

FINAL
Chesterfield Local Human Rights Committee (CLHRC)
March 23, 2009

Committee Members Present:

Ms. Trish Angle, Chair
Dr. Analie Rademaker
Ms. Mauretta Copeland
Ms. Roxanna Ronquillo

Ms. Carrie Flowers, Human Rights Advocate
Ms. Beverly Garnes, Human Rights Advocate

Staff:

Ms. Karen Mingloski, Chesterfield CSB

Guests:

Mr. Charles Armstrong
Mr. Keith Clark, Chesterfield CSB

Affiliates Present

Mr. David Mangano, Chesterfield CSB
Ms. Inger Wyatt, Covenant Homes, LLC
Ms. Julie Jacobs-Jennings, Grafton Schools
Ms. Veronica Cook, J&M Adult Care Services
Ms. Shona Parham, J&M Adult Care Services
Mr. George Szabad, Advanced Services for Kids
Ms. Diane McClure, Advanced Services for Kids
Mrs. Amel Shelton, Quality Life Family Services, LLC
Ms. Cecelia Smith, Kids in Focus
Ms. Dane' Willbrandt, Kids in Focus
Ms. Rogina Washington, Kids In Focus
Ms. Sheena Lyle, Lyle Professional Consulting
Ms. Lisa Smith, Langhorne Family Care
Ms. Debbie Garris, Jerolin Management Services
Erika Slayton, Jerolin Management Services
Mr. Steve Parson, Youth Empowerment Services
Mr. Rob Johnson, Youth Empowerment Services
Mr. Vincent Walker, Youth Empowerment Services
Mr. Charles Middleton, Youth Empowerment Services

Affiliates Absent:

Ms. Christina Rivers, Rivers Assisted Living, LLC

1. Call to Order

A quorum being present, Chair Trish Angle called the Chesterfield Local Human Rights Committee meeting to order at 5:42pm at Chesterfield Mental Health Support Services, Rogers Building. Mrs. Angle asked for introductions of those present.

2. Approval of Minutes

A motion was made and seconded to approve the minutes of the January 26, 2009 meeting, as presented.
Ayes: Dr. Rademaker, Ms. Copeland, Ms. Ronquillo, Ms. Angle

3. Matters of the Public

Chair Angle entertained comments to open the floor for items of interest to the committee.

4. Old Business

a. Policy & Procedures

- **Chesterfield CSB** – Mr. Mangano presented information on the revisions to the MR Residential Behavior Management policy (included in packet). There being no further discussion, a motion was made and seconded to approve the policies and procedures of the Chesterfield CSB
- **Kids in Focus**
Ms. Willbrandt presented information regarding the policies and procedures submitted to the LHRC. Ms. Willbrandt received comments from the Office of Human Rights (OHR) on March 20th, and distributed a summary of the suggested changes. The LHRC has requested Kids in Focus to make the changes suggested by OHR, and re-submit the summary with more specific information to be reviewed at the next meeting.

5. New Business

a. Providers

1. Affiliation Renewal & Policy and Procedure Review
Langhorne Family Care

Ms. Smith requested affiliation renewal of Langhorne Family Care, LLC. There have been no changes in the human rights policies and procedures. Langhorne operates two group homes serving a total of 5 clients at this time.

A motion was made, seconded, and voted to approve the affiliation renewal of Langhorne Family Care. The affiliation agreement was completed, and the affiliation fee was submitted

2. Restrictive Plan

Chesterfield CSB - Mr. Mangano presented a restriction of movement plan for consideration and approval; this plan will be used as a condition of consumer's admission to a community program. Upon discussion of property area and supervision when outside the building, the LHRC recommends defining the term "grounds" in the contract.

A motion was made and seconded to approve the restriction of movement plan with the stipulation that the grounds be narrowly identified. The LHRC would like to review the revised document at the next meeting.

3. Event Report Statistics

Ms. Angle entertained reports from each provider on events occurring during the period of January and February 2009.

