

**PRINCE WILLIAM COUNTY
LOCAL HUMAN RIGHTS COMMITTEE
MINUTES**

**October 1, 2014
3:00 P.M.**

Committee Members Present: Deb Ward, Bill Greaver, Becky Spain

Committee Members Absent: None

CSB Staff: Laurie Olivieri, Janet Hall

Regional Human Rights Advocate – Deb Lockhart

LHRC Affiliates Present:

Bridging the Gap Family Services – Jerome Hood
Bridging the Gap Family Services – Rahmell Dash
Community Concepts, Inc. -Stephanie Mote
Community Concepts, Inc. - Belinda Laryea
Community Residences, Inc. - Courtney Tyler
Estelle Place/Jireh Place - Deborah Roundtree
Estelle Place/Jireh Place - Mary Bell
Estelle Place/Jireh Place - Tanya Shaw

Guests: Stephanie Terrell, Office of Licensing

Behavior Consultants:

Alternative Path Training School - Kimberly McLean
Community Concepts, Inc. - Peter Wang

The regular scheduled meeting of the Prince William Local Human Rights Committee was convened on October 1, 2014 at 3:10 p.m. in the Conference Room, Prince William Club, 8521 Phoenix Drive, Manassas, Virginia.

PUBLIC COMMENTS

NONE

APPROVAL OF MINUTES

Deferred to the November 5, 2014 meeting

OLD BUSINESS

NONE

AUTHORIZED CLOSED SESSION

RESOLUTION 10-01-01

MOTION: Deb Ward
SECOND: Bill Greaver

WHEREAS, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

WHEREAS, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforesaid matters in Closed Session.

Vote:
Ayes— Deb Ward, Bill Greaver, Becky Spain
Nays—None
Absent During Vote—None
Absent From Meeting— None

CERTIFICATION OF CLOSED SESSION

RESOLUTION 10-01-02

MOTION: Becky Spain
SECOND: Bill Greaver

WHEREAS, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

Vote:

Ayes— Deb Ward, Bill Greaver, Becky Spain

Nays—None

Absent During Vote—None

Absent From Meeting— None

APPROVED THE CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN FOR N.J.

RESOLUTION 10-01-03

MOTION: Becky Spain

SECOND: Bill Greaver

WHEREAS, the Restrictive Behavior Plan for NJ has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for NJ has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for NJ.

Vote:

Ayes— Deb Ward, Bill Greaver, Becky Spain

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting -- None

APPROVED THE CONTINUED USE OF THE RESTRICTIVE BEHAVIOR PLAN FOR M.A.

RESOLUTION 10-01-04

MOTION: Becky Spain

SECOND: Bill Greaver

WHEREAS, the Restrictive Behavior Plan for MA has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for MA has been presented to the Prince William Local Human Rights Committee for approval; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for MA.

Vote:

Ayes— Deb Ward, Bill Greaver, Becky Spain

Absent From Meeting --None

Nays—None

Abstained--None

Absent During Vote— None

**THE RESTRICTIVE BEHAVIOR PLAN FOR D.C. IS NO LONGER
REVIEWABLE BY THE LOCAL HUMAN RIGHTS COMMITTEE**

This plan is no longer reviewable because DC is no longer requiring the restrictions that were put in place.

APPROVED THE CONTINUED USE OF THE RESTRICTIVE BEHAVIOR PLAN FOR R.A.

RESOLUTION 10-01-05

MOTION: Becky Spain

SECOND: Bill Greaver

WHEREAS, the Restrictive Behavior Plan for RA has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for RA has been presented to the Prince William Local Human Rights Committee for approval; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for RA.

Vote:

Ayes— Deb Ward, Bill Greaver, Becky Spain

Absent From Meeting --None

Nays—None

Abstained--None

Absent During Vote— None

APPROVED THE CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN FOR T.M.

RESOLUTION 10-01-06

MOTION: Becky Spain

SECOND: Bill Greaver

WHEREAS, the Restrictive Behavior Plan for TM has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for TM has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for TM.

Vote:

Ayes— Deb Ward, Bill Greaver, Becky Spain

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting -- None

OTHER BUSINESS:

**ACCEPTED AFFILIATION OF BRIDGING THE GAP FAMILY SERVICES
WITH THE PRINCE WILLIAM LOCAL HUMAN RIGHTS COMMITTEE**

RESOLUTION 10-01-07

MOTION: Bill Greaver

SECOND: Becky Spain

WHEREAS, in order to be licensed and/or receive funding from the Virginia Department of Behavioral Health and Developmental Services, agencies must affiliate with a Local Human Rights Committee; and

WHEREAS, the Human Rights policies and procedures for Bridging the Gap Family Services has been received by the Office of Human Rights; and

WHEREAS, Bridging the Gap Family Services has provided the necessary information to the Prince William Local Human Rights Committee; and

WHEREAS, the Prince William Local Human Rights Committee has reviewed the information;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby accept the affiliation of Bridging the Gap Family Services.

Vote:

Ayes— Deb Ward, Bill Greaver, Becky Spain

Nays—None

Absent During Vote—None

Absent From Meeting— None

AUTHORIZED CLOSED SESSION

RESOLUTION 10-01-08

MOTION: Becky Spain
SECOND: Bill Greaver

WHEREAS, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

WHEREAS, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforesaid matters in Closed Session.

Vote:

Ayes— Deb Ward, Bill Greaver, Becky Spain

Nays—None

Absent During Vote—None

Absent From Meeting— None

CERTIFICATION OF CLOSED SESSION

RESOLUTION 10-01-09

MOTION: Becky Spain
SECOND: Bill Greaver

WHEREAS, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

Vote:

Ayes— Deb Ward, Bill Greaver, Becky Spain

Nays—None

Absent During Vote—None

Absent From Meeting— None

A RESTRICTIVE BEHAVIOR PLAN FOR J.H. IS NOT REVIEWABLE BY THE LOCAL HUMAN RIGHTS COMMITTEE

A restrictive behavior plan for J.H. was presented and reviewed by the Committee and was unanimously found not to be reviewable because it did not meet the criteria set forth for review by the Local Human Rights Committee.

ANNUAL PROGRAM REVIEWS

YOUTH FOR TOMORROW

Staff from Youth for Tomorrow did not show to present their 2013 annual report. They will be placed on the November 5, 2014 agenda.

ESTELLE'S PLACE (JIREH, OUR PLACE)

Deborah Roundtree, Tanya Shaw and Mary Bell presented the annual report for Estelle Place (Jireh, Our Place).

HUMAN RIGHTS ADVOCATE REPORT

Deb Lockhart announced she is now the Director of the Office of Human Rights at the Department of Behavioral Health and Developmental Services. The job is posted to hire an Advocate Specialist. Chuck Collins is the Regional Advocate.

ADJOURNMENT

RESOLUTION 10-01-10

MOTION: Becky Spain

SECOND: Bill Greaver

There being no further business to discuss, the October 1, 2014 meeting of the Local Human Rights Committee was adjourned at 5:20 p.m.

Vote:

Ayes— Deb Ward, Bill Greaver, Becky Spain

Nays—None

Absent During Vote—None

Absent From Meeting – None
