizal Cruz, AC Support Systems
Patrick Stiehm, Virginia Home Based Counseling, P.C./ Virginia Support Service, P.C.

I. Call to Order

Mr. Matthew Albright, Chairman, called the regular session of the EVLHRC meeting to order at 9:04 a.m., and Ms. Janice Burrus, EVLHRC Liaison, recorded the minutes. A quorum of members was present, and the meeting, having been duly convened, was ready to proceed.

II. Approval of Meeting Agenda

Meeting agenda was reviewed and approved.

III. Review of Minutes

A motion to accept the minutes as recorded was made by Ms. Denise Gordon and seconded by Mr. David Paige.

IV. Old Business

None

V. New Business

- A. Mr. Rizal Cruz presented an overview of his agency, A.C. Support Systems, requesting temporary affiliation with EVLHRC.
- B. Mr. Patrick Stiehm presented an overview of his agency, Virginia Home Based Counseling, P.C. Discussion ensued regarding behavioral policies. A motion was made, seconded and carried to grant temporary affiliation with EVLHRC with it being noted we have not approved their policies. Their behavioral policies will be reviewed at our next meeting in February, 2011.
- C. **The Bair Foundation**
Ms. Lisa Duez requested continued temporary affiliation by the EVLHRC. They are still awaiting licensure.
- D. **Community Options**
Mr. Ronnie Brown requested continued temporary affiliation with the EVLHRC. They are still awaiting licensure.
- E. **Counseling Interventions**
No representation
- F. **Holiday House of Portsmouth, Inc.**
Report was given and copies of report were submitted for August – October 2010.
- G. **Maryview Behavioral Medicine Center**
Report was given and copies of report were submitted for August - October 2010.
- H. **Psalms Assistive Support Services**
No representation
- I. **St. Mary's Home for Disabled Children**
Report was given and copies of report were submitted for August - October 2010.
- J. A Motion was made by Mr. David Paige to grant temporary affiliation by the EVLHRC to AC Support Systems, to continue temporary affiliation

with the Bair Foundation and Community Options and to discontinue temporary affiliation with Counseling Interventions and Psalms Assistive Support Services. Motion was seconded and carried.

K. Office of Human Rights

Mr. Prost announced Patricia Bradley has recently joined their staff. Sadly, on December 2, Katherine Ketchum will be retiring. In the past, Katherine has received the affiliates' license and forwarded them to the licensing specialist. In the future, the Department is asking affiliates to send their license to the licensing specialist.

Training on the Freedom of Information Act will be held immediately after Executive Session.

VI. Open Forum

None.

VII. Closed Session for Human Rights Complaints, Abuse, Discrimination, Formal/Informal Complaints:

Dr. Marcia Kennedy moved the EVLHRC go into executive session pursuant to the Virginia Code Section 2.2-3711 A (4) for the purpose of reviewing behavior programming and client specific data and/or complaints, investigations for St. Mary's Home for Disabled Children, Holiday House of Portsmouth, Inc., and Maryview Behavioral Medicine Center: see attached reports. Motion was seconded by Ms. Denise Gordon. All members present voted in favor of the motion. The motion was made to accept the information given during closed Executive Session and go into open session. All members present voted in favor of the motion.

Upon reconvening in open session, each member of EVLHRC certified that, to the best of each EVLHRC Member's knowledge, only public business matters lawfully exempted from statutory open meeting requirements, and only public business matters identified in the motion to convene the executive session were discussed in the executive session. See attached record of Executive Session.

VIII. Adjournment

The meeting adjourned at 11:20 a.m.

IX. Next Meeting:

The next meeting of the Eastern Virginia Local Human Rights Committee will be held on Thursday, February 10, 2011, at Maryview Behavioral Medicine Center, 3636 High Street, Portsmouth, Va. 23707. Maryview will provide refreshments.

EVLHRC
 Holiday House of Portsmouth, Inc.

November 11, 2010

I. Period Covered:	August 1, 2010–October 31, 2010
II. Admissions:	(0) August (0) September () October
III. Discharges	(0) August (0) September () October
IV. Deaths	(0) August (0) September () October
V. Current Census	Individuals (Capacity 28:)
VI. Medication Supports:	18 Residents
VII. Supportive Devices	17 Residents
<u>Types of Supports</u>	<u>Number of Residents</u>
Soft Helmet	2
Hard Helmet	1
Knee Pads	1
Elbow Splint/Knee Immobilizer	1
Soft Hand Mittens	1
Benick Gloves	2
Bed Side Rails	8
AFO's	6
Stander	3
Gait Trainer	2
Lap Belt	7
Thoracic Belt	1
Abductor Wedge	1
Chest Harness	6
Footrest W/Straps	6
Bathing Chair	5
Oversized Strollers w/straps	7
Ear Guard	1
Arm Pad	1
Anti-spasticity Split	1
Air cast	1
SMO's	1
Ortho-Boot	1
Motorized Wheelchair with Straps &Stander	1
Loft strand Crutches	1
VII. Emergency Medication for Behaviors	(0)
VIII. Formal/Informal Complaints	(0) Informal (0) Formal
IX. Human Rights Violation	(0)

