

FINAL

Chesterfield Local Human Rights Committee (CLHRC)

July 26, 2010

Committee Members Present:

Dr. Analie Rademaker, Chair
Ms. Mauretta Copeland, Vice Chair
Ms. Roxanna Ronquillo
Mr. Charles Armstrong
Ms. Beverly Garnes, Human Rights Office

Committee Members Absent:

Mr. Craig Gross
Mr. Linwood Alford
Ms. Susan Foster

Staff:

Mrs. Karen Mingloski, Chesterfield CSB

Guests:

Mr. Keith Clark, Chesterfield CSB
Mr. Cedric Moore, Jr., Spectrum Transformation Group
Ms. Melinda Moore, Spectrum Transformation Group
Ms. Laura McDonald, Spectrum Transformation Group

Affiliates Present

Ms. Cathy Pullen, A Dab of Hope, LLC
Mrs. Karyn Carpenter, Chesterfield CSB
Ms. McCray, Covenant Homes LLC
Ms. Gina Koke, Grafton Schools
Ms. Julie Jacobs-Jennings, Grafton Schools
Mr. Gene Cash, Jr., Greater Richmond League of Therapists
Ms. Shona Parham, J&M Adult Care Services
Mr. Kevin Birdsell, Kids in Focus, A ResCare Company
Ms. Cheryl Nero, Langhorne Family Care
Ms. Sheena Lyle, Lyle Professional Consulting
Mrs. Amel Shelton, Quality Life Family Services, LLC
Ms. Leonett Reese, Rivers Assisted Living
Mrs. Tanikka Mason, Second Chances Youth Services
Mr. Vincent Walker, YES Behavioral Health
Mr. Joseph Cason, YES Behavioral Health
Ms. Valerie Minor, YES Behavioral Health
Mr. Tim Draper, YES Behavioral Health

Affiliates Absent:

Ms. Ericka Slayton, Jerolin Management Services

1. Call to Order

A quorum being present, Chair Analie Rademaker called the Chesterfield Local Human Rights Committee meeting to order at 5:30 pm at Chesterfield Employment Services, 7321 Whitepine Road, Chesterfield. Chair Rademaker asked for introductions of those present.

2. Approval of Minutes

A motion was made and seconded to approve the minutes of the May 24, 2010, as corrected.
Ayes: Dr. Rademaker, Ms. Copeland, Ms. Ronquillo, Mr. Armstrong

3. Matters of the Public

Chair Rademaker entertained comments to open the floor for items of interest to the committee.

4. Old Business

There was no old business for the committee.

5. New Business

a. Providers

i. Affiliation Renewal

Quality Life Services Ms. Shelton requested affiliation renewal for Quality Life Services LLC.

Quality Life provides residential services to individuals with intellectual disabilities. They have three homes located in Chesterfield County, serving 4 individuals in each home.

A motion was made and seconded to approve the affiliation renewal of **Quality Life Services LLC**. The affiliation fee was submitted and the agreement was signed.

ii. Request for Affiliation

Greater Richmond League of Therapists Mr. Gene Cash noted the 6-month temporary affiliation has expired and is requesting permanent affiliation with the Chesterfield LHRC. They provide an array of services that include, but are not limited to, intensive in-home counseling and mentoring; comprehensive child and family assessments, and individual, couples and family therapy. Mr. Cash noted the office will be moving to a new location on September 1.

A motion was made and seconded to accept Greater Richmond League of Therapists as a permanent affiliate. The affiliation fee was submitted and the agreement was signed.

Spectrum Transformation Group

Mr. Cedric Moore of Spectrum Transformation Group requested affiliation with the Chesterfield LHRC. Spectrum Transformation Group will be serving individuals and their families with autism spectrum in the natural environment, conducting diagnostic assessments, community training, support groups, sensitivity training, etc. They anticipate to begin with 6 children and increase capacity as needed. Spectrum Transformation Group has been contacted by several community providers for contractual services. The human rights policies and procedures have been approved by the Office of Human Rights.

A motion was made, seconded and voted to approve the affiliation of **Spectrum Transformation Group** contingent upon submission and acceptance of the human rights policies and procedures. The affiliation agreement was completed and signed, and the required fee was remitted.

