

# FINAL/APPROVED

## Chesterfield Local Human Rights Committee (CLHRC)

May 24, 2010

### Committee Members Present:

Dr. Analie Rademaker, Chair  
Ms. Mauretta Copeland, Vice Chair  
Ms. Roxanna Ronquillo  
Mr. Charles Armstrong  
Mr. Craig Gross  
Mr. Linwood Alford  
Ms. Susan Foster  
Ms. Carrie Flowers, Human Rights Advocate

### Staff:

Mrs. Karen Mingloski, Chesterfield CSB

### Guests:

Mr. Keith Clark, Chesterfield CSB

### Affiliates Present

Ms. Cathy Pullen, A Dab of Hope, LLC  
Mrs. Karyn Carpenter, Chesterfield CSB  
Ms. McCray, Covenant Homes LLC  
Ms. Gina Koke, Grafton Schools  
Ms. Julie Jacobs-Jennings, Grafton Schools  
Ms. Julie Walls, Greater Richmond League of Therapists  
Ms. Shona Parham, J&M Adult Care Services  
Ms. Veronica Cook, J&M Adult Care Services  
Ms. Ericka Slayton, Jerolin Management Services  
Ms. Kathleen Tucker, Kids in Focus, A ResCare Company  
Ms. Rogina Washington, Kids in Focus, A ResCare Company  
Ms. Cheryl Nero, Langhorne Family Care  
Ms. V. Keith, Langhorne Family Care  
Mr. Jamie Knight, Lyle Professional Consulting  
Mrs. Amel Shelton, Quality Life Family Services, LLC  
Ms. Leonett Reese, Rivers Assisted Living  
Mrs. Tanikka Mason, Second Chances Youth Services  
Mr. Stephen Parson, Jr., YES Behavioral Health  
Mr. Vincent Walker, YES Behavioral Health  
Mr. Joseph Cason, YES Behavioral Health  
Ms. Valerie Minor, YES Behavioral Health  
Mr. Tim Draper, YES Behavioral Health

### 1. Call to Order

A quorum being present, Chair Analie Rademaker called the Chesterfield Local Human Rights Committee meeting to order at 5:32 pm at Chesterfield Community Services Board, 6801 Lucy Corr Boulevard. Chair Rademaker asked for introductions of those present.

### 2. Approval of Minutes

A motion was made and seconded to approve the minutes of the March 22, 2010, as corrected.

Ayes: Dr. Rademaker, Ms. Ronquillo, Mr. Gross, Mr. Alford, Ms. Foster, Mr. Armstrong

### 3. Matters of the Public

Chair Rademaker entertained comments to open the floor for items of interest to the committee.

### 4. Old Business

- **Greater Richmond League of Therapists** (revisions to P&P)
  - GRLT revised policies and procedures at the request of the LHRC. A motion was made and seconded to approve the policies and procedures of the Greater Richmond League of Therapists.
- YES Behavioral Health (revised restraint technique)

YES Behavioral Health resubmitted the restraint technique, CIT, noting that PRONE is not part of this technique. It was further noted that this is an emergency intervention technique for kids 13 and older. The LHRC asked about training being completed in 90 days and recommends training being completed within 30 days of employment. YES Behavioral Health will begin training staff as soon as LHRC approves. A motion was made and seconded to approve the CIT restraint technique.

### 5. New Business

#### a. **Providers**

#### 1. **Affiliation Renewal Covenant Homes**

Ms. McCray requested affiliation renewal for Covenant Homes. They currently have two homes in Henrico County serving 9 individuals with intellectual disabilities as well as a mental health diagnosis. Covenant Homes has received the triennial license from DBHDS.

A motion was made and seconded to approve the affiliation renewal of **Covenant Homes**. The affiliation fee was submitted and the agreement was signed.

### **YES Behavioral Health**

Mr. Walker requested affiliation renewal for YES Behavioral Health. He reviewed the number of individuals being served at each program location (included in agenda packet), as well as staffing patterns for the programs.

A motion was made and seconded to approve the affiliation renewal of **YES Behavioral Health**. The affiliation fee was submitted and the agreement was signed.

### **2. Program Name Change**

Mr. Parson presented a collaborative joint venture between Life Coach Community Services and Hallmark Youth Systems, Inc. He noted that all management, an operation, personnel, policies and procedures of Life Coach Community Services will remain the same but operate under the name of Hallmark Life Coach, Inc.