X. Serious Injuries/Death (1) August (2) September (0) October
XI. Peer on Peer Injuries (0) August (0) September (0) October
XII. Allegation of Abuse& Neglect (0) August (0) September (0) October

All of the above Serious Injuries, Peer on Peer injuries, and Allegations of Abuse will be discussed in Executive Session.

Reports Submitted by:
Melanie Joyner, BSW, QMRP
Social Worker

Date

Holiday House of Portsmouth, Inc.

EVLHRC Executive Session
November 11, 2010

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1. Holiday House of Portsmouth went into Executive Session with the EVLHRC at 10:00a.m. Pursuant to Virginia Code 1.1-3711A for purpose of reviewing behavior plans, serious incidents, deaths and complaints the following was reviewed and discussed: 15 individuals behavioral support plans which includes the use of psychotropic medications and behavioral data was provided. The committee members approved all 15 behavioral support plans and current use of psychotropic medications.
 2. Holiday House Social Worker discussed three serious injuries for this reporting period.
 3. Holiday House of Portsmouth staff came out of Executive Session at 10:20a.m. .

Submitted by: *J. Mazyck, HRC Representative*
Support Coordinator, QMRP

Maryview Behavioral Medicine Services
Human Rights Report August – October 2010

Month	ADC
August	41.7
September	40.3
October	39.3

Complaints

August -	1
September -	0
October -	1

Restrictions

August -	0
September -	0
October -	0

Investigations

August	1
September -	0
October -	1

Administrative Discharges

August -	0
September -	0
October -	0

Serious Injury/Death

August -	0
September -	1
October -	0

Seclusion/Restraint Report August – October 2010

ADULT

Month	Seclusion	Physical Restraint	Mechanical Restraint	Met Criteria
August	0	0	2 (1.9 hr)	100%
September	1 (2.1 hr)	0	3 (1.8 hr)	100%
October	1 (.2 hr)	0	1 (1.0 hr)	100%

CHILD/ADOLESCENT

Month	Seclusion	Physical Restraint	Mechanical Restraint	Met Criteria
August	1 (.5 hr)	0	4 (0.9 hr)	100%
September	0	0	1 (0.4 hr)	100%
October	1 (.3 hr)	0	1 (1.5 hr)	100%

/jb rev. 2/2/09

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Date 10/29/2010

TURNING POINT PROGRAM

Turning Point Intensive Outpatient Program reports the following information for the period of August 1, 2010 to October 29, 2010

	Evening Program	
Admissions:	19	
Discharges:	19	
Still in IOP:	10	
Successful Completions:	15	
Unsuccessful	2	
Incomplete	0	
Other (3 Sessions or less)	2	
Current Census:	10	
Emergency Medications:	0	
Complaints of Violation of Human Rights:	0	
Aftercare Current Census:	17	

The Turning Point Program continues to have a sliding census because of continued admissions and discharges. The Aftercare Program remains consistent.

Submitted by,
Doris J. Crueta LCSW
Outpatient Chemical Dependency Services

**EVLHRC
Executive Session**

Maryview Behavioral Medicine Center

November 11, 2010

The following is a summary of the executive session for November 11, 2010.

Three investigations were presented. There were no questions or concerns.

Submitted by: Lucy Rotich
EVLHRC Representative

St. Mary's Home for Disabled Children

Eastern Va. Local Human Rights Committee
November 11, 2010

The following is information for the November 11, 2010 Local Human Rights committee meeting:

St. Mary's Home for Disabled Children reports the following for the period August 1st through October 31, 2010:

Admissions:

August 1	September 2	October 0
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Discharges:

August 2	September 1	October 0
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Current Census: 79

Restraints: 6

Use of psychotropic medications: 5

Use of Emergency Medical Restraints: 2

Serious Incidents: 3

Deaths: 0

Complaints: 0

Seclusion/Time out: 0

Current programming is appropriate.

