

FINAL
Chesterfield Local Human Rights Committee (CLHRC)
July 23, 2007

Members Present:

Ms. Trish Angle, Chair
Dr. Analie Rademaker
Ms. January Tussing

Members Absent:

Ms. Mauretta Copeland

Others Present:

Mr. James Bowser, Regional Advocate, OHR
Ms. Katie VanArnam, Virginia Supportive Housing

Staff Present:

Ms. Karen Mingloski, Chesterfield CSB
Mr. David Mangano, Chesterfield CSB

Affiliates Present:

Ms. Inger Wyatt, Covenant Homes, LLC
Ms. Chris Joyce, Grafton Schools
Ms. Christina Rivers, Rivers Assisted Living, LLC
Mr. Vincent Walker, Youth Empowerment Services
Ms. Leonett Reese, Rivers Assisted Living, LLC
Ms. Cynthia White, Jerolin Management Services
Ms. Sheila Jackson, Langhorne Family Care
Ms. Amel Shelton, Quality Life Services, LLC
Mr. Stephen Parson, Youth Empowerment Services
Ms. April Mitchell, Kids in Focus, Inc.
Mr. Robert Shelton, Quality Life
Ms. Sheena Lyle, Lyle Professional Consulting
Mrs. Margaret Moore – J&M Adult Care Services
Ms. Veronica Cook – J&M Adult Care Services

Affiliates Absent:

Mrs. Nancy Crawley, Second Chance at Life, Inc.

1. Call to Order

A quorum being present, Chair Trish Angle called the Chesterfield Local Human Rights Committee meeting to order at 5:40pm in the Rogers Building, Chesterfield Community Services Board. Mrs. Angle asked for introductions of those present.

2. Approval of Minutes

On motion of Dr. Rademaker, seconded by Ms. Tussing, the LHRC voted to approve the minutes of the June 11, 2007 meeting, as presented.

Ayes: Dr. Rademaker, Ms. Angle, Ms. Tussing

Absent: Ms. Copeland

3. Matters of the Public

Chair Angle entertained comments to open the floor for items of interest to the committee.

Chair Angle reported that Rev. Greenhowe has resigned her position on the LHRC due to her work schedule and travel requirements. Mr. Bowser reminded all the affiliated providers are responsible for seeking candidates to serve on the LHRC.

The revised human rights regulations have been approved and signed by the governor, with an effective date by September 20, 2007. The annual seminar for local committee members will be September 13 and 14 at the Holiday Inn Koger Center. The seminar will have guest speakers, various workshops, and will address proposed changes to regulations and other topics of interest. Provider training will be scheduled in the fall for each region in the state.

4. Old Business

There was no old business brought before the LHRC.

5. New Business

a. Providers

1. Affiliation Renewal

Quality Life Services, LLC – Mrs. Shelton addressed the LHRC seeking affiliation renewal. Quality Life Services is located in Chesterfield County, serving 4 individuals. A licensing visit was conducted in February and a one-year license was received.

A motion was made, seconded and voted to approve the affiliation renewal of **Quality Life Services**. The affiliation agreement was completed and signed, and the required annual affiliation fee was remitted.

2. Program Expansion Chesterfield CSB

Mr. David Mangano requested a program expansion of the Intensive Community Treatment (ICT) program. A new location in the Chesterfield / Richmond area will be serving the same consumer base of adults with mental illnesses, utilizing the approved human rights policies and procedures of the Chesterfield CSB. The license application will be submitted to the Office of Licensing in the near future. The program anticipates offering services in October, and serving approximately 50-60 consumers. Mr. Mangano reported the Richmond Behavioral Health Authority could not take on the project at this time, therefore, Chesterfield is partnering with the Virginia Supportive Housing program to offer this service.

Virginia Supportive Housing will seek to identify consumers meeting the qualifications (homeless), and will offer affordable, fair market housing options first (Section 8 or Shelter Plus Care rental subsidy), then once stabilized the ICT service will be offered. This is a unique partnership and hope to build on the model.

Please notify LHRC when the license has been submitted.

A motion was made, seconded and voted to approve the program expansion of **Chesterfield CSB**.

Quality Life Services

Mrs. Shelton requested a program expansion for a new group home located in the Midlothian area (about 5 miles from current location), which will serve 4 consumers. This program will be operating under the approved human rights policies and procedures. Quality Life Services has several referrals, and the Office of Licensing is scheduled to visit the program next week.

A motion was made, seconded and voted to approve the program expansion of **Quality Life Services**.

3. Policy & Procedure Review Grafton – Environmental Restriction plans (2)

Ms. Joyce reported that an environmental restriction for an audio/sound sensor and monitor that was put in place as an emergency measure, but has now been discontinued.

An environmental restriction (door alarm) was put in place on an emergency basis for an individual who left his room during the middle of the night and attacked another sleeping client. There have been no recent incident, however Grafton is requesting to continue the alarm for a 90-day period so that a review can be completed.

