

FINAL

Chesterfield Local Human Rights Committee (CLHRC)

November 23, 2009

Committee Members Present:

Dr. Analie Rademaker, Chair
Ms. Mauretta Copeland, Vice Chair
Ms. Roxanna Ronquillo
Mr. Charles Armstrong
Ms. Carrie Flowers, Human Rights Advocate

Staff:

Ms. Karen Mingloski, Chesterfield CSB

Guests:

Mr. Keith Clark, Chesterfield CSB
Ms. Beverly Garnes, Human Rights Manager
Mr. Linwood Alford
Ms. Susan Foster
Mr. Craig Gross
Ms. Bonnie Lungren, League of Therapists
Ms. Julie Walls, League of Therapists
Ms. Heather Seaman

Affiliates Present

Ms. Karyn Padgett, Chesterfield CSB
Ms. Julie Jacobs-Jennings, Grafton Schools
Ms. Gina Koke, Grafton Schools
Mr. Kevin Birdsell, Kids in Focus
Ms. Dane Willbrandt, Kids in Focus
Ms. Theresa Humennyj, Kids in Focus
Ms. Kathleen Tucker, Kids in Focus
Ms. Sheena Lyle, Lyle Professional Consulting
Ms. Debbie Pennie, Jerolin Management Services
Mr. Joseph Cason, YES Behavioral Health
Mr. Rob Johnson, YES Behavioral Health
Mr. Vincent Walker, YES Behavioral Health
Mr. Stephen Parson, Jr., YES Behavioral Health
Ms. Inger Wyatt, Covenant Homes LLC
Ms. Cheryl Nero, Langhorne Family Care
Ms. Diane McClure, Advanced Services for Kids
Ms. Shona Parham, J&M Adult Care Services
Ms. Veronica Cook, J&M Adult Care Services
Mrs. Amel Shelton, Quality Life Family Services, LLC
Ms. Tanikka Newton, Second Chances Youth Services
Mr. Steve Dabney, A Dab of Hope, LLC

Affiliates Absent

Ms. Christina Rivers/Leonett Reese, Rivers Assisted Living

1. Call to Order

A quorum being present, Chair Analie Rademaker called the Chesterfield Local Human Rights Committee meeting to order at 5:30pm at Chesterfield Community Services Board, 6801 Lucy Corr Boulevard. Chair Rademaker asked for introductions of those present.

2. Approval of Minutes

A motion was made and seconded to approve the minutes of the September 28, 2009 meeting, as presented.

Ayes: Dr. Rademaker, Ms. Copeland, Ms. Ronquillo, Mr. Armstrong

3. Matters of the Public

Chair Rademaker entertained comments to open the floor for items of interest to the committee.

4. Old Business

There was no old business to discuss.

5. New Business

a. Providers

1. Affiliation Request

League of Therapists

Ms. Bonnie Lungren requested affiliation for the Greater Richmond League of Therapists. They provide an array of services that include, but are not limited to, intensive in-home counseling and mentoring; comprehensive child and family assessments, and individual, couples and family therapy. The Human Rights policies and procedures have been approved by the Office of Licensure.

A motion was made, seconded and voted to approve the temporary (6-month) affiliation of **Greater Richmond League of Therapist** contingent upon submission and acceptance of the human rights policies and procedures. The affiliation agreement was completed and signed, and the required fee was remitted.

2. **Program Expansion**

Kids in Focus, a ResCare Company

Kids In Focus requested a program expansion for a therapeutic transitional program for male clients, ages 12-18. The program will be located on Lake Hills Road, with 2 daytime staff, and 1 night staff.

A motion was made, seconded and voted to approve the therapeutic transitional program expansion of Kids in Focus.

Jerolin Management Services

The program expansion request of Jerolin Management Services was postponed, and will be heard at the next meeting.

Youth Empowerment Services

Mr. Parson presented a reorganization of his company, and the corporate name will be YES Behavioral Health. He has submitted separate applications for each corporation, and is requesting Licensure to issue separate licenses for each smaller company.

The LHRC approved one affiliation in the name of **YES Behavioral Health**, with each smaller company reporting separately.

3. **Affiliation Renewal**

J&M Adult Care Services

J & M Adult Care Services requested affiliation renewal. They provide services to individuals with intellectual disabilities ages 18 and older. They are licensed for 2 group homes (male home serving 6; female home serving 5).

A motion was made and seconded to approve the affiliation renewal of **J&M Adult Care Services**. The affiliation fee was submitted and the agreement was signed.

Chesterfield CSB

Ms. Karyn Padgett of the Chesterfield Community Services Board (CSB) requested affiliation renewal. The CSB serves over 8500 individuals in a wide array of mental health, intellectual disability and substance use disorder services. The CSB currently employs a total of 622 staff, with 18 individuals working as peer providers. No changes have been made to the CSB human rights policies and procedures.

A motion was made, seconded, and voted to approve the affiliation renewal of Chesterfield CSB. The affiliation agreement was completed.

Grafton Schools

Ms. Jacobs-Jennings of Grafton Schools-Richmond Region requested affiliation renewal. They provide services to individuals with intellectual disabilities (14 in adult group homes, 34 in student group homes).

