

**FINAL**  
**Chesterfield Local Human Rights Committee (CLHRC)**  
March 24, 2008

**Committee Members Present:**

Ms. Trish Angle, Chair  
Dr. Analie Rademaker  
Ms. Mauretta Copeland

**Others:**

Mr. James Bowser, Regional Advocate, OHR  
Mr. Skip Stanley, Chesterfield CSB

**Staff:**

Ms. Karen Mingloski, Chesterfield CSB

**Affiliates Present**

Mr. David Mangano, Chesterfield CSB  
Ms. Inger Wyatt, Covenant Homes, LLC  
Dr. Lisa Marshall, Grafton Schools  
Ms. Diane McClure, Advanced Services for Kids  
Mrs. Amel Shelton, Quality Life Family Services, LLC  
Mr. Jimmie Spraggans, Kids In Focus  
Mr. Kenneth Jenkins, Kids in Focus, Inc.  
Ms. Sheena Lyle, Lyle Professional Consulting  
Ms. Shona Parham, J&M Adult Care Services  
Ms. Veronica Cook, J&M Adult Care Services  
Mr. Jerome Jones, Jerolin Management Services  
Ms. Patricia Burchett, Langhorne Family Care  
Mr. Vincent Walker, Youth Empowerment Services  
Ms. Rhonda Hickman, Youth Empowerment Services  
Mr. Steve Parson, Jr., Youth Empowerment Services

**Affiliates Absent:**

Ms. Christina Rivers, Rivers Assisted Living, LLC (sick)  
Ms. Leonett Reese, Rivers Assisted Living, LLC (out of town)

**1. Call to Order**

A quorum being present, Chair Trish Angle called the Chesterfield Local Human Rights Committee meeting to order at 5:36 pm in the Rogers Building, Chesterfield Community Services Board. Mrs. Angle asked for introductions of those present.

**2. Approval of Minutes**

A motion was made and seconded to approve the minutes of the January 28, 2008 meeting, as presented.  
Ayes: Dr. Rademaker, Ms. Angle, Ms. Copeland

**3. Matters of the Public**

Chair Angle entertained comments to open the floor for items of interest to the committee. No matters of the public were brought before the LHRC.

**4. Old Business**

No old business was brought before the LHRC.

**5. New Business**

**a. Providers**

**1. Affiliation Renewal**

**Langhorne Family Care**

Mrs. Burchett requested affiliation renewal for Langhorne Family Care Services. Langhorne Family Care serves individuals with intellectual disabilities in a group home setting in western Henrico. They currently serve 4 individuals, although they are licensed for 5 adults, and employ 4 staff members.

A motion was made, seconded and voted to approve the affiliation renewal of **Langhorne Family Care**. The affiliation agreement was completed and signed, and the affiliation fee was submitted.

**2. Program Expansion**

**Jerolin Management Services**

Mr. Jones requested a program expansion of Jerolin Management Services with an in-home residential support program. Jerolin Management Services will provide training and supervision in the following areas: housekeeping, social skills, academic, community skills, leisure & recreation, health & safety, behavior/problem solving skills. Questions regarding staff training and credentials regarding item # 7, Sensory Stimulation and Gross/Fine Motor Skills. Mr. Jones was not able to provide the information to the LHRC, therefore, a motion was made and seconded to table the discussion until Mrs. Jones can attend to provide additional information regarding the services provided, ages of clients, staff credentials, etc.

Mr. Jones continued, requesting approval for the expansion of two additional sponsored residential placements in Dinwiddie and Dewitt. The LHRC requested this information be submitted prior to the meeting for the agenda packet, with copies to Mr. Bowser.

### **Youth Empowerment Services**

▪ **Life Changers, a mental health support service-** Mr. Parson notified the LHRC regarding the program expansion of Life Changers located on Cowardin Avenue, Richmond. Ms. Rhonda Hickman is the program director. Staff will provide life skills training, case management and job readiness training, and will have community involvement through the local church community. Individuals may be at-risk of homelessness, and the goal is to maintain current living status. They conduct family counseling with all participants. The service is geared toward adults who may or may not have a child. If they serve an adolescent in the program, many of the issues are derived from the parents, so Life Changers will also help their parents.

Referrals are received from Youth Empowerment Services or other community providers. Volunteers are required to attend the same training as all employees.

A motion was made and seconded to approve **Life Changers**, a mental health support service expansion of **Youth Empowerment Services**.

• **Life Changers Center, for psychosocial rehabilitation** - Mr. Parson notified the LHRC regarding the program expansion of Life Changers Center, a psychosocial rehabilitation clubhouse model. Clubhouse members are responsible for their treatment; socialize with one another; staff members create opportunities to socialize and provide guidance in the treatment/ social development; assist with locating safe/decent housing; recreational opportunities, vocation program, and administration unit. Members participate in decision making and governance of the clubhouse.

A motion was made and seconded to approve **Life Changers Center** for psychosocial rehabilitation expansion of **Youth Empowerment Services**.

