

DRAFT

Chesterfield Local Human Rights Committee (CLHRC)

January 25, 2010

Committee Members Present:

Dr. Analie Rademaker, Chair
Ms. Mauretta Copeland, Vice Chair
Ms. Roxanna Ronquillo
Mr. Charles Armstrong
Mr. Craig Gross
Mr. Linwood Alford
Ms. Susan Foster
Ms. Carrie Flowers, Human Rights Advocate

Staff:

Ms. Karen Mingloski, Chesterfield CSB

Guests:

Mr. Keith Clark, Chesterfield CSB
Ms. Beverly Garnes, Human Rights Program Manager
Ms. Heather Seaman

Affiliates Present

Ms. Karyn Padgett Carpenter, Chesterfield CSB
Ms. Julie Jacobs-Jennings, Grafton Schools
Mr. Carlos Ross, Grafton Schools
Ms. Jacqueline Golden, Kids in Focus
Ms. Dane Willbrandt, Kids in Focus
Ms. CeCe Smith, Kids in Focus
Ms. Sheena Lyle, Lyle Professional Consulting
Ms. Ericka Slayton, Jerolin Management Services
Ms. Linda Jones, Jerolin Management Services
Mr. Joseph Cason, YES Behavioral Health
Mr. Rob Johnson, YES Behavioral Health
Mr. Vincent Walker, YES Behavioral Health
Ms. Valarie Miner, YES Behavioral Health
Ms. Inger Wyatt, Covenant Homes LLC
Ms. Cheryl Nero, Langhorne Family Care
Ms. Shona Parham, J&M Adult Care Services
Ms. Veronica Cook, J&M Adult Care Services
Mrs. Amel Shelton, Quality Life Family Services, LLC
Ms. Tanikka Mason, Second Chances Youth Services
Mr. Cathy Pullen, A Dab of Hope, LLC
Ms. Julie Walls, Greater Richmond League of Therapists
Ms. Leonett Reese, Rivers Assisted Living

1. Call to Order

A quorum being present, Chair Analie Rademaker called the Chesterfield Local Human Rights Committee meeting to order at 5:30pm at Chesterfield Community Services Board, 6801 Lucy Corr Boulevard. Chair Rademaker asked for introductions of those present.

2. Approval of Minutes

A motion was made and seconded to approve the minutes of the November 23, 2009 meeting, as presented.
Ayes: Dr. Rademaker, Ms. Copeland, Ms. Ronquillo, Mr. Armstrong, Mr. Gross, Mr. Alford, Ms. Foster

3. Matters of the Public

Chair Rademaker entertained comments to open the floor for items of interest to the committee.

4. Old Business

There was no old business to discuss.

5. New Business

a. Providers

1. Affiliation Renewal

Kids In Focus, a ResCare Program

Ms. Willbrandt reviewed the number of clients in each program, a brief overview of each home and the staff requirements.

A motion was made and seconded to approve the affiliation renewal of **Kids in Focus, a Rescare Company**. The affiliation fee was submitted and the agreement was signed.

2. Policy & Procedures Review

A Dab of Hope

Ms. Cathy Pullen of A Dab of Hope presented their Resident handbook and Human Rights policies and procedures. Dr. Rademaker stated that the Resident's Handbook is still not a resident handbook, but is addressed toward staff. She requested again that the revisions be made and resubmitted for the next meeting. The LHRC reviewed and accepted the human rights policies and procedures.

A motion was made and seconded to accept the human rights policies and procedures of A Dab of Hope, noting the Resident Handbook still requires revisions.

Greater Richmond League of Therapists

Ms. Julie Walls of Greater Richmond League of Therapists presented the human rights policies and procedures. The LHRC had questions regarding the qualifications of the in-home worker position (pg. 25), and requested that based on the information provided by Ms. Walls, the changes be resubmitted to the LHRC. It was also noted that the physical restraint program, TOVA, has been omitted, and that any section of the policies and procedures referring to TOVA (technique or physical restraint) should be submitted to the LHRC and Office of Human Rights.

A motion was made and seconded to approve the human rights policies and procedures of **Greater Richmond League of Therapists**, pending the changes to staff qualifications and adding TOVA to the document.

3. Event Report Statistics

Dr. Rademaker entertained reports from each provider on events occurring during the period of November and December 2009.

A Dab of Hope – Ms. Pullen reported no events.

Chesterfield CSB – Ms. Padgett reported 1 attempted suicide and provided updates on prior attempted suicides and deaths. Ms. Flowers has requested that the specifics of these updated events be reported to the Human Rights office.

Covenant Homes – Ms. Wyatt reported no events. Licensing visited on December 22, 2009, and the program received their triennial license.

Grafton Schools – Ms. Jacobs-Jennings reported 5 allegations of neglect which were not founded. Licensure visited the main office to review records, interview staff and clients. No citations were issued.

Greater Richmond League of Therapists – Ms. Walls reported no events.

J & M Adult Care Services, Inc. – Ms. Cook reported no events.

Jerolin Management Services – Ms. Jones reported 1 informal complaint which occurred on the Medicaid transportation van. Accuser said it happened 1 week before she reported it to day program coordinator. LHRC requested that more information be obtained regarding the client/staff ratio of the van. Ms. Jones stated that she will follow-up and report back at the next meeting.

Kids in Focus, Kids in Focus II, Girls in Focus, Little Kids In Focus, Little Kids in Focus II – Ms. Willbrandt reported 1 allegation of abuse which was unsubstantiated; 4 allegations of neglect with the following results: one founded, one unsubstantiated, and two unfounded.

Langhorne Family Care – Ms. Nero reported no events.

Lyle Professional Consulting – Ms. Lyle reported no events. Licensure conducted an unannounced visit on January 7th, and the results should be available at the next meeting.

Quality Life Services – Ms. Shelton reported no events.

Rivers Assisted Living – Ms. Reese reported no events.

Second Chances Youth Services – Mrs. Mason reported no events.

YES Behavioral Health – Mr. Walker introduced Ms. Valarie Miner, the new residential services director. Mr. Johnson has taken another position within the company.

Mr. Walker reported 1 allegation of abuse that was founded; 11 allegations of neglect, of which 4 incidents were founded. Mr. Walker reviewed correction action for each incident.

The LHRC recommends that YES should incorporate into their training program a 2-3 day orientation at each location so that as staff will know the protocols at each location.

Licensing visited Parsonage Place II on November 23rd. Mr. Walker will submit the Correction Action Plan for the next meeting. Licensing also visited the Crisis Receiving Center II in response to the allegation of abuse reported. The reporting of any findings has not been received.

6. Announcements / Updates

Ms. Flowers reminded all providers that the yearly report regarding restraints was due to her office on January 15th. If you have not submitted, please do so ASAP. The report should contain data for calendar year 2009, and indicate the type and number of restraints used. (see the Regulations – page 42.)

Ms. Beverly Garnes, Human Rights Manager has reported the Region has a waiting list of providers needing affiliation with a LHRC. Ms. Garnes has asked Chesterfield LHRC to consider taking on two additional providers as permanent affiliations. Dr. Rademaker stated the LHRC will consider the request and will contact Ms. Garnes with their decision.

Chair Rademaker noted the next regular meeting will be held on Monday, March 22, 2010, and for all providers to submit the Event Reports form for the reporting period of January and February by **March 8, 2010.**

7. Adjournment

There being no further business, the meeting was adjourned at 6:55pm. The next regular scheduled meeting will be held **Monday, March 22, 2010, Chesterfield CSB, Board Room.**