

**ANUE Local Human Rights Committee Minutes
FINAL**

The ANUE Local Human Rights Committee (LHRC) meeting was held on Tuesday, January 19, 2010 at Southside Virginia Training Center (SVTC), 26317 W. Washington Street; Petersburg, Virginia.

<u>Members Present</u>	<u>Members Absent</u>	<u>Others Present</u>
Donald Wheeler, Chair		Carrie Flowers, Advocate
Leonard Wiley, II		Beverly Garnes, Advocate
James Hunter, Secretary		Yolanda Smith, Recorder
Joyce Bozeman, Vice Chair		Jennifer Harrell, Recorder
Sally Fletcher		Rodney Priest – LHRC app.

<u>Affiliate Attendees</u>	<u>Affiliates Absent</u>
Will Hobgood, Pathways to Life, Inc	We Care Youth Services
Jennifer Harrell, Pathways to Life, Inc	Community Alternatives for Yth & Fam.
Healthy Minds, LLC	
HIM First Home Health Svs.	
Agape Counseling & Ther.Svs	
Blandford & Haley	
Clinical Services of Va.	
Life Lessons	
Heritage Adult Day Svs.	
Influential Family Services	
Abrial Youth Services	
Family & Children (FACTS)	
Changing Faces Youth Svs.	
From the Ground Up	
Youth Development Co. Agy.	
Strata GEM Connections, LL	
Nadiya, LLC	

I. Call to Order:

The ANUE LHRC meeting was called to order at 5:35 pm by Donald Wheeler, Chairperson.

II. Review & Approval of Minutes:

A motion was made and passed to approve the minutes for October 2009.

III. Public Comments:

Donald Wheeler commented on the providers who met at The Virginia Center to discuss Intensive In-Home cut backs. The service pay has been cut by \$10 per hour. They are starting a coalition to represent these providers. He encouraged all providers to know their representatives and be aware of the changes that will be coming in the future. He also stated that these changes would be affecting Day Treatment and Residential in the future. Providers were encouraged to band together.

IV. Follow Up Business

1. From The Ground Up Youth Services was asked to discuss the Bowen Therapy Model. It was explained that this Model utilized the triangle which would represent individuals involved in client lives. This model was explained as a systemic model of behavior management. A motion was made and properly seconded to accept the Bowen Therapy Model for From the Ground Up Youth Services.
2. Heritage Adult Day Services were asked to discuss their policies and procedures. They are an Adult Day Program in Richmond. Provide support services for MR/DD adults. Community and center based programs are provided. Activities address house keeping, education, ADLs, medication management. They have been open since May 12th 2009. They provide transportation and housing assistance. Age range is 19 and up. Agency does not restrain or seclude. They utilize Crisis Wave. Currently have 5 clients. An adjustment is needed to remove the use of restraint as an option for clients who are destroying property. Referrals come from Residential Homes and Case Managers. Networking is in place with other agencies. Motion was tabled to allow the committee enough time to review the agency policies and procedures. Recommendation was made that the revised portion of the P & P be submitted to the committee before the next meeting.
3. No affiliate was present from We Care Youth Services. Policies and Procedures have not been reviewed.

V. Advocate Report:

A form for revision of services is included in the packet today. All providers were encouraged to be familiar with this form.

VI. New Business:

Requests for Affiliation:

1. Influential Family Services requested affiliation. They provide Intensive In-Home. They will use TOVA as restraint only if a danger to himself or others. No