A motion was made and second to accept name change and collaboration under the new name of Hallmark Life Coach, Inc.

### **3. Event Report Statistics**

Dr. Rademaker entertained reports from each provider on events occurring during the period of January and February 2010.

**A Dab of Hope** – Ms. Pullen reported no events.

**Chesterfield CSB** – Mrs. Carpenter reported 1 formal complaint, and 1 informal complaint; and, further reported 1 allegation of abuse in which APS declined to investigate. Because the individual was also a County employee, the County Human Resource department investigated and determined the allegation was founded, and the accused employee was terminated. Mrs. Carpenter also reported 3 attempted suicides; 7 deaths of which 5 were expected due to illnesses, and 2 deaths were unknown causes.

Mrs. Carpenter will contact Ms. Flowers regarding an unreported death from last reporting period.

**Covenant Homes** – Ms. McCray reported no events.

**Grafton Schools** – Ms. Jennings reported 1 formal complaint and the stakeholder was satisfied with outcome. An allegation of neglect (peer to peer aggression) was unfounded. Ms. Jacobs-Jennings reported that she has not received a disposition from APS regarding the hand incident of 2/19/10.

**Greater Richmond League of Therapists** – Ms. Walls reported 2 informal complaints and the issues were resolved with stakeholder. (Note: The LHRC requested a more explanatory paragraph to help understand event).

**J & M Adult Care Services, Inc.** – Ms. Parham reported one informal complaint which was resolved to the satisfaction of the stakeholder.

**Jerolin Management Services** – Ms. Slayton reported no events. Licensure visited on January 29, 2010, presented Corrective Action Plan and will change medication training to annual timeframe.

**Kids in Focus, Kids in Focus II, Girls in Focus, Little Kids In Focus, Little Kids in Focus II** –

Ms. Washington reported 2 allegations of abuse which were investigated and determined to be unfounded, and reported 2 allegations of neglect which were investigated and determined to be unfounded.

**Langhorne Family Care** – Ms. Nero reported no events.

**Lyle Professional Consulting** – Mr. Knight reported no events.

**Quality Life Services** – Ms. Shelton reported no events.

**Rivers Assisted Living** – Ms. Reese reported no events.

**Second Chances Youth Services** – Mrs. Mason reported no events.

**YES Behavioral Health** – Mr. Walker reported 1 informal complaint resulting in no evidence that the individuals' rights had been violated. Mr. Walker reported 2 allegations of abuse, one of which was unfounded. One allegation was investigated, and the findings reported there was not enough evidence to substantiate the allegation. There were 6 allegations of neglect, of which 4 were founded. Mr. Walker also reported one attempted suicide, resulting in the TDO of the individual.

A motion was made and seconded to accept the Event Reports as submitted.

## **6. LHRC**

### Board Elections

Mrs. Copeland opened the floor to accept nominations for the office of Chair. On motion of Mr. Alford, seconded by Mrs. Copeland, the LHRC nominated and voted for Dr. Analie Rademaker to serve as chair for a term of one year. Dr. Rademaker accepted the nomination and appointment.

Chair Rademaker opened the floor to accept nominations for the office of Vice-Chair. On motion of Dr. Rademaker, and seconded by Mr. Alford, the LHRC nominated and voted for Ms. Mauretta Copeland to serve as Vice-Chair for a term of one year. Ms. Copeland accepted the nomination and appointment.

### Executive Session

"A motion was made, seconded and passed to move into Executive Session pursuant to Virginia Code 2.2-3711 for the protection of the privacy of individuals and their records in personal matters not related to public business, namely for the purpose of considering appointments to the Local Human Rights Committee.

Upon reconvening in open session, the Local Human Rights Committee certified that to the best of their knowledge that only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered in closed session.

## **7. Announcements / Updates**

Chair Rademaker noted the next regular meeting will be held on Monday, July 26, 2010, and for all providers to submit the Event Reports form for the reporting period of May and June by **July 9, 2010.**

Carrie Flowers, Advocate of the Office of Human Rights reminded providers the use of restraints cannot be used if not in compliance with regulations.

## **8. Adjournment**

There being no further business, the meeting was adjourned at 7:25pm. The next regular scheduled meeting will be held **Monday, July 26, 2010, Chesterfield CSB.**