

## **BLUE RIDGE REGIONAL HUMAN RIGHTS COMMITTEE MINUTES APRIL 11, 2011**

The Blue Ridge Regional Human Rights Committee met on Monday, April 11, 2011 at 3:00 p.m. at Blue Ridge Behavioral Healthcare, located at 3517 Brandon Avenue, Roanoke, VA.

### **MEMBERS PRESENT**

Becky Baker – Chair  
Geraldine Cleary – Vice Chair  
Joanne Baker  
Jay Fields  
Nancy Fields  
Martha Pillow  
Joseph Kinchloe

### **DBHDS-OHR STAFF**

Nan Neese - Advocate

### **ADMINISTRATIVE SUPPORT STAFF**

Betsy Walker

### **GUESTS**

Gretchen Wilhelm – Rockbridge  
League of Therapists

### **AFFILIATES REPRESENTED**

A Better Life Counseling – Shenetta Reid  
Blue Ridge Behavioral Healthcare – Betty Bingham, Tim Steller, Helen Lang  
Cee-Breeze – Emize Abbott, Marc Burch  
CHIP – Denise Ellis  
DePaul Community Services – Sondra Stephens  
Didlake – Robin McCutcheon-Hurst  
EHS Support Services – Katie Hale, Crystle Grooms  
Family Services of Roanoke Valley – Vickie Haynie  
Family Preservation Services – Renee Williams  
Fidura & Associates – Jennifer Fidura, Cassie Husky  
Hall Community Services – Adrien Montie, Addy Cutting  
Hope Tree Family Services – Will Childers, Linda Hammed  
Innovative Community Solutions – Bo Miller  
Mayo Residential Services – Gabrielle Jones  
Roanoke League of Therapists – DeWayne Yopp, John Call  
Support Systems – Lynn Howard

#### **1. Call to order/Welcome**

Becky Baker, Chair called the meeting to order at 3:00 p.m.

2. Introductions/Citizen Comments

Members of the Committee and providers introduced themselves.

**Comments**

Nan reported there will be a work session for the Human Rights Committee to work on the bylaws and the Cooperative Agreement on May 9. An email will be sent to providers with the meeting information. She noted it is not necessary for providers to attend; however if they do have any feedback they should email it to Betsy Walker to be forwarded to Becky Baker.

There has been a request from Family Preservation to postpone their report of a human rights violation until the next meeting (June 27).

**ACTION AGENDA**

Geri Cleary motioned the agenda be changed to allow Jennifer Fidura's Annual report to be heard first; Nancy Fields seconded the motion and it carried unanimously.

3. Approval of February 14, 2011, minutes

Jay Fields motioned the minutes be approved as presented; Joe Kinchloe seconded the motion and it carried unanimously.

**INFORMATION AGENDA**

4. Advocate Report

Nan apologized if some Providers have been uncertain about the process for adding sites or new services licenses to their current LHRC affiliations. Providers making any changes in their licenses should contact Nan.

The following are basic steps for making changes to affiliations.

(a) Adding new sites, homes, populations or services locations (i.e. expansion within Region III) to an existing license within the same Region: The provider must submit a letter to the LHRC and copy Nan. The Provider needs to keep a copy of the final Minutes when posted to verify the additional affiliation. The annual Cooperative Agreement should also include a list of service licenses together with a list of all sites, homes, and services locations covered by that affiliation.

(b) Adding a new service license within Region III: The provider must complete and submit a Verification form to the State Human Rights Director including new human rights policies and procedures that will apply to that licensed service. The provider will receive further instructions from Margaret Walsh, SHRD.

(c) Expansion outside of Region III: The provider must complete and submit a Verification form to the State Human Rights Director. The provider will receive further instructions from Margaret Walsh, SHRD.

Nan emphasized that affiliation is only a part of the licensing process and that only the Office of Licensing has the authority to grant the license and modifications.

Also there are different reporting requirements for the LHRC, the Office of Human Rights and the Office of Licensing. As part of the changes to the LHRC Bylaws and the Cooperative Agreement, there will be new forms for reporting to the LHRC.

Nan will try to hold a 1 hour refresher training on Reporting Requirements immediately before the next LHRC meeting.

