

Atlantic Regional Local Human Rights Committee
Draft Minutes

- I. ***Date of Meeting:*** JULY 30, 2012
- II. ***Members Present:*** Valerie Guess, Chair; Karen Etheridge, Vice-Chair; Kiana Hargrove, RN
- III. ***Others Members Present:*** Reginald Daye, Regional Advocate; Vimal Amin, Divine House LLC; Renna Ebron, New Hope Family & Youth Relations; May Moses, Peaceful Surroundings LLC; Sharon Davis, Harmony House Inc; Josue Desvarieux, Open Heart Services LLC; Vicky Potts, Open Heart Services LLC; Josue Desvarieux; Latonya & Sara Goddard, Divine Behavioral Services, Tracy Jarvis, Superior Community Services; Renata Brown, Rosezanne's Ark; Adrienne Sears & Joann Reinfeld, F.A.C.E.S. Community Services; Richard Mason & Patina Sharpe, Oasis Counseling Center; Jonathan Gibbs, Pathways Developmental Services Inc.
- IV. ***Meeting called to order*** at 9:21 am by committee member, Ms. Valerie Guess. Committee members: Ms. Guess, Ms. Hargrove and Ms. Copeland were present at the meeting's call to order. The meeting was held at F.A.C.E.S. Community Services at 3500 Tejo Ln, Suite 105, Chesapeake, VA 23321.
- V. ***Adoption of Agenda:*** The LHRC voted to adopt the meeting agenda as submitted.
- VI. ***Approval of Minutes:*** The LHRC motioned, voted, and approved the draft minutes submitted from the previous meeting on 04-30-12 and 05- 16-12.
- VII. ***Old Business:*** Mr. Daye request that all providers submit their quarterly reports to him via fax or mail at least two weeks prior to the LHRC meeting. A motion was made and approved to go into closed session, per VA Code 2.2-3711A, to interview Dr. Carlenia Jackie Jackson-Burton for membership. The committee voted to come out of closed session, upon entering into open session each member stated that the only matter discussed while in closed session was the interview for membership. The committee will recommend to the SHRC Dr. Carlenia Jackie Jackson-Burton for membership on this committee Atlantic Regional.

VIII. ***New Business:*** The provider, Superior Community Services, LLC announced a change in location 444 River Arch Drive, Chesapeake, VA 23320 has moved to 709 Helmsdale Way, Chesapeake, VA, 23320. The provider Peaceful Surrounding LLC announced a change in location 291 South Parliament Drive, Virginia Beach VA, 23462 has moved to 1117 Ginger Crescent, Virginia Beach, VA, 23453.

Mr. Day informed providers that all deaths and serious incidents are to be sent to Margaret Walsh in Richmond, this does not apply to abuse (peer to peer) or complaints. There is a form on the DBHDS website that can be used for this purpose. Please ensure that complaints or allegations sent to the human rights office is legible, includes a description of the incident, date, time, summary statement and the finding of the provider's investigation. Also state that you have notified the individual, the guardian, the AR of the findings of the investigation and their right to appeal.

IX. ***Financial Report: (Provider information only)*** Richard Mason from Oasis Counseling Center submitted the financial report. It was reported that, as of June 30, 2012, the balance is \$700.00 due to pay outs. Providers will meet at the next meeting on October 29, 2012 to discuss any further financial planning.

X. ***Provider Reports:***

Divine Behavioral Services:

of Clients served: 50

Serious Incidents: 0

Allegations of Abuse: 0

Complaints: 0

Restraints Used: 0

Are there any Program Changes: No

Are there any Additional Services: No

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Divine House, LLC:

**Notified committee of new location 3656 Prueberd St, Virginia Beach, VA
23453**

of Clients served: 5
Serious Incidents: 0
Allegations of Abuse: 0
Complaints: 0
Restraints Used: 0
Are there any Program Changes: No
Are there any Additional Services: No

F.A.C.E.S. Community Services:

of Clients served: 27
Serious Incidents: 1
Allegations of Abuse: 2
Complaints: 0
Restraints Used: 0
Are there any Program Changes: No
Are there any Additional Services: No

Harmony House:

of Clients served: 2
Serious Incidents: 0
Allegations of Abuse: 0
Complaints: 0
Restraints Used: 0
Are there any Program Changes: No
Are there any Additional Services: No

New Hope Family & Youth Relations, Inc.:

of Clients served: 16
Serious Incidents: 0
Allegations of Abuse: 0
Complaints: 0
Restraints Used: 0
Are there any Program Changes: No
Are there any Additional Services: No

Oasis Counseling Center:

of Clients served: 26
Serious Incidents: 0
Allegations of Abuse: 0
Complaints: 0
Restraints Used: 0
Are there any Program Changes: No
Are there any Additional Services: No

Open Hearts Services, LLC:

Behavioral Management Policies were approved
of Clients served: 2
Serious Incidents: 0
Allegations of Abuse: 0
Complaints: 0
Restraints Used: 0
Are there any Program Changes: No
Are there any Additional Services: No

Pathways Developmental Services, Inc.:

of Clients served: 75
Serious Incidents: 0
Allegations of Abuse: 0
Complaints: 1 (Reviewed in closed session)
Restraints Used: 0
Are there any Program Changes: No
Are there any Additional Services: No

Peaceful Surrounding, LLC:

of Clients served: 5

Serious Incidents: 0

Allegations of Abuse: 0

Complaints: 0

Restraints Used: 0

Are there any Program Changes: Provider announced a change in location 291 South Parliament Drive, Virginia Beach VA, 23462 has moved to 1117 Ginger Crescent, Virginia Beach, VA, 23453.

Are there any Additional Services: No

Rosezanne's Ark, LLC:

of Clients served: 14

Serious Incidents: 0

Allegations of Neglect: 1

Allegations of Abuse: 0

Complaints: 0

Restraints Used: 0

Are there any Program Changes: No

Are there any Additional Services: Day Support was licensed for six months starting 5-25-12

Superior Community Services, LLC:

of Clients served: 3

Serious Incidents: 0

Allegations of Abuse: 0

Complaints: 0

Restraints Used: 0

Are there any Program Changes: LLC announced a change in location 444 River Arch Drive, Chesapeake, VA 23320 has moved to 709 Helmsdale Way, Chesapeake, VA, 23320

Are there any Additional Services: No

- XI. **Public Comment Period:** There were no individuals who wished to address the committee during the public comment period.

- XII. ***Future Meeting Location and Schedule:*** The committee members established the following dates for future meetings.

Future Scheduled Meetings:

- a. ***10/29/2012 @ 9:00am*** at F.A.C.E.S. Community Services located at 3500 Tejo Lane, Suite 105, Chesapeake, Va. 23321 757-478-8814.

- XIII. ***Closed Session:*** 2.2-3711A (Entered Closed Session)

A motion was made and approved to go into closed session, per VA Code 2.2-3711A, to review the following: abuse/complaint/serious incident report for F.A.C.E.S. Community Services and Rosezanne's Ark, LLC.

The LHRC then voted to come out of closed session. Upon entering into open session, each member certified that only the above noted items were discussed while in closed session.

There were no recommendations.

- XIV. ***Adjournments:*** Meeting was adjourned at 11:34 pm.