

BAY REGIONAL LOCAL HUMAN RIGHTS COMMITTEE

Quarterly Meeting

November 21, 2011

Minutes

Members Present: Richard Bishop and Constance Hollands

Members Absent: Tamesha Giddens and Renee Green

Others Present: Stewart Prost, Human Rights Advocate

Affiliates Present:

A&C Alternative Care, LLC: Margaret Gwyn & Cheryl Wright

Attachment & Trauma Institute: Dawn Wadiak

Best Friends Home, LLC: Cholfe Cabanlig, Maria Sevillo, Elizabeth Sodusta

Changing Faces Youth Services: Jennifer Mitchell, George Christopher

Crescent Counseling: Rodney Malone

Genesis I House of Care: Alesia Rawls

Family and Community Transition Services: Wilson Goode

Image House, LLC: Margaret Harding, Roger Alston

Quality Living of Hampton Roads: Dwayne Banks, Marie Banks

NDUTIME Youth & Family Services, Inc.: Damon Green, Pamela Hagues

Noble Care, LLC: Jacqueline Myrick

Turning Point: Lopez Scott

Youth Solutions for Families in Crisis, Inc.: Ulysess Gray

Affiliates Absent:

Alliance for Families, LLC; Image House; Just By 5, Inc.; ROS Beacon of Care; Pathways to Life

CALL TO ORDER @ 6:25p.m. by Richard Bishop

Approval of Minutes: N/A, as no Quorum was present

Secretary Report: Made by Margaret Gwyn

Public Comment: None

Advocate's Report – Stewart Prost

- 1) Reiterated the need for a consumer, otherwise the board will not be in compliance and will cease to exist.

- 2) Discussed Quarterly Reports are due two (2) weeks in advance (10/1/11-12/31/11) is the last quarter of the year.
- 3) Reiterated to Affiliates the Annual Report is due 1/15/12 and covers a 6 month period (last 6 months of 2011); it is a compilation of Quarterly Reports for that time period.
- 4) Discussed submitting process of the Quarterly and Annual Reports:
 - a. Do not email reports with Client Contact Information in it;
 - b. Do not place incident information with Client names on Page 1 of the reports;
 - c. It is most convenient to fax or mail reports to LHRC members.
- 5) Dates of 2012 meetings will be provided at a later date, due to a quorum not being present.
- 6) Reiterated LHRC meetings are MANDATORY and if Affiliates have unexcused absences in the future, a recommendation for a citation will be made.
- 7) Providers signed and submitted the Cooperative Agreement.

Affiliates with Nothing to Report:

- 1) Attachment & Trauma Institute
- 2) Changing Faces Youth Services
- 3) Crescent Counseling & Casework Services, Inc.
- 4) Genesis I – House of Care
- 5) Just By 5, Inc.
- 6) NDUTIME Youth & Family Services, Inc.
- 7) Noble Care, LLC
- 8) Quality Living, LLC

Affiliates to Report:

- 1) A & C Alternative Care, LLC-reported incidents and recommended a few applicants for the vacant “Consumer” LHRC position.
- 2) Best Friends, LLC-became licensed.
- 3) Genesis I-House of Care-still making renovations.
- 4) NDUTIME Youth & Family Services, Inc.-reported Program Staff changes.
- 5) Turning Point – Waiting on Licensing Specialist to visit.
- 6) Youth Solutions for Families in Crisis, LLC – Changed their name to just **Youth Solution, Inc.**; their conditional license was extended for 6 months.

*Motion to accept reports made by Richard Bishop, 2nd by Constance Hollands

❖ **Next meeting To Be Determined at:**
Major Hilliard Library
624 Old George Washington Highway
Chesapeake, VA

MEETING ADJOURNED @ 7:30 p.m. by Richard Bishop