

**Chesapeake Regional Local Human Rights Committee  
Final Meeting Minutes  
January 12, 2010**

A meeting of the Chesapeake Regional Local Human Rights Committee was held at 1800 on January 12, 2010 at 3500 Tejo Lane, Chesapeake, Virginia 23321.

**Members Present:**

Dr. William Austin  
Deborah Jones  
Jeremiah Williams  
Brodie Walker

**Providers Present:**

John C. Faircloth, Carpe Diem of Virginia  
Chere Andrews, Circle of Friends, LLC  
Elicia Williams, Circle of Friends, LLC  
Valencia Ballard, Circle of Friends, LLC  
David Owen, Compass Youth and Family Services  
Jacqueline Williams, Chesapeake Regional Medical Center  
Denise Green, IFCS  
Bernard N. Curry, IHCCS, Inc.  
Ricky Sykes, Joy Haven, LLC  
Shona Whitfield, Joy Haven, LLC  
Dennis Raabe, National Counseling Group  
Sharon Harper, Our Summer Place  
Susan Scheuring, Riverside Shore Memorial Hospital  
Patricia Bills, Latch Key Projects

**Also Present:**

Willie Barnes, Advocate, Office of Human Rights

**I. Regular Session Call to Order:**

Ms. Deborah Johnson called the regular session to order at 1800 Eastern Daylight Time and Shona Whitfield recorded the minutes. A quorum of members was present, and the meeting, having been duly convened, was ready to proceed.

**II. Approval of Minutes:**

The minutes of the October 13, 2009 meeting were reviewed. Corrections were made. Dr. Williams made motion to have the minutes accepted; Mr. Walker seconded the motion and the minutes were accepted as correct.

**III. Treasurer's Report:**

There is a balance of \$283.08 as of January 12, 2010 as reported by the Treasurer, Sharon Harper. There were no withdrawals however there was a deposits made in the amount of \$25 on November 30, 2009.

**IV. Old Business:**

- Latch-Key Program asked to continue temporary affiliation until license has been issued. Motion made by Mr. Williams, and seconded by Dr. Austin.
- Latch-Key Behavioral Management Policy changes made, accepted by committee.
- In-Home Clinical and Casework Services-Psychosocial Day Treatment Program requested permanent affiliation. Dr. Williams so moved the motion and permanent affiliation was granted.

**V. New Business:**

- The New Y-CAPP-School based Day Treatment has transferred their affiliation.

**Program Updates:**

Provider	Peer-to-Peer Issues	Abuse/Neglect Allegations	Complaints	HR Issues	Changes	Licensing/ HR Review	Deaths/Serious Injuries/Incidents
Carpe Diem	N	N	N	N	N	N	N
CRMC	N	N	Y	N	Y	Y	N
Circle of Friends	N	N	N	N	N	Y	N
Compass Youth Services	N	N	N	N	N	N	N
IFCS	N	N	N	N	N	N	N
IHCCS, Inc.	N	N	N	N	Y	Y	N
Joy Haven	Y	N	N	N	N	Y	N
National Counseling Group	N	N	N	N	Y	N	Y
Our Summer Place	N	N	N	N	N	N	N
Shore Memorial Hospital	N	N	N	N	N	N	N
Latch Key Projects,LLC	N	N	N	N	N	Y	N

**VIII. Program Updates (Details):**

Provider	Comments (for items marked Y above)
Carpe Diem	N/A
CRMC	A complaint was made about patient falling and it was never reported to the family. Jacqueline Williams assumed Manager October 2009. Unannounced licensure visit December 2009.
Circle of Friends	Licensure review.
Compass Youth Services	N/A
IFCS	N/A
IHCCS, Inc.	Received license on 12/07/09 to provide psychosocial rehabilitation services. Inspection for IIH, TDT, and MHSS conducted on 10/14/09 and

	all licenses were approved for renewal.
Joy Haven	Resident attempt to bite another resident. Unannounced licensure visit on 12/8/10
National Counseling Group	Received permanent affiliation for TDT at Newport News office. Waiting for affiliation by LHRC so licensing specialist can approve an expansion to existing license. Two clients passed as a result of natural causes not directly involving NCG staff.
Our Summer Place	N/A
Shore Memorial Hospital	Shore Memorial is now known as Riverside Shore Memorial Hospital.
<u>Latch Key, LLC</u>	<u>Received CAP on 12/21/09.</u>

**IX. Advocate's Report:**

- Brian Whitley is no longer with the agency.
- Committee was informed that there are only three (3) advocates at this current time: Mr. Day, Ms. Barnes, and Mr. Prost
- There is a vacancy on the committee. The committee is in need of a family member. A family member could be anyone who has had a relative to receive a service(s) in the past five (5) years.
- The name of the Department of Mental Health, Mental Retardation and Substance Abuse Services changed to the Department of Behavioral Health and Developmental Services on July 1, 2009. The department's new web site address is [www.dbhds.virginia.gov](http://www.dbhds.virginia.gov).
- The department no longer uses the term Mental Retardation; the correct term is Intellectual Disabilities.

**XI. Open Forum:**

There were no comments under open forum.

**XII. Adjournment:**

The regular session was adjourned approximately 7:00 pm.

**XIV. Next Meeting:**

The next meeting of the Chesapeake Regional LHRC will be held on April 13, 2010 at 1800 at 3500 Tejo Lane, Chesapeake, Virginia 23321. Social hour will start at 5:30 pm. Carpe Diem of Virginia will provide dinner and refreshments.

Minutes submitted by Shona Whitfield, Joy Haven, LLC