Advanced Services for Kids – Mr. Szabad reported 7 events of peer to peer altercations, all unfounded. Ms. McClure reported that the Offices of Licensing and Human Rights received anonymous notification of several allegations against the program. A written report has not been received to date, though it has been requested on several occasions. A potential HIPAA violation may also have occurred regarding a child placed at the program. Ms. Flowers will follow-up with the Licensing office regarding report of findings, and the investigation status of potential HIPAA violation. Upon receipt of written findings, ASK will submit to Ms. Mingloski for inclusion in the next agenda packet.

Chesterfield CSB - Mr. Mangano reported 6 attempted suicides, noting all consumers were hospitalized; and 1 consumer death.

Covenant Homes – Ms. Wyatt reported no events.

Grafton Schools – Ms. Jacobs-Jennings reported 1 informal complaint resolved to the satisfaction of the stakeholder; and, 1 allegation of abuse, in which APS was contacted but declined to investigate; staff member is no longer employed. The LHRC accepted the revised report for the September/October reporting period, and thanked Ms. Jacobs-Jennings for the clarification.

J & M Adult Care Services, Inc. – Ms. Parham reported no events

Jerolin Management Services – Ms. Garris reported no events. DMAS conducted a review in December. LHRC members concerned that every treatment area is cited and the response is to re-train staff. LHRC requests information on when staff re-training has occurred. Ms. Garris noted that DMAS did not indicate when they would return to ensure compliance.

Kids in Focus, Kids in Focus II, Girls in Focus, Little Kids In Focus, Little Kids in Focus II – Ms. Willbrandt reported 1 informal complaint resolved to the parent's satisfaction; 7 allegations of neglect, noting 5 were founded. Many of the allegations of neglect were medication issues; a new nurse has been hired, and staff members have been trained on medication policies and documentation. In the future, LHRC request expanded information on professionalism in the informal complaint.

Licensure and Human Rights visited Kids In Focus; the Corrective Action Plan has not yet been received, but will submit for the next meeting.

Langhorne Family Care – Ms. Smith reported no events.

Lyle Professional Consulting – Ms. Lyle reported 1 informal complaint which was resolved to the satisfaction of the stakeholder.

Quality Life Services – Mrs. Shelton reported 1 allegation of abuse.

Rivers Assisted Living – A representative is not present at the meeting, however, the report submitted indicates no events.

Youth Empowerment Services – Mr. Walker reported 2 allegations of abuse in which 1 was founded; 1 allegation of neglect which was founded. Licensure visited three programs, and Corrective Action Plans were submitted.

Ms. Garnes asked about an issue from last meeting regarding temperature control; Mr. Walker reported that the new unit did not have enough BTUs for the entire facility, but that it has now been resolved, and that the average temperature is now 69-73 degrees.

Kitchen certificate of occupancy has been received!!

6. Announcements / Updates

Mr. Mangano reported that the General Assembly budget deliberations proved successful, as the funding for MR waiver this year and next year have been restored. Chesterfield expects 13 waiver slots (end of June or July).

Ms. Flowers distributed several handouts (DMHMRSAS name change; Person Centered Planning; memo regarding appointment of LHRC members).

Chair Angle noted the next regular meeting will be held at Chesterfield CSB (Rogers Building) on **Tuesday, June 16**. Chair Angle reminded all providers to submit the event reports for the reporting period of March and April by **May 8, 2009**.

7. Executive Session

A motion was made, seconded and passed to move into Executive Session pursuant to Virginia Code 2.2-3711 for the protection of the privacy of individuals and their records in personal matters not related to public business, namely for the purpose of interviewing a candidate for membership.

Upon reconvening in open session, the Local Human Rights Committee certified that to the best of their knowledge that only matters lawfully exempted from open meetings requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered in closed session.

8. Adjournment

There being no further business, the meeting was adjourned at 7:12pm. The next regular scheduled meeting will be held **Tuesday, June 16, 2009**, in the Rogers Building, Board Room.