Melanie Perez-Lopez
Director of Social Work

St. Mary's Home for Disabled Children

EVLHRC
Executive Session
November 11, 2010

The following is a summary of the Executive Session for November 11, 2010 for St. Mary's Home for Disabled Children. Pursuant to Virginia Code 1.1-3711A for purposes of reviewing behavior plans and serious incidents for 10 residents, the following was discussed in closed session:

Three serious incidents were discussed. Two uses of emergency medical restraints were also discussed.

Behavior plans for the use of psychotropic medications and/ or restraints were reviewed on 10 residents. All plans were approved until one month following the next regularly scheduled meeting in February, 2011.

Upon coming out of executive session, the committee then certified that, to the best of each member's knowledge, only private business matters lawfully exempted from statutory open meeting requirements and only private business matters identified in the motion to convene the executive session were discussed in executive session. This motion was made and seconded upon coming out of executive session.

Melanie Perez-Lopez
Director of Social Work

**EVLHRC Minutes
Emergency Meeting
October 18, 2010**

**EVLHRC
St. Mary's Home for Disabled Children
October 18, 2010**

Members in attendance were: George Amory (Vice Chair), Dr. Marcia Kennedy and David Paige.

Others in attendance: St. Mary's staff attending were Terry Waldo, School Psychologist, and Melanie Perez-Lopez, Social Worker.

The meeting was called to order by George Amory, Vice Chair, at 3:30 p.m.

The following is a summary of the Executive Session for the emergency meeting held at St. Mary's Home for Disabled Children on October 18, 2010. Pursuant to Virginia Code 2.2-3711 (A)-4 for purposes of reviewing a behavior plan for 1 resident, the following was discussed in closed session beginning at 3:30 PM. Behavior plan for use of helmet and gloves, both restrictive garments, were presented. Presented for documentation were Behavior Support sign in sheet, doctor's order and parent's informed consent which were done prior to this meeting. The restrictive behavior plan will be reviewed at our next regularly scheduled session in November, 2010.

At 3:45 p.m., Dr. Kennedy moved that the committee come out of Executive Session. This was seconded by Mr. Paige. Mr. Amory, Vice Chair, moved and ordered that the committee go into open session and certified that only private matters related to Resident 1 were discussed. It was moved, seconded and approved to accept the ***behavior plan for use of helmet and gloves for Resident 1.***

The meeting was adjourned at 3:50 p.m.

***Melanie Perez-Lopez
Director of Social Work
St. Mary's Home for Disabled Children***

**EVLHRC Minutes
Emergency Session
January 13, 2011**

**EVLHRC
St. Mary's Home for Disabled Children
January 13, 2011**

Members in attendance were: Mr. Matthew Albright, Chair; Dr. Marcia Kennedy and Mr. David Paige.

Others in Attendance: St. Mary's staff attending were Melanie Perez-Lopez, Social Worker and Theresa Waldo, School Psychologist. Stuart Prost, Human Rights Representative, participated by telephone.

The meeting was called to order by Mr. Matthew Albright, Chair.

The following is a summary of the Executive Session for the emergency meeting held at St. Mary's Home for Disabled Children on January 13, 2011. Pursuant to Virginia Code 2.2-3711 (A)4 for purpose of reviewing behavior plan for Resident 1 for use of psychotropic medication. Discussion ensued and the committee was notified that appropriate informed consent had been received from the legal guardian for use of psychotropic medication.

At 1:08 p.m., Mr. Albright moved that the committee come out of Executive Session. This was seconded by Mr. Paige. Mr. Albright moved and ordered that the committee go into open session and certified that only private matters related to Resident 1 were discussed. It was moved, seconded and approved to ***accept the behavior plan for use of psychotropic medication for Resident 1.***

The meeting was adjourned at 1:10 p.m.

***Melanie Perez-Lopez
Directore of Social Work
St. Mary's Home for Disabled Children***

EVLHRC QUARTERLY MEETING DATES AND LOCATIONS

<i>1st Quarterly Meeting</i>	<i>9:00 a.m., Thursday, August 12, 2010</i>	<i>Holiday House of Portsmouth, Inc. 4211 County Street Portsmouth, VA 23707</i>
<i>2nd Quarterly Meeting</i>	<i>9:00 a.m., Thursday, November 11, 2010</i>	<i>St. Mary's Home for Disabled Children 6171 Kempsville Circle Norfolk, VA 23502</i>
<i>3rd Quarterly Meeting</i>	<i>9:00 a.m., Thursday, February 10, 2011</i>	<i>Maryview Behavioral Medicine Center 3636 High Street Portsmouth, VA 23707</i>
<i>4th Quarterly Meeting</i>	<i>9:00 a.m., Thursday, May 12, 2011</i>	<i>Holiday House of Portsmouth, Inc. 4211 County Street Portsmouth, VA 23707</i>