A motion was made, seconded and voted upon to approve Grafton's environmental restriction, with an update if the restriction is removed, or an update at the 90-day review period.

4. Event Report Statistics

Ms. Angle entertained reports from each provider on events occurring during the period of May 1 and June 30, 2007.

Chesterfield CSB Mr. Mangano reported 4 informal complaints, all resolved to satisfaction of consumer/family members involved. There were 3 allegations of abuse that were investigated by APS (two allegations were unfounded; one is still under investigation). There were 6 suicide attempts with consumers being admitted to the hospital; and, 3 consumer deaths.

An internal peer review committee investigates all attempted suicides. The results of peer review go to clinicians and Mr. Mangano does not receive that information. If the LHRC would like to obtain that information, a request can be made. The LHRC would like to know if the van driver noted in two of the allegations of abuse is the same or different drivers.

Covenant Homes – Ms. Wyatt reported no events.

Grafton Schools – Ms. Joyce reported 2 informal complaints resolved to satisfaction of stakeholder, and 3 allegations of neglect were reported to CPS (2 incidents were not investigated and deemed unfounded by Grafton's investigation; one incident is still under investigation as injuries are unexplained).

Office of Licensing conducted a site visit on June 20, 2007 at student home (Sutter's Mill). There were no citations listed.

J & M Adult Care Services, Inc. – Mrs. Moore reported no events.

Jerolin Management Services – Ms. White reported no events. Ms. White also reviewed the revised March – April Event Report where the allegation of abuse was founded as a peer-to-peer altercation, and the van driver changed consumer seating arrangement to avoid future problems.

Kids in Focus, Kids in Focus II, Girls in Focus, Little Kids In Focus II – Ms. Mitchell reported no events for Kids In Focus and Kids In Focus II. Girls in Focus had one allegation of abuse, which was unfounded due to witness verification. Little Kids in Focus II reported one allegation of abuse, which was founded as inappropriate professional conduct. CPS was contacted and the employee was terminated as a violation of KIF Policies & Procedures. Mr. Bowser stated this allegation meets definition of abuse, and the findings need to be amended.

Langhorne Family Care – Ms. Jackson reported no events.

Lyle Professional Consulting – Ms. Lyle reported no events. The Corrective Action Plan noted at the June meeting was submitted and reviewed. Lyle Professional Consulting received their license renewal for one year. Dr. Rademaker recommended continuing education for employees so violations are not repeated.

Quality Life Services – Mrs. Shelton reported no events.

Rivers Assisted Living - Mrs. Rivers reported no events. Mrs. Rivers stated the most recent visit from Licensing went well, and she introduced the new program director, Ms. Leonett Reese.

Second Chance at Life, Inc. – A representative of Second Chance at Life was not present at the meeting, and the Event Report was not submitted.

Youth Empowerment Services – Mr. Walker reported 3 informal complaints, 1 allegation of abuse, and 7 allegations of neglect. The informal complaint, item number 2, should have been reported as an Allegation of Abuse. Mr. Bowser stated that if the findings were that abuse occurred, the program should report to the victim what the findings were and whether or not the victim wanted to appeal the findings. Informal complains and allegations of abuse cannot be combined, they must be reported separately. Update the LHRC at next meeting about the client's satisfaction of findings and action plan.

Questions regarding Allegation of Abuse item number 5, regarding determination of the incident, number of clients involved, and staff noting some indication that the situation was escalating. Mr. Parsons responded that a speaker was brought into the program to talk with staff about gang activities.

Questions regarding the Allegation of Neglect, item number 3, and the installation of a door chime were addressed; this is an environmental restriction, which should be submitted for the review at the next LHRC meeting.

Corrective Action Plans for the Crisis Receiving Center and Parsonage Place II, were submitted for review. It is noted that the Office of Licensing has accepted all corrective actions.

At the last meeting, the LHRC requested revisions to the summary of YES licensed programs to include full-time employees per program. Mr. Parsons noted that the number of full- and part-time employees and census may have slightly changed, and is not reflected on this document.

6. Announcements / Updates

Mrs. Mingloski noted the next regular meeting will be held at Chesterfield CSB (Rogers Building) on October 1, 2007 and reminded all providers to submit the event reports for the reporting period of July and August by September 7, 2007.

Mr. Mangano stated that Chesterfield CSB received 19 MR waiver slots, which have all been assigned. There are still over 100 individuals on the urgent waiting list.

Ms. Angle noted that she works with one of the delegates, who has commented to Ms. Angle that it does make a difference when consumers and family members speak to the General Assembly.

7. Adjournment

There being no further business, the meeting was adjourned at 6:56p.m. The next regular scheduled meeting will be held **Monday, October 1, 2007**, in the Rogers Building Board Room.