

**Chesapeake Regional Local Human Rights Committee
Final Meeting Minutes
July 8, 2008**

A meeting of the Chesapeake Regional Local Human Rights Committee was held on July 8, 2008 at 1800 at 3500 Tejo Lane, Suite 105, Chesapeake, Virginia 23321.

Members Present:

Thomas Becker
Dr. William Austin
Dr. Martin Powell

Members Absent:

Mr. Ladd

Providers Present:

Dennis Raabe, National Counseling Group
Deborah C. Powell, IFCS
Ricky Sykes, Joy Haven, LLC
John Erb, Silver Lining
Susan Scheuring, Shore Memorial Hospital
Valencia Ballard, Circle of Friends, LLC
David Owen, Compass Youth
Chantelle Blackson, Carpe Diem of Virginia
Bernard Curry, IHCCS, Inc.
Mary K. Tuohey, Chesapeake Regional Medical Center
Zatera Spencer, Our Summer Place

Providers Absent:

None

Also Present:

Willie Barnes, Advocate, Office of Human Rights

I. Call to Order:

Mr. Becker called the meeting to order at 6:00pm Eastern Daylight Time and Anticia L. Whitehead recorded the minutes. A quorum of members was present, and the meeting, Having been duly convened, was ready to proceed.

II. Executive Session

Committee members presented decided to not inconvenience the two applicants present and agreed to conduct interview with the members present. Dr. Austin motioned for committee to convene in executive session for the purpose of conducting interview for recommendation for membership with Chesapeake LHRC, pursuant to VA Code 2.2-3711(A.) Dr. Powell seconded the motion. The committee members moved into a closed session.

Return to Open Session (after motion passed)

Motion: "I motion that the LHRC leave executive session and return to public session."

Second to motion.

Certification: "The LHRC unanimously certifies that, to the best of each member's knowledge, only private business matters lawfully exempted from statutory open meeting requirements and only private business matters identified in the motion to convene the executive session were discussed in executive session."

Each committee member's response: "So certify."

Dr. Austin motioned for committee to reconvene in open session. Dr. Powell seconded motion. Certifying: The LHRC unanimously certifies that, to the best of each member's knowledge, only private business matters lawfully exempted from statutory open meeting requirements and only private business matters identified in the motion to convene the

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executive session was discussed in executive session. Each member: So certify.
The committee members present recommended nomination of Brodie Walker and Deborah Jones to the State Human Rights Committee for appointment to Chesapeake LHRC.

III. Approval of Minutes:

The minutes of the April 8, 2008 meeting were reviewed and corrections were made. The minutes were then approved as presented upon a duly made, seconded, and unanimously adopted motion.

IV. Treasurer's Report:

There is a balance of \$108.08 as of July 8, 2008 as reported by the Treasurer, Susan Scheuring. There were no deposits or withdrawals.

V. Old Business:

No old business.

VI. New Business:

- Dennis Raabe, National Counseling Group: There were three incident involving restraints. They use "Handle With Care."
- Zatera Spencer, Our Summer Place: We were to add a service, but it is tabled until next time.
- John Erb, Silver Lining: License has been extended.
- All other reports were negative. Mr. Becker encouraged all to have written reports (see Program Updates below.)

VII. Program Updates:

Provider	Peer-to-Peer Issues	Abuse/Neglect Allegations	Complaints	HR Issues	Changes	Licensing/ HR Review	Deaths/Serious Injuries/Incidents
Carpe Diem	N	N	N	N	N	N	N
Chesapeake Regional Medical Center	N	N	N	N	Y	N	N
Circle of Friends	Y	N	N	N	N	Y	Y
Compass Youth Services	N	N	N	N	Y	N	N
IHCCS, Inc.	N	N	N	N	N	N	N
Our Summer Place	N	N	N	N	N	N	N
Shore Memorial Hospital	N	N	N	N	N	N	N
Silver Lining	N	N	N	N	N	N	N
Institute for Family Centered Services	N	N	N	N	Y	Y	N

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VIII. Program Updates (Details):

Provider	Comments (for items marked Y above)
Carpe Diem	N/A
Chesapeake Regional Medical Center	Monica Kirkman is no longer the Interim Nurse Manager. Mary K. Tuohey assumed the position.
Circle of Friends	One participant tapped another patient on the head, pinched another participant on her thigh, and accidentally hit another participant in the face when staff was escorting the aggressor from the area. Mr. B. Lee completed a review in May. Circle of Friends was issued a 3 year license. A participant was taken to the hospital and treated for pneumonia.
Compass Youth Services	New office location: 7460 Central Business Park Dr., Norfolk, VA 23513
IHCCS, Inc.	N/A
Our Summer Place	N/A
Shore Memorial Hospital	Policies and procedures completed for HR revisions March 1, 2008. Triennial license valid until 2010.
Silver Lining	Four days of hearings with Licensure completed; report due the end of August. License has been extended until 29 July.
Institute for Family Centered Services	Kerry Kruk is no longer RD in the Peninsula Region. IFCS became Nationally Accredited in Family preservation on 06/03/2008. SEVA had a licensure review on 04/24/2008.

IX. Advocate's Report:

The department is going to an automated reporting system. All information about complaints, abuse or neglect will be entered into a database. A pilot program has begun in Region 5. They don't know when it will be fully operational, but are hoping for fall. Training will be given to Providers. Also, Region 5 will be conducting training for LHRC in September. The training may require some reimbursement. Region 5 is growing. There is a vacancy for a Healthcare Provider (application passed around the room.)

X. Open Forum:

- Ms. Barnes: October 14 is the next scheduled meeting. Someone will have to arrange a room. Someone will have to contact Mr. Ladd to see if he is available. Send it via email with potential dates.
- Mr. Curry: In the first or second week of August, there will be a special quorum. The tentative date is August 14 at 1800 at 1711 Church Street, Suite D, in Norfolk. An alternate day is August 21, but the 14th is preferred.
- The board members gave a brief introduction of themselves.

XI. Adjournment:

The regular session was adjourned at 2000.

XII. Next Meeting:

The next meeting of the Chesapeake Regional LHRC will be held on October 14, 2008 at 3500 Tejo Lane, Suite 105, Chesapeake, Virginia 23321. IFCS will provide dinner and refreshments.

Minutes submitted by Anticia L. Whitehead, Circle of Friends and Mary K. Tuohey, Chesapeake Regional Medical Center