- use of seclusion. Client to counselor ratio 5:1. Currently only servicing one consumer. QMHPs are preferably Masters Level in human services field. Located in Richmond, VA and have been licensed since October 2009. Agency rules of conduct include, attending school, participation in treatment, respect for others, responsibility, adhere to procedures. Exclusions are set forth by DMAS (suicidal, psychosis). Committee requested that agency submit the rules of conduct to Ms. Flowers. A motion was made and properly seconded to approve affiliation upon submission of the rules of conduct.
2. Abrial Youth Services residential services males age 16-21. Agency will utilize Crisis Wave and will not do time out or seclusion. They do not accept any fire setters. Clients are able to participate in the agency rules of conduct. They have a counselor for consumers where they meet quarterly to discuss issues or concerns. A motion was made and seconded to grant affiliation, contingent upon review of policies and procedures.
 3. Family and Children Treatment Services provide Intensive In Home Services to consumers age 5-21 in Henrico. They use TOVA and only utilize restraint if they are a danger to themselves or others. They currently have no clients. They are currently awaiting the site review. Currently planning to employ bachelors and masters level employees. Site visit will be approximately 6 weeks from now. Agency is looking to have a 3:1 client to staff ratio. Agency will adhere to a maximum of 35 clients. A motion was made and properly seconded to approve the policies and procedures of FACTS to the ANUE human rights committee.
 4. Changing Faces Youth Services was licensed within the last 2 weeks for Intensive In-Home Services. Policies and Procedures were submitted to the committee during the meeting. Utilize Crisis Wave as the last resort. Clinical Director is a LPC. They have had 20 Diagnostic Assessments since December 2009. Client to staff ratio is 5:1. Currently have 8 clients but have submitted 18 KeyPro requests. Every 3 QMHPs are overseen by a licensed eligible therapist who conducts individual and family therapy biweekly. Duration of restraint is 5 minutes but depends on the risk that is posed to others or themselves. Committee suggested that the agency contact police and emergency staff if it is the "last resort" as stated in the Policies and Procedures. A motion was made and properly seconded to table this request until the Policies and Procedures have been properly reviewed.
 5. Youth Development Counseling Agency provides intensive in home. Focus on prevention and self sufficiency through vocational and workforce training. Consumers range from 5-21 years of age. DJJ and at risk of out of home placement will be the majority of clients. TOVA and non restrictive intervention will be used whenever necessary. Client to staff ratio is 5:1. Only employ part time counselors. Now have 1 LMHP and 3 QMHPs. Only service individuals within a 100 mile radius from their agency. Policies and Procedures have been submitted and are currently in review. Agency is not yet licensed. Rules of

conduct include; no participation in illegal activity and respect of others. Located at 1516 N 30th St. Richmond, VA. A motion was made and properly seconded to accept the policies and procedures of YDCA.

6. Strata GEM provides Intensive In Home. Specializing in adolescent females (5-18) especially teen mothers. Consumer to staff ratio is 5:1 but agency prefers a ratio of 3:1. Each life coach will be supervised. Life coach to Supervisor ration is 10:1. No seclusion or restraint but are trained in TOVA. Do not want to service any more than 25 consumers. Will employ all female staff. Referral sources include; community affiliates, schools, YMCA, DSS, DJJ. Rules of conduct will be individualized but will include certain core rules. Rules of Conduct will be submitted to ANUE once they have accepted their 1st consumer. A motion was made and properly seconded to accept the policies and procedures of Strata GEM.

7. Nadiya in Petersburg, VA is a 24 hour residential facility for boys ages 5-18. They will do medication management and behavior management. They use TOVA and will provide therapy for individual and families. No fire-setters or anyone who is a serious danger to others. The Policy and Procedures state that the staff will be trained in CPI. That needs to be revised to state TOVA as the behavior intervention plan. A motion was made and properly seconded to approve the affiliation pending the behavior management statement has been revised and submitted to the committee. The revised section of the policy should be submitted to Ms. Flowers no later than Friday January 22, 2010.

All new affiliates were asked to email a copy of their Policies and Procedures to Mrs. Flowers for review at least 10 days before the next committee meeting.

All providers who have any incidents which need to be discussed are reminded to submit their information at least 10 days before the next meeting.

Reports:

<u>Agency</u>	<u>Reports</u>	<u># of Clients Served</u>
Healthy Minds	None	40
HIM First	None	1
AGAPE	None	8
Blandford & Haley Family Services	1 destructive and aggressive behaviors per client, 911 was called and client was admitted to Southside Medical Center because he hurt his hand attempting to break out a window	1
Pathways to Life, Inc	none	29

Heritage Adult Day Services	1 consumer attempted to remove eye glasses from QMHP's face. Director stopped the incident and the QMHP filed a complaint of abuse. OHR & OL investigated Provider was founded for inappropriate behavioral management technique	
Life Lessons	none	0
We Care Youth Services	Not Present	-
Clinical Services of VA	None	20
Community Alternatives for Youth and Family	Not present	-
Influential	None	1
Abrial	None	4
Family and Children Treatment Services	None	0
Changing Faces Youth Services	None	8

LHRC Applicant:

1. . Rodney Priest

Next Meeting:

The next meeting was scheduled for April 20, 2009 at 5:30pm at Southside Virginia Training Center; Building 1, Conference Room B; 26317 W. Washington Street; Petersburg, VA 23803.

Adjournment:

There being no further business, the meeting was adjourned. The next LHRC meeting is scheduled for Tuesday, April 20, 2010 at 7:08pm at Southside Virginia Training Center; Building 1, Conference Room B; 26317 W. Washington Street; Petersburg, VA 23803.

Respectfully submitted by: Jennifer Harrell

Date: 1/19/2010