

**PRINCE WILLIAM COUNTY
LOCAL HUMAN RIGHTS COMMITTEE
MINUTES**

**June 3, 2015
2:30 P.M.**

Committee Members Present: Deb Ward, Bill Greaver, Becky Spain, Juanita James

Committee Members Absent: None

CSB Staff: Kelly Rinehimer, Janet Hall

Human Rights Advocate – Sarah Burlar

LHRC Affiliates Present:

Community Concepts, Inc. – Talifa Bailey, Regina Goldston

Community Visions – Stephanie Mote, Katherine Vitale

Divine Health – Augustine Safo, Evelyn Dakuna

Estelle Place – Tanya Shaw

Family Teamwork – Cynthia Agbayani

Insight – Tammy Comer

Jireh Place – Sherri Roundtree

Quality Health Services – Beatrice Anagho

Softz Touch Home Health – David Nsimbo

Wheeler Supportive Services – Dr. Jefferson

Guests: Reber Chergosky, LPN – pending LHRC committee member

Behavior Consultants:

Alternative Path Training School – Kimberly McLean

The regular scheduled meeting of the Prince William Local Human Rights Committee was convened on June 3, 2015 at 3:40 p.m. in the Conference Room, Prince William Club, 8521 Phoenix Drive, Manassas, Virginia.

NOTE: The regular meeting of the PWC LHRC began at 3:40 p.m. instead of the regular time of 3:00 p.m. because the annual Affiliation meeting was held from 2:30 – 3:30 p.m.

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

May 6, 2015

RESOLUTION 06-03-01

MOTION: Becky Spain

SECOND: Juanita James

WHEREAS, the Prince William Local Human Rights Committee has reviewed the minutes of May 6, 2015; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the minutes of the May 6, 2015 meeting.

Vote:

Ayes— Deb Ward, Bill Greaver, Becky Spain, Juanita James

Nays—None

Abstained From Vote – None

Absent During Vote—None

Absent From Meeting—None

OLD BUSINESS

None

NEW BUSINESS

Notification of Added Location/Service

- Provident Arc. LLC – new location 3568 Josephine Court, Woodbridge
- Arc of Greater Prince William/Insight – new location 12816 Classic Springs Drive, Manassas
- Compass counseling Services of NOVA – new location 6300 Harrison Road, Fredericksburg, VA
- PAMCO Care – capacity increase 4 to 5 at 7316 Respite Court, new service location 309 Old Centreville Road

Request for Affiliation Transfer

- Family Teamwork

Request for Affiliation – review HR P&P, Beh. Management, House Rules

Divine Health – Augustine Safo

RESOLUTION 06-03-02

MOTION: Deb Ward
SECOND: Bill Greaver

Vote:

Ayes— Deb Ward, Bill Greaver, Becky Spain, Juanita James

Nays—None

Abstained From Vote – None

Absent During Vote—None

Absent From Meeting—None

Request for Affiliation – review HR P&P, Beh. Management, House Rules
Wheeler Supportive Services – Dr. Jefferson

RESOLUTION 06-03-03

MOTION: Deb Ward
SECOND: Becky Spain

Vote:

Ayes— Deb Ward, Bill Greaver, Becky Spain, Juanita James

Nays—None

Abstained From Vote – None

Absent During Vote—None

Absent From Meeting—None

ANNUAL PROGRAM REVIEWS

Prince William County Community Services

Kelly Rinehimer presented the annual report for Prince William Community Services.

AUTHORIZED CLOSED SESSION

RESOLUTION 06-03-04

MOTION: Deb Ward
SECOND: Bill Greaver

WHEREAS, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

WHEREAS, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforesated matters in Closed Session.

Vote:

Ayes— Deb Ward, Bill Greaver, Becky Spain, Juanita James

Nays—None

Abstained From Vote – None

Absent During Vote—None

Absent From Meeting—None

CERTIFICATION OF CLOSED SESSION

RESOLUTION 06-03-05

MOTION: Deb Ward
SECOND: Juanita James

WHEREAS, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

Vote:

Ayes— Deb Ward, Bill Greaver, Becky Spain, Juanita James

Nays—None

Abstained From Vote – None

Absent During Vote—None

Absent From Meeting—None

POLICY AND PROCEDURE REVISION

Community Visions - Consumer Handbook - electronic monitoring/access control system

The committee approved the revision with modifications . Community Visions was present to discuss and answer questions.