A motion was made and seconded to approve the affiliation renewal of **Grafton Schools-Richmond Region**. The affiliation fee was submitted and the agreement was signed.

4. **Policy & Procedures Review**

A Dab of Hope

A Dab of Hope presented their Resident handbook and Human Rights policies and procedures. The LHRC stated the Resident Handbook appears to be directed at staff, and not residents. Dr. Rademaker requested that review and discussion be tabled until revisions can be made; that the resident handbook should be simple for the clients to understand.

The human rights policies and procedures included human research and ECT and if they are not doing this, it should be removed; also take out involuntary admission. It was noted that reporting requirements were omitted and should be included in the next submission.

Second Chances Youth Services

Second Chances Youth Services presented their Human Rights policies and procedures. In the Program Rules, items #9 and 10, remove "your" and insert "my; omit human research, and electric shock therapy.

A motion was made, seconded and voted to approve the human rights policies and procedures of **A Dab of Hope**.

5. Event Report Statistics

Dr. Rademaker entertained reports from each provider on events occurring during the period of August and September 2009.

A Dab of Hope – Mr. Dabney reported no events, and that his program opened for service on 11/13/09.

Advanced Services for Kids – Mrs. McClure reported that services at Oak House were suspended, and she has continued meeting with Licensure regarding the 1 ¼ page of corrective actions received after suspending services. Her current license expired 8/11/09, however ASK is pursuing (and was approved by the LHRC for a program expansion) community based services to include intensive in-home.

Chesterfield CSB – Ms. Padgett reported 1 informal complaint that was resolved to the stakeholders satisfaction; 4 attempted suicides and 2 consumer deaths. The LHRC requests that previously reported attempted suicide follow-up should be reported in writing and submitted prior to the LHRC meeting.

Covenant Homes – Ms. Wyatt reported 1 allegation of neglect which was not founded.

Grafton Schools – Ms. Jacobs-Jennings reported 5 allegations of neglect which were unfounded. Licensing visited a student group home, and no citations were issued. She also reported on the revised July/August report, which contained 2 allegations of neglect that were unfounded.

J & M Adult Care Services, Inc. – Ms. Cook reported no events.

Jerolin Management Services – Ms. Pennie reported no events.

Kids in Focus, Kids in Focus II, Girls in Focus, Little Kids In Focus, Little Kids in Focus II – Ms. Willbrandt reported 2 informal complaints; 3 allegations of abuse which were unfounded. She continued reporting 5 allegations of neglect, which were all unfounded.

The LHRC inquired about the consumers running around the house, and staff actions. Ms. Willbrandt responded that new policies on de-escalation, moving the kids into different areas of the house, and environmental restructuring have been put into place, which will reduce the number of incidents.

Langhorne Family Care – Ms. Nero reported no events. An annual inspection was conducted and no citations were noted. They received a 3 year license renewal.

Lyle Professional Consulting – Ms. Lyle reported 1 informal complaint which was resolved to the stakeholder's satisfaction.

Quality Life Services – Ms. Shelton reported no events. Licensure visited the program and no citations were noted. A Medicaid review has also been completed, with no findings to report.

Rivers Assisted Living – Ms. Reese is not present at the meeting however, the report submitted indicates no events.

Second Chances Youth Services – Ms. Newton reported no events. Business has not fully opened to clients at this time.

YES Behavioral Health – Mr. Walker reported 9 allegations of neglect, of which 2 were founded. The LHRC expressed concern about the past several months of Corrective Action Plans submitted. YES Behavioral Health employs approximately 300 employees, serving 400 clients. Mr. Parsons stated that the problems are secluded in a few programs that serve kids with severe and persistent issues. Dr. Rademaker suggested the need for more staff to supervise this population.

A motion was made, seconded and voted for the protection of clients at the Crisis Receiving Center to maintain the 1:4 staffing pattern, plus 1 additional staff at all times.

6. Announcements / Updates

Ms. Seaman introduced herself as a facilitator of WRAP (Wellness Recovery Action Plan), a program by Mary Ellen Copeland. She is reaching out to providers offering assistance in developing WRAP plans which includes crisis planning and family and support communication plans for those with mental illness when they experience symptoms. She also provided information on a peer-run program, Friends 4 Recovery Whole Health Center, which is free to adult citizens of Chesterfield County.

Chair Rademaker noted the next regular meeting will be held on Monday, January 25, 2010, and for all providers to submit the Event Reports form for the reporting period of November and December by **January 8, 2010.**

7. Executive Session

A motion was made, seconded and passed to move into Executive Session pursuant to Virginia Code 2.2-3711 for the protection of the privacy of individuals and their records in personal matters not related to public business, namely for the purpose of discussing personnel matters.

Upon reconvening in open session, the Local Human Rights Committee certified that to the best of their knowledge that only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered in closed session.

LHRC will recommend to the State Human Rights Committee Mr. Linwood Alford, Mr. Craig Gross, and Ms. Susan Foster for appointment to the Chesterfield Local Human Rights Committee.

8. Adjournment

There being no further business, the meeting was adjourned at 8:15pm. The next regular scheduled meeting will be held **Monday, January 25, 2010, Chesterfield CSB, Board Room.**