The human rights policies and procedures will be reviewed at the September meeting.

iii. Event Report Statistics

Dr. Rademaker entertained reports from each provider on events occurring during the period of May and June 2010.

A Dab of Hope – Ms. Pullen reported no events. They continue to market their program/services.

Chesterfield CSB – Mrs. Carpenter reported 10 attempted suicides, and that 5 are being reviewed by Chesterfield CSB's Peer Review Committee. Mrs. Carpenter also reported one death related to an ongoing medical illness.

Covenant Homes – Ms. McCray reported no events. She also provided the details regarding a consumer physically assaulting a staff member. It was clarified that labs were done to ensure that medication was administered correctly.

Grafton Schools – Ms. Jennings reported 1 allegation of abuse which was investigated by APS and was determined unfounded. Ms. Jennings provided a follow-up report regarding a prior allegation involving a hand injury. The investigation results determined the allegation was unfounded.

Greater Richmond League of Therapists – Mr. Cash reported no events.

J & M Adult Care Services, LLC. – Ms. Parham reported no events.

Jerolin Management Services – No representative attended the meeting, and the event report will be reviewed at the next meeting.

Kids in Focus, Kids in Focus II, Girls in Focus, Little Kids In Focus, Little Kids in Focus II – Mr. Birdsell reported 2 informal complaints which were resolved. He reported 1 allegation of abuse, and upon investigation it was determined there was not enough evidence to support the allegation. Licensure visited two programs in June, and would return to complete the review.

Langhorne Family Care – Ms. Nero reported no events.

Lyle Professional Consulting – Ms. Lyle reported no events. They have received their 2 year license through April 2012

Quality Life Services – Ms. Shelton reported one allegation of abuse that was investigated and unfounded.

Rivers Assisted Living – Ms. Reese reported no events.

Second Chances Youth Services – Mrs. Mason reported one informal complaint which was resolved. Licensure conducted a visit with no citations noted. The annual license was issued.

YES Behavioral Health – Mr. Walker reported one allegation of abuse which was founded, and 5 allegations of abuse of which 3 were founded. It was noted that several LHRC members visited Crisis Receiving Center I and Life Coach Academy in June.

The LHRC received correspondence that the consolidation of programs between YES Behavioral Health and Hallmark Youth Services was not completed. YES Behavioral Health reported they have not received the findings from the HMS Audit conducted in April, 2010, but will provide as soon as it is available.

A motion was made and seconded to accept the Event Reports as submitted.

iv. Financial Report

Mrs. Mingloski reported an approximate balance in the LHRC account, pending final reconciliation. There was some discussion related to the use of the funds, and to potentially provide an employment opportunity for someone with a disability to assist in the duties related to the LHRC. Options were also discussed related to refreshments served at the meeting.

Executive Session

"A motion was made, seconded and passed to move into Executive Session pursuant to Virginia Code 2.2-3711-A.15 for the protection of the privacy of individuals and their records in personal matters not related to public business.

Upon reconvening in open session, the Local Human Rights Committee certified that to the best of their knowledge that only matters lawfully exempted from statutory open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered in closed session.

Certified: Dr Rademaker, Mrs. Copeland, Ms. Ronquillo, Mr. Armstrong.

Dr. Rademaker summarized that the Chesterfield LHRC has agreed to accept five additional providers for a total of 20 affiliates.

7. Announcements / Updates

Ms. Garnes notified the LHRC that Crisis Wave has modified their behavioral techniques, and provided copies of the training to LHRC members. Lyle Professional and Second Chances Youth Services utilize Crisis Wave and have attended updated training; these providers will need to provide proof to the LHRC they have received updated training.

Chair Rademaker noted the next regular meeting will be held on Monday, September 27, 2010, and for all providers to submit the Event Reports form for the reporting period of July and August by **September 7, 2010.**

8. Adjournment

There being no further business, the meeting was adjourned at 7:15pm. The next regular scheduled meeting will be held **Monday, September 27, 2010, Chesterfield Employment Services, 7321 Whitepine Road.**