Nan asked Betty Bingham to facilitate a Provider-affiliate meeting to review and discuss the continued support of the LHRC. Nan commented that most of Region III's provider-affiliate groups have decided to continue to maintain a fund for the support of the Committees.

## 5. **Annual Reports**

The following providers presented their Annual Reports and answered questions from the Committee:

### **Fidura – Jennifer Fidura**

Committee members had questions regarding the report not being on the reporting form. Ms. Fidura will complete the report on the form and attach a cover letter and the Corrective Action Plan that was not brought before the Committee. The report will be submitted for the June 27 meeting.

**CHIP – Denise Ellis** – Denise presented the Annual Report noting that this is her first time and she might have to ask the Renee Williams for help in answering any questions from the Committee. Renee was the previous liaison with CHIP.

### **Family Preservation Services – Renee Williams**

Renee gave a brief overview of the services Family Preservation provides in the Roanoke Valley and answered questions.

The Committee requested a demonstration of the restraint technique used by Family Preservation; this will take place in June when they return to report on their human rights violation.

### **Hall Community Services – Adrien Monti**

Adrien presented the Annual Report and gave an overview of the services Hall Community Services provides and answered questions from the committee.

**Didlake, Inc – Robin McCutcheon - Hurst**

The Annual Report was presented and questions from the committee were answered. The report will be shredded due to having identifying information in the report.

**Cee-Breeze – Emize Abbott**

Mr. Abbott gave an overview of the services Cee-Breeze provides. The Provider Information Sheet was not submitted with the Annual Report. At the October meeting there was a request for an extension of affiliation of an additional site in Covington, VA for Psychosocial Services and Partial Hospitalization. The request for Psychosocial Services was given affiliation; however, partial hospitalization was put on hold until information is received.

Nan Neese requested the affiliation for Psychosocial Services in Covington be concluded at this time; Mr. Abbott reports they have done nothing with this service or the Partial Hospital Service in Covington. The Committee moved to conclude the affiliation of a psychosocial rehabilitative service in Covington.

After the presentation, Mr. Abbott produced a letter about expansion of mental health support services to Covington. Since this was not submitted for this Agenda, it will be considered at the June meeting.

**Innovative Community Solutions – Bo Miller**

Mr. Miller presented his annual report.

The Committee reminded Mr. Miller that he is responsible for reporting any incidents/investigations to the committee at the next meeting after it occurs. He was also reminded that as part of the affiliation agreement he is required to attend 2 meetings per year.

6. Affiliation requests for new sites and changes to licenses:

**Blue Ridge Behavioral Healthcare** – Request for addition to affiliation to add Substance Abuse Case Management at the Rita J Gliniecki Recovery Center.

Betty Bingham, Office of Consumer Affairs submitted a letter of notification of expansion of Substance Abuse Management Services at the recovery center.

**Blue Ridge Behavioral Healthcare** – Request for addition of affiliation of new sponsored residential (“host”) home.

Betty Bingham, Office of Consumer Affairs, submitted a letter of notification of the addition of a host home. Letter is included in the Committee packet.

**Roanoke and New River League of Therapists** – (1) Request for affiliation to include Intensive In-Home Services for Botetourt and Alleghany Counties and (2) Request affiliation expansion to cover Fishburn Park Elementary School for Therapeutic Day Treatment (TDT) Services.

Letters were submitted to the Committee for consideration of the above requests.

#1 Martha Pillow motioned the affiliation be extended to cover the services in the requested areas; Geri Cleary seconded the motion and it carried unanimously.

#2 Nancy Fields motioned the expansion of services be approved for Fishburn Elementary Park School; Joseph Kinchloe seconded the motion and it carried unanimously.

**A Better Life Counseling** – Review of temporary affiliation for Mental Health Support Services.

Nan requested the temporary affiliation be continued until the next meeting to allow the licensing process to continue. Ms. Reid is also working with Margaret Walsh in the Office of Human Rights to complete human rights compliance.

Jay Fields moved the temporary affiliation be extended until the June meeting; Geri Cleary seconded the motion and it carried unanimously.

7. Discussion of Guidance Documents and Bylaws
8. Next Committee meeting date – June 27, 2011 with a reminder of the work session planned for May 9 at 2:00 p.m. at Elm.
9. Meeting was adjourned at 5:15 p.m.

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Rebecca Baker, Chair

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Date Approved

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Betsy Walker, Admin Support