AUTHORIZED CLOSED SESSION

RESOLUTION 06-03-06

MOTION: Juanita James

SECOND: Bill Greaver

WHEREAS, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

WHEREAS, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforestated matters in Closed Session.

Vote:

Ayes— Deb Ward, Bill Greaver, Becky Spain, Juanita James

Nays—None

Abstained From Vote – None

Absent During Vote—None

Absent From Meeting—None

CERTIFICATION OF CLOSED SESSION

RESOLUTION 06-03-07

MOTION: Deb Ward
SECOND: Bill Greaver

WHEREAS, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

Vote:

Ayes— Deb Ward, Bill Greaver, Becky Spain, Juanita James

Nays—None

Abstained From Vote – None

Absent During Vote—None

Absent From Meeting—None

APPROVED THE CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN FOR R.D.

RESOLUTION 06-03-08

MOTION: Deb Ward

SECOND: Juanita James

WHEREAS, the Restrictive Behavior Plan for R.D. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for R.D. has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for R.D.

Vote:

Ayes— Deb Ward, Bill Greaver, Becky Spain, Juanita James

Nays—None

Abstained From Vote – None

Absent During Vote—None

Absent From Meeting—None

APPROVED THE CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN FOR B.H.

RESOLUTION 06-03-09

MOTION: Deb Ward

SECOND: Juanita James

WHEREAS, the Restrictive Behavior Plan for B.H. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for B.H. has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for B.H.

Vote:

Ayes— Deb Ward, Bill Greaver, Becky Spain, Juanita James

Nays—None

Abstained From Vote – None

Absent During Vote—None

Absent From Meeting—None

APPROVED THE CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN FOR H.H.

RESOLUTION 06-03-10

MOTION: Deb Ward

SECOND: Juanita James

WHEREAS, the Restrictive Behavior Plan for H.H. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for H.H. has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for H.H.

Vote:

Ayes— Deb Ward, Bill Greaver, Becky Spain, Juanita James

Nays—None

Abstained From Vote – None

Absent During Vote—None

Absent From Meeting—None

APPROVED THE CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN FOR J.G.

RESOLUTION 06-03-11

MOTION: Deb Ward

SECOND: Juanita James

WHEREAS, the Restrictive Behavior Plan for J.G. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for J.G. has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for J.G.

Vote:

Ayes— Deb Ward, Bill Greaver, Becky Spain, Juanita James

Nays—None

Abstained From Vote – None

Absent During Vote—None

Absent From Meeting—None

APPROVED THE CONTINUED USE OF THE RESTRICTIVE BEHAVIOR PLAN FOR E.N.

RESOLUTION 06-03-12

MOTION: Deb Ward

SECOND: Juanita James

WHEREAS, the Restrictive Behavior Plan for E.N. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for E.N. has been presented to the Prince William Local Human Rights Committee for approval; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for E.N.

Vote:

Ayes— Deb Ward, Bill Greaver, Becky Spain, Juanita James

Nays—None

Abstained From Vote – None

Absent During Vote—None

Absent From Meeting—None

APPROVED THE CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN FOR E.B.

RESOLUTION 06-03-13

MOTION: Deb Ward

SECOND: Juanita James

WHEREAS, the Restrictive Behavior Plan for E.B. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for E.B. has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for E.B.

Vote:

Ayes— Deb Ward, Bill Greaver, Becky Spain, Juanita James

Nays—None

Abstained From Vote – None

Absent During Vote—None

Absent From Meeting—None

HUMAN RIGHTS ADVOCATE REPORT

Sarah Burlar reported the following:

- Sarah reported that her region changed. She serves as the advocate for all programs – children and adults for Rappahannock, Prince William and Planning District 16
- Cassie Purtlebaugh has started as the new Regional Manager replacing Chuck Collins

ADJOURNMENT

RESOLUTION 06-03-14

MOTION: Becky Spain
SECOND: Juanita James

There being no further business to discuss, the June 3, 2015 meeting of the Local Human Rights Committee was adjourned at 5:55 p.m.

Vote:

Ayes— Deb Ward, Bill Greaver, Becky Spain, Juanita James

Nays—None

Abstained From Vote – None

Absent During Vote—None

Absent From Meeting—None
