

**Chesapeake Regional Local Human Rights Committee
Final Meeting Minutes
October 9, 2007**

A meeting of the Chesapeake Regional Local Human Rights Committee was held on October 9, 2007 at 3500 Tejo Lane, Suite 105, Chesapeake, Virginia 23321.

Members Present:

Roger Ladd, Chair
Janice Wine
Traci Hunter, Co-Chair
LaTonia Edmonds

Members Absent:

Thomas Becker
Dr. William Austin

Providers Present:

Chantelle Blackson, Carpe Diem of Virginia
Jonathan Snyder, Chesapeake General Hospital
Anticia Whitehead, Circle of Friends, LLC
David Owen, Compass Youth Services
Kerry Kruk, IFCS
Estella Williams, IHCCS, Inc.
Ricky Sykes, Joy Haven
Dennis Raabe, National Counseling Group
Zatera Spencer, Our Summer Place
Theresa Murch, Post Institute/Healing Group
Susan Scheuring, Shore Memorial Hospital
John Erb, Silver Lining

Also Present Was:

Willie Barnes, Advocate, Office of Human Rights

I. Call to Order:

Mr. Roger Ladd, Chair, called the meeting to order at 6:02pm Eastern Daylight Time and Anticia L. Whitehead recorded the minutes. A quorum of members was present, and the meeting, having been duly convened, was ready to proceed.

II. Approval of Minutes:

The minutes of the April 10, 2007 and July 10, 2007 meetings were reviewed and corrections were made. The minutes of both preceding meetings were approved as presented upon a duly made, seconded, and unanimously adopted motion.

III. Treasurer's Report:

There is a balance of \$108.08 as of 9/28/07 as reported by Chantelle Blackson of Carpe Diem.

IV. Old Business:

- A motion was presented by Mr. Ladd to accept two new committee members, whereupon having been duly seconded and unanimously adopted, the motion was adopted. The two new members are Dr. William Austin, Pastor, Virginia Beach Christian Church and Ms. LaTonia Edmonds.

- Anticia L. Whitehead of Circle of Friends was introduced as the new provider liaison secretary for the committee.

Chesapeake Regional Local Human Rights Committee
Final Meeting Minutes
October 9, 2007

IV. Old Business, Cont.:

- National Counseling Group requested permanent affiliation for its Eastern Shore office due to receiving its license. The motion to extend permanent affiliation was presented by Ms. Edmonds, and whereupon being duly seconded and unanimously adopted, the motion was approved.
- Children's Services of Hampton Roads requested acceptance of satellite office located at 3808 Poplar Hill Road, Suite C, Chesapeake, Virginia 23321 as a new location. The motion to accept the new location was presented by Ms. Edmonds, and whereupon being duly seconded and unanimously adopted, the motion was approved.
- Post Institute and Healing Group Homes requested continued temporary affiliation while awaiting licensure. The motion to grant continued temporary affiliation was presented by Ms. Edmonds, and whereupon being duly seconded and unanimously adopted, the motion was approved.
- Shore Memorial requested permanent affiliation for its Oak Hall Clinic and requested that the new venue for its Nassawadox site be accepted as a new location. The motion to grant permanent affiliation and accept the new location was presented by Ms. Wine, and whereupon being duly seconded and unanimously adopted, the motion was approved.
- Our Summer Place, LLC requested permanent affiliation for its non-center based day support program. The motion to grant permanent affiliation was presented by Ms. Hunter, and whereupon being duly seconded and unanimously adopted, the motion was approved.
- IFCS requested continued permanent affiliation due to absence from April 2007 meeting. The motion to grant continued permanent affiliation was presented by Ms. Wine, and whereupon being duly seconded and unanimously adopted, the motion was approved.
- Compass Youth Services requested continued temporary affiliation for day treatment program due to outstanding approval for policies and procedures. The motion to grant continued temporary affiliation was presented by Ms. Hunter, and whereupon being duly seconded and unanimously adopted, the motion was approved.
- Ms. Barnes, OHR Advocate, stated that information concerning dues for provider members, the handling of secretarial responsibilities, consequences for missed meetings, and the provision of meals for the meetings should be addressed in the provider affiliation agreement. Anticia L. Whitehead of Circle of Friends volunteered to produce and distribute to committee members and provider members a draft affiliation agreement. The motion to accept the proposal of Ms. Whitehead concerning the affiliation agreement was presented by Ms. Wine, and whereupon being duly seconded and unanimously adopted, the motion was approved.

V. New Business:

- Ms. Barnes stated that new programs must comply with the new Human Rights Regulations as of 9/19/07.

**Chesapeake Regional Local Human Rights Committee
Final Meeting Minutes
October 9, 2007**

VI. Program Updates:

Provider	Abuse / Neglect Allegations	Complaints	Human Rights Issues	Changes	Licensing/Human Rights Reviews	Deaths/Serious Injuries
Carpe Diem	N	N	N	N	N	N
Chesapeake General Hospital	N	N	N	N	N	Y
Circle of Friends	N	N	N	N	N	Y
Compass Youth Services	N	N	N	Y	N	N
IFCS	N	N	N	N	N	N
IHCCS, Inc.	N	N	N	N	N	N
Joy Haven	N	N	N	N	N	N
Nat'l Counseling Group	N	N	Y	N	N	N
Our Summer Place	N	N	N	Y	N	N
Post Inst./Healing Homes	N	N	N	N	N	N
Shore Memorial Hospital	N	Y	N	N	Y	N
Silver Lining	Y	N	N	N	N	N

VII. Program Updates (Details):

Provider	Comments (For Items Marked "Y" Above)
Carpe Diem	N/A
Chesapeake General Hospital	Patient with DNR order expired prior to hospice discharge, report sent to OHR
Circle of Friends	Participant in day support program expired while at home with parent
Compass Youth Services	New day treatment program
IFCS	N/A
IHCCS, Inc.	N/A
Joy Haven	N/A
Nat'l Counseling Group	Serious incident requiring physical restraint using "handle with care" techniques, individual no longer in treatment
Our Summer Place	New office address
Post Inst./Healing Homes	N/A
Shore Memorial Hospital	One informal complaint; licensing review on 9/19/07; recommended for triennial license
Silver Lining	Employee vs. resident allegation of abuse; unfounded per internal investigation, provisional license pending informal hearing on 10/29/07

**Chesapeake Regional Local Human Rights Committee
Final Meeting Minutes
October 9, 2007**

VIII. Advocate's Report:

- Training on the new Human Rights regulations for LHRC members was held on 9/14/07. Ms. Hunter gave a brief synopsis of the information received.

- Ms. Barnes presented information about training sessions for new regulations and where to find the new regulations online. She stated that new providers need only revise existing policies and highlighted sections with the most significant changes. A note indicating that the policies have been revised should be submitted via fax or email to Margaret Walsh by 3/1/08. A copy of the revised policies should be sent to OHR, but they will not be reviewed for compliance. Providers must be in compliance with practices by 12/1/07 and policies by 3/1/08.

- Ms. Barnes presented information on the state human rights committee meeting to take place on 10/26/07 at 8:00am at Sentara Obici Hospital.

IX. Open Forum:

There were no comments in open forum.

X. Closed Session:

The committee members moved into a closed session.

XI. Adjournment:

The regular session was adjourned at 8:00pm.

XII. Next Meeting:

The next meeting of the Chesapeake Regional LHRC will be held on 1/8/08 at 3500 Tejo Lane, Suite 105, Chesapeake, Virginia 23321. Compass Youth Services will provide dinner and refreshments.

Minutes submitted by Anticia L. Whitehead, Circle of Friends