

FINAL

ARLINGTON COUNTY, VIRGINIA Arlington Local Human Rights Committee

1801 N. George Mason Drive
Arlington, VA 22207
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MONTHLY MEETING SUMMARY

April 25, 2011
7:00 p.m.

- ALHRC MEMBERS PRESENT:** Doug Bradley, Chair
Alicia Guajardo
Eddie Williams
Christina Kozyn
- ALHRC MEMBERS ABSENT:** Ron Honberg
- STAFF PRESENT:** Brittany Canny, LHRC Coordinator
- STAFF ABSENT:** Deb Lochart, Regional Advocate
- AFFILIATES PRESENT:** Community Residences
Vanguard Services Unlimited
- AFFILIATES NOT REQUIRED TO BE PRESENT:** Calvary Healthcare, Family Focused Services, Fellowship Health Resources, Improving Outcomes, L'arche, Lindsey's Treatment, MVLE, Total Quality Residential, Sagebrush Treatment, Inc., St. Colletta, Volunteers of America – RPC, SOC Enterprises, Arlington CSB
- GUESTS:** None
- MEETING LOCATION:** 1801 N George Mason Drive
Arlington, VA 22207

Meeting called to order at 6:59 PM by Doug Bradley, Chair.

LHRC Funds Report: The financial report was given. The total balance for the LHRC remains at \$4,437.26.

Old Business/ New Business:

Minutes from the March 25, 2011 meeting were reviewed. Alicia Guajardo motioned to accept the minutes with one change. Eddie Williams seconded and the motion was passed unanimously.

7:03 PM Deb was going to update everyone on the advise from SHRC related to extending terms but she was unable to attend tonight. Doug will follow up with her. We also need to review and discuss the frequency of meetings. All of this should be a lot more clear by the next meeting in May.

7:12 PM It was decided that the May meeting will be moved to the 23rd due to the Memorial Day holiday. Committee members are to arrive early and start meeting at 6:00PM to discuss additional issues. Eddie moved and Alicia seconded to make this change. The decision was unanimous.

7:14 PM Christina and Alicia will review bylaws before the next meeting and will send out an email to the entire group with their feedback by Monday, May 16th.

New Business:

7:16 PM Doug will talk to prospective committee members that he has in mind.

Executive Session: At 7:17 PM, Alicia Guajardo read the committee into executive session with "I move that the Arlington Local Human Rights Committee go into executive session pursuant to Virginia Code, 2.2-3711.A., paragraph 15, for the protection of the privacy of individuals and their records in personal matters not related to Public Business." The motion was seconded by Christina Kozyn and all members present certified.

Quarterly Provider Incident Report: The committee reviewed quarterly incident reports.

Quarterly Behavior Plan Reports: The committee reviewed behavioral reports.

Confidentiality Statement: At 8:20 PM, The Committee came out of Executive Session to vote on the plans. Alicia Guajardo stated: "Each member shall certify that to the best of their knowledge that only matters for the protection of the privacy of individuals and their records in personal business were heard, discussed, or considered." Each member replied, "I so certify."

8:20 PM Eddie Williams made a motion to accept the Quarterly Behavior plans as written. Alicia Guajardo seconded the motion. The motion was passed unanimously.

8:35 PM Christina Kozyn made a motion to adjourn, which was seconded by Alicia Guajardo. Meeting was adjourned until 7:00 PM on 5/23/11. Motion passed unanimously.

Upcoming meetings:
5/23/2011

QUESTIONS? Contact Brittany Canny at 703-228-5147