

Atlantic Regional Local Human Rights Committee Agenda  
Minutes

- I. **Date of Meeting:** November 9, 2009
- II. **Members Present:** Valerie Guess, Chair; Karen Etheridge, Co-Chair, Marylin Copeland, member

**Others Members Present:** Reginald Daye, Regional Advocate; Darrin Adams, Pathways Development Services; Vimal Amin, Divine House, LLC, Marsha G. Simpkins, Peaceful Surrounding, LLC; Joseph Simpkins, Peaceful Surrounding, LLC; Sharon Davis, Harmony House; Josue Desvarieux, Open Hearts Services Center, LLC.; Adrienne Sears, F.A.C.E.S. Community Services; Richard Mason, Oasis Counseling Center; Renata Brown, Rosezanne's Ark, LLC; Raimanda Thompson, Divine Behavioral Services, LLC; Renna D. Ebron, New Hope Family & Youth Relations, Inc.

- III. **Meeting was called to order** at approximately 9:08am by chairperson, Ms. Valerie Guess. The meeting was held at F.A.C.E.S Community Services at 4041 Taylor Rd Suite I Chesapeake, VA 23321. Ms. Guess opened the meeting by making a change to the agenda by adding "Superior Community Services."

Introductions of any new agencies were made. Each agency introduced themselves.

- IV. **Adoption of Agenda:** The LHRC voted to adopt the meeting agenda as submitted.
- V. **Approval of Minutes:** Ms. Renna D. Ebron, committee secretary, read the minutes from 8/17/2009. The LHRC voted to approve the minutes that was submitted.
- VI. **Old Business:** A motion to adopt the agenda/minutes that was put before the committee members was motioned and approved.
- VII. **New Business:** Chairperson Valerie Guess advised that the position of clerical support ends November 9, 2009. Ms. Guess further advised that "Divine Behavioral Services, LLC" will be assigned clerical support for the LHRC for the year 2010, effective February 8, 2010.

Chairperson Guess explained that each provider can alternate supplying breakfast at each meeting. Any provider that commits will be reimbursed. The following schedule has been put into place:

- 1) Pathways, Feb. 8<sup>th</sup>
- 2) Divine Behavioral Services, May 10<sup>th</sup>
- 3) Rosezanne's Ark, LLC, Aug. 9<sup>th</sup>
- 4) Superior Community Services, LLC, Nov. 8<sup>th</sup>

Mr. Richard Mason, Oasis Counseling Center submitted the financial report. Mr. Mason reported that as of October 30, 2009, there was \$3000.00 with no expenses. There is a \$200 increase since August. (1) Peaceful Surroundings, LLC, (2) Open Hearts Services Center, LLC (3) Superior Community Services, LLC.

Mr. Daye explained the process of funds and how funds are spent. Mr. Daye also explained the importance of having a functioning LHRC.

VIII. **Provider Reports:** Superior Community Services, 1023 Maryette Ave. Norfolk, Va. 23513. Requested 90 day temporary affiliation. The LHRC motioned and approved a continued 90 day affiliation.

2) Open Heart Services Center: Currently have no clients. Agency is seeking 90 day temporary affiliation. The LHRC motioned and approved a continued 90 day affiliation.

3) Pathways Developmental Services, Newport News, Va. Agency is seeking temporary affiliation. Date of Licensure was 09/01/2009. LHRC motioned and approved 90 day temporary affiliation.

4) Harmony House: Requested continued 90 day temporary affiliation. Agency is in the process of relocating from 35 Santa Barbara Drive to another location. Mr. Daye asked that this provider send new address along with a telephone number to LHRC (members). LHRC motioned and granted 90 day temporary affiliation. Amended Program rules were motioned and approved by LHRC.

5) The following agencies submitted reports on Data on abuse, complaints, serious incidents, restraints and deaths:

New Hope Family & Youth Relations, Inc.

Divine Behavioral Services (Submit revisions of rules of conduct to Mr. Daye's office and LHRC).

Divine House

Rosezanne's Ark, LLC.

F.A.C.E.S. Community Services

Peaceful Surroundings (Reinstated at last meeting; Requested Permanent Affiliation). LHRC motioned and approved permanent affiliation.

Superior Community Services, LLC, sponsors residential, no home has been certified as of this date (11/09/09). This agency requested a permanent affiliation. LHRC motioned and approved permanent affiliation. Agency inquired about adding on another location. Mr. Daye explained that when requesting another location a verification form along with a verification letter is to be forwarded to his office and to the LHRC for local committee status.

Oasis Counseling Center, LLC, 1310 Todd's Lane is not licensed as of this date (11/09/09). Continued 90 day affiliation. LHRC motioned and approved permanent affiliation. This agency submitted policy changes as it relates to the admission, procedure changes and referrals. LHRC motioned and approved amendments of policy and procedure changes.

Mr. Daye advised the committee of the annual report that is due before 01/15/2010 as it relates to seclusions and restraints form. The required provider report runs from January 1<sup>st</sup> through December 31<sup>st</sup>. Contact Mr. Reginald Daye's office or Marion Greenfield Office.

IX. Public **Comment Period:** Adrienne Sears (F.A.C.E.S) requested that each agency be responsible for printing a copy of their minutes and reports. Serious incidents are reported to Human Rights and should be discussed with LHRC at the next meeting.

X. **Future Meeting Location:** Mr. Daye developed new LHRC schedule for 2010. The committee members established the following dates for future meetings.

- 1) February 8, 2010 @ 9:00am
- 2) May 10, 2010 @ 9:00am
- 3) August 9, 2010 @ 9:00am
- 4) November 8, 2010 @ 9:00am

Future LHRC meetings will be held at F.A.C.E.S Community Services at 4041 Taylor Rd Suite I Chesapeake, VA 23321.

XII. **Adjournments:** Meeting was adjourned at 10:11 am. LHRC approved and went into closed session to review F.A.C.E.S. incident report per Virginia Code 2.2-3117.A