

Chesapeake Regional Local Human Rights Committee
July 10, 2007
Minutes: Final Version

Members/Providers in Attendance

Thomas Becker		Committee Member
Janice Wine		Committee Member
Traci Hunter		Co-Chair
Willie Barnes		OHR Advocate
Reginald Daye		Regional Advocate
A. Lynette Whitehead, E. Williams	Circle of Friends, LLC	Provider
Susan Scheuring	Shore Memorial Hosp.	Provider
Ruth Cody	Chesapeake General Hosp.	Provider
Theresa Murch	Post Inst/Healing Group	
	Homes of VA	Provider
Chantelle Blackson	Carpe Diem of VA	Provider
David Owen	Compass Youth Services	Provider
Dennis Raabe	National Counseling Group	Provider
Shona Whitfield-Sykes	Joy Haven	Provider
John Erb	Silver Lining	Provider
Bernard N. Curry	IHCCS, Inc.	Provider
R. Tatem	Our Summer Place	Provider
Kerry Kruk, Deborah Powell	IFCS	provider

Absent

Roger Ladd	Committee Chair
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This meeting of the Chesapeake Local Human Rights Committee (LHRC) was called to order at 5:30 p.m. at Children Services of Hampton Roads. A quorum was not available. To not inconvenience applicants, committee members met as a sub-committee to interview prospective applicants for vacancy on committee. After introduction of Advocate, Regional Advocate and committee members, interviews were conducted.

Ms. Hunter seconded the motion made by Ms. Wine that the LHRC sub-committee go into executive session per VA Code 2.2 3711A (4) for the protection of the privacy of individuals in personnel matters not related to the public business, namely for the purpose of interviewing prospective applicants to serve on the LHRC committee.

Upon returning to public session each member of the sub-committee certified that to the best of their knowledge, only private business matters lawfully exempted from statutory open meeting requirements and only private business matters were identified in the motion to convene the executive session were discussed in executive session.

The sub-committee voted to recommend that the applications submitted by Dr. William Austin and Ms. Latonia Edmonds be submitted to the SHRC for approval of their becoming committee members of the Chesapeake LHRC.

At approximately 6:45 PM the regularly scheduled meeting that included providers affiliated with the LHRC resumed.

I. Review of Minutes

The minutes of the April 10, 2007 meeting were reviewed and corrections offered and made. However, the minutes could not be approved due to the absence of a quorum. Approval deferred until a full quorum is present.

II. Treasurer's Report

Chantelle Blackson of Carpe Diem gave the Treasure's report: Balance \$291.61 as of June 12th, 2007.

III. Old Business (No quorum – see attached agenda regarding proposed actions).

(The following are carried over from the April 10, 2007 LHRC Meeting)

Our Summer Place, LLC's reinstated in good standing. Motion for continued temporary affiliation.

National Counseling Group granted continued (90-day) temporary affiliation.

Circle of Friends was granted an additional 90-day temporary affiliation for a facility-based Day Support Treatment Program. Granted approval to change from MANDT to TOVA with existing programs.

Three committee members (Healthcare Provider, Consumer, and Professional) needed as the committee has opted to expand to (7) members.

Shore Memorial granted continued (90-day) temporary affiliation for expansion.

Vote on the removal (by disaffiliation) of providers for absenteeism.

IV. New Business

Recognition of Mr. Ladd as the new Committee Chairman effective July 1, 2007.

Mr. Becker explained his understanding about a provider dropping to temporary affiliation if a meeting is missed. Provider would then have to request to continue temporary affiliation at the next meeting the provider attends and then request permanent affiliation at the subsequent meeting (Mr. Daye addressed requesting temporary affiliation when the provider returns after missing a meeting). Sub-committee agreed to uphold procedure of mandatory attendance or reverting to "90-day temporary affiliation" (until next LHRC meeting is conducted).

IFCS requested continued permanent affiliation.

IV. New Business - Continued

New support secretary from the providers is A. Lynette Whitehead of Circle of Friends. This change becomes effective as of the date of the next meeting, October 9th, 2007. Mr. Curry will prepare minutes for this date's meeting and distribute accordingly.

V. Program Updates: **As of July 10, 2007**

- Chesapeake General:** no complaints; no changes *
- Silver Lining:** no complaints; no changes
- Circle of Friends:** no changes; two complaints
- Shore Memorial:** no complaints; no changes (previous investigation dropped)
- Carpe Diem:** no complaints; no changes*
- The Post Institute:** no complaints; no changes
- Healing Group Homes of VA:** no complaints; no changes
- IFCS:** no complaints; no changes
- Our Summer Place:** no complaints; no changes
- IHCCS:** no complaints; no changes
- Compass Youth Services:** no complaints; no changes
- Joy Haven:** no complaints, no changes
- National Counseling Group:** no complaints; no changes

(*Submitted written Human Rights Quarterly Reports)

VI. Program Complaint(s) Details: None at this time.

VII. Advocate's Report

- Need a consumer to serve as a committee member.
- New Human Rights Regulations to be signed by Governor are on hold.
- State Human Rights Conference had a tentative date of September 2007. An IFB for the location was being promulgated.
- Any expansion of existing programs or additional programs of existing providers already affiliated with the LHRC requires said existing providers to request temporary affiliation.
- Mr. Daye provided a detailed explanation on the concept of "temporary affiliation".
- Mr. Daye explained that providers needed to submit a written "Human Rights Quarterly Report" instead of giving verbal reports. These written reports should report the following: Any complaints of abuse or neglect or absence thereof; use of restraints; deaths; serious incidents; and program changes.

VIII. Next Meeting

Scheduled for Oct 9, 2007 at 6pm at Carpe Diem. Dinner to be provided by Chesapeake General Hospital and will be served at 5:30 pm.

VIII. Adjournment

Regular session adjourned at 8:00 PM.

Minutes submitted by Bernard N. Curry, IHCCS, Inc.

See Attachment

Agenda Items from Chesapeake LHRC July 8, 2007 Meeting

Please note: All action items are indicated in red and any approval is pending approval of the entire committee.

- National Counseling Group, Dennis K. Raabe

Affiliation of Eastern Shore office. **Approved.**

- Children's Services of Hampton Roads/ Carpe Diem, Theresa C. Murch, M.S.

Extension on the temporary affiliation for Post Institute for Attachment and Healing Group Homes while awaiting licensure. **Approved.**

Regarding Children's Services of Hampton Roads/Carpe Diem, recognize and accept for permanent affiliation a satellite location: 3808 Poplar Hill Rd., Ste C, Chesapeake, VA 23321. **Approved.**

- Shore Memorial Hospital , Joan Wilson, RN

Permanent affiliation for Oak Hall Clinic change of venue for Nassawadox. **Approved.**

- Our Summer, R. Tatem

Temporary affiliation for Non-centered Day Treatment program. **Continued 90 days.**

- Circle of Friends, Ms. Williams

Continued permanent affiliation for Facility Based Day Support Program. **Approved.**

- IFCS

Request continued permanent affiliation. **Approved.**

- IHCCS, Inc, Mr. Curry

Affiliation agreement: Needs to be signed by all providers. Has a rep for "The Post Institute" and "Healing Group Homes of VA" signed the affiliation agreement?