• **Life Coach Stabilization Unit** - Mr. Parson notified the LHRC regarding the program expansion of Life Coach Stabilization Unit. This program will provide immediate intervention for those in crisis, mostly from the adult population, serving approximately 250-300 clients a day, and 2-3 crisis calls per night. They will offer group counseling, and refer them for psychiatric admission or return home if stabilized. The program employs 2 crisis counselors during day, and 2 on-call staff rotating.

A motion was made and seconded to approve **Life Coach Stabilization Unit** expansion of **Youth Empowerment Services**.

### **Chesterfield CSB**

Mr. Mangano reported that Chesterfield Community Services Board is opening its 18<sup>th</sup> group home on Mockingbird Lane in Midlothian. This home will provide additional residential options for individuals with intellectual disabilities. Mr. Skip Stanley, MR Residential Services manager, reported this home is located in the Matoaca district and will serve 4 adult male residents, 7 days a week/24 hours a day, and will be fully staffed. The goal is to maximize independent living skills, and integrate into the consumers into the community. The individuals have already been identified, and are Medicaid waiver recipients. Licensure is conducting a site visit today, and the home will open on March 31, 2008.

A motion was made and seconded to approve the **Chesterfield CSB** group home expansion on Mockingbird Lane.

### **3. Event Report Statistics**

Ms. Angle entertained reports from each provider on events occurring during the period of January 1 through February 29, 2008.

**Advanced Services for Kids** – Ms. McClure reported 1 situation and reported it as an informal complaint. As a result, Advanced Services for Kids (ASK) have made adjustments to the protocols around transporting consumers to another location, and taking medications with them. ASK established a policy to address/correct this type of situation. The LHRC requested this policy be submitted for review at the next meeting, and a copy to Mr. Bowser.

**Chesterfield CSB** - Mr. Mangano reported 1 informal complaint which was resolved with the family member; 4 suicide attempts in which all consumers were hospitalized; and, 3 consumer deaths, that are under investigation.

**Covenant Homes** – Ms. Wyatt reported no events.

**Grafton Schools** – Dr. Marshall reported 1 allegation of neglect, client to client aggression was reported to CPS, although not investigated. Grafton found no neglect. Dr. Marshall reported that Chris Joyce has left employment with Grafton, and that a new Quality Assurance Supervisor (Julie Jacobs-Jennings) will start in April.

**J & M Adult Care Services, Inc.** – Ms. Parham reported no events.

**Jerolin Management Services** – Mr. Jones reported no events.

**Kids in Focus, Kids in Focus II, Girls in Focus, Little Kids In Focus, Little Kids in Focus II** – Mr. Spraggins reported no events. He introduced Mr. Kenneth Jenkins, who is the house manager for Kids in Focus. Mr. Jenkins may attend the LHRC meeting as the liaison for Kids In Focus.

**Langhorne Family Care** – Ms. Burchett reported no events. A peer-to-peer situation occurred where one client suffered from medication changes; and, individual was hospitalized for emergency treatment, and medications stabilized.

**Lyle Professional Consulting** – Ms. Lyle reported no events

**Quality Life Services** – Mrs. Shelton reported no events. Licensure conducted a visit on February 28, 2008, and the Corrective Action Plan has been submitted.

**Rivers Assisted Living** – Mrs. Rivers is not present, and the report submitted reflects no events.

**Youth Empowerment Services** – Mr. Walker reported 1 informal complaint, resolved to the client's satisfaction; 1 allegation of abuse not founded; 3 allegations of neglect (2 founded, 1 unfounded).

**b. LHRC Board**

Candidate/Appointment

The candidate who is interested in serving the Chesterfield LHRC is not in attendance.

**6. Announcements / Updates**

Mr. Mangano reported that as a result of the advocacy during the legislative session, 600 waiver slots approved. Thanks to Delegate Kirk Cox for his support. Also, increased rate for day services of approximately 3% were approved. Chesterfield's portion of slot assignments will be high because of data kept on waiting lists.

Mr. Bowser reported that providers are working diligently on updating policies to be in compliance with new regulations. The Office of Human Rights will send out citation letters for those providers who have not submitted their updated human rights policies and procedures by March 15<sup>th</sup>. He also reported that new providers are undergoing a total review. Mr. Bowser recommends the LHRC review restrictive components like we have in the past. Mrs. Mingloski will develop a schedule to review human rights policies and procedures (at time of affiliation renewal or at another time).

The Chesterfield LHRC is currently recruiting two members in the each of the following areas: consumer and professional interest.

Mrs. Mingloski noted the next regular meeting will be held at Chesterfield CSB (Rogers Building) on June 2, 2008 and reminded all providers to submit the event reports for the reporting period of March and April by **May 9, 2008**.

**7. Adjournment**

There being no further business, the meeting was adjourned at 6:55p.m. The next regular scheduled meeting will be held **Monday, June 2, 2008**, in the Rogers Building Board Room.