

DRAFT

Chesterfield Local Human Rights Committee (CLHRC)

January 24, 2011

Committee Members Present:

Dr. Analie Rademaker, Chair
Ms. Mauretta Copeland, Vice Chair
Mr. Charles Armstrong
Ms. Roxanna Ronquillo
Mr. Linwood Alford
Ms. Susan Foster

Committee Members Absent:

Mr. Craig Gross

Staff:

Mrs. Karen Mingloski, LHRC Staff Support (Chesterfield)
Ms. Carrie Flowers, Human Rights Office

Guests:

Mr. Keith Clark, Chesterfield CSB
Mr. Marcel Higgins, Overcomers Day Services, LLC
Ms. Lottie Spratley, Overcomers Day Services, LLC
Ms. Kim Higgins, Overcomers Day Services, LLC
Ms. Norma Smith, Olmeja Advocacy Services
Mr. Felix Foloruns, Olmeja Advocacy Services
Mr. Jonathan Haggler, H&W Enterprises of NC, LLC
Mr. Joseph Haggler, III, H&W Enterprises of NC, LLC
Ms. Kira Thomas, H&W Enterprises of NC, LLC

Affiliates Present

Ms. Cathy Pullin, A Dab of Hope, LLC
Mrs. Karyn Carpenter, Chesterfield CSB
Ms. Kimberly Harris, Community Interventions
Ms. Inger Wyatt, Covenant Homes LLC
Ms. Gina Koke, Grafton Schools
Ms. Hollie Stephens, Greater Richmond League of Therapists
Ms. Shona Parham, J&M Adult Care Services
Ms. Veronica Cook, J&M Adult Care Services
Ms. Linda Jones, Jerolin Management Services
Ms. Dane Weddel, Kids in Focus, A ResCare Company
Mr. Kevin Birdsell, Kids in Focus, a ResCare Company
Ms. Cheryl Nero, Langhorne Family Care
Mr. Jamie Knight, Lyle Professional Consulting
Mrs. Amel Shelton, Quality Life Family Services, LLC
Mr. Cedric Moore, Jr., Spectrum Transformation Group
Mr. Vincent Walker, YES Behavioral Health
Mr. Joseph Cason, YES Behavioral Health
Ms. LaKesha Broussard, Village Children & Family Services
Ms. Donna Smith, Village Children & Family Services

Affiliates Absent

Ms. Leonett Reese, Rivers Assisted Living
Ms. Christina Rivers, Rivers Assisting Living
Mrs. Tanikka Mason, Second Chances Youth Services

1. Call to Order

A quorum being present, Chair Analie Rademaker called the Chesterfield Local Human Rights Committee meeting to order at 5:30 pm at Chesterfield Mental Health Support Services, 6801 Lucy Corr Boulevard, Chesterfield. Chair Rademaker asked for introductions of those present.

2. Approval of Minutes

A motion was made and seconded to approve the minutes of the November 22, 2010.

Ayes: Dr. Rademaker, Ms. Ronquillo, Mr. Armstrong, Mr. Alford, Ms. Foster, Ms. Copeland

3. Matters of the Public

Chair Rademaker entertained comments to open the floor for items of interest to the committee.

4. Old Business

A. Revised Event Reports

- Grafton Schools – Ms. Koke stated the event report had been revised to reflect an outcome of no evidence of abuse or neglect. The LHRC accepted the revisions.
- Jerolin Management Services – Ms. Jones reviewed the corrected event report. Upon further discussion, questions were asked about the consumer and her authorized representative/guardian. Ms. Jones will ascertain the status of an authorized representative/guardian and will report back at the next meeting. Defer action until March meeting.

5. New Business

A. Providers

i. New Affiliation Request

- **Overcomers Day Services, LLC**

Mr. Marcel Higgins requested affiliation for Overcomers Day Services, LLC (ODS). ODS provides therapeutic day treatment services to youth with psychological or developmental issues delivering on-site services such as anger management, problem solving skills, IEP developmental assistance, etc. ODS anticipates beginning services next month.

A motion was made and seconded to accept **Overcomers Day Services, LLC** as an affiliate. The affiliation agreement was completed and the fee was submitted.

- **Olmeja Advocacy Services, LLC**

Ms. Norma Smith requested affiliation for **Olmeja Advocacy Services, LLC**. Olmeja Advocacy Services is a mental health support services agency providing counseling and support services/training to individuals 17 years old and older with a mental health and substance abuse diagnosis. Olmeja will also offer substance abuse groups and, health and wellness groups.

A motion was made and seconded to accept **Olmeja Advocacy Services** as an affiliate. The affiliation agreement was completed and the fee was submitted.

- **H&W Enterprises of NC, LLC**

Ms. Kira Thomas and Mr. Jonathan Haggler requested affiliation for H&W Enterprises of North Carolina, LLC. H&W Enterprises is a mental health community provider for individuals with a diagnosis of mental illness, intellectual disability or substance abuse. The program is designed to reduce hospitalization, and develop optimum living skills.

A motion was made and seconded to accept **H&W Enterprises of NC LLC** as an affiliate. The affiliation agreement was completed and the fee was submitted.

ii. **Program Expansion**

- **Kids in Focus, a ResCare Company**

Mr. Birdsell requested a program expansion for an outpatient services program at Kids in Focus (KIF). They will conduct psychological evaluations, educational testing, etc. Outpatient counseling services will be offered at the expanded office area of the KIF headquarters. KIF anticipates referrals through the Department of Social Services or court system.

A motion was made and seconded to approve the outpatient services program expansion of **Kids in Focus, a Rescare Company**.

iii. **Affiliation Renewal**

- **Kids in Focus, a ResCare Company**

Ms. Dane Weddel requested affiliation renewal for Kids in Focus, a ResCare Company. KIF currently operates 5 group homes, serving 31 individuals, ages 5-18 years old.

A motion was made and seconded to approve the affiliation renewal of **Kids In Focus, a ResCare Company**. The affiliation fee was submitted and the agreement was signed.

Greater Richmond League of Therapists

Ms. Hollie Stephens requested affiliation renewal for Greater Richmond League of Therapists. In 2010, they served 62 clients in their intensive in-home program, and approximately 85 clients in outpatient services. They employ 18 staff and moved to a new office location in Chester over the summer.

A motion was made and seconded to approve the affiliation renewal of **Greater Richmond League of Therapists**. The affiliation fee was submitted and the agreement was signed.

iv. **Policy and Procedure Review**

- **Community Interventions**

Ms. Harris presented Community Interventions human rights policies and procedures. During the review of 12VAC 35-115-110 (Use of Seclusion, Restraint, and Time Out), the LHRC recommended removing c.3 and c.4. (pg. 19) and to resubmit corrections.

A motion was made and seconded to accept the human rights policies and procedures of **Community Interventions**, with corrections.

- **Village Children & Family Services, LLC**

Ms. Broussard presented Village Children & Family Services, LLC human rights policies and procedures. They currently have three individuals on staff, and noted that they do not use seclusion, and that restraint is only used if needed utilizing Crisis Wave techniques.

Ms. Flowers clarified that that first priority is to protect the client from harming themselves or others, and then to protect yourself.

A motion was made and seconded to accept the human rights policies and procedures of **The Village Children & Family Services, LLC**.

v. Event Report Statistics

Dr. Rademaker entertained reports from each provider on events occurring during the period of November and December 2010.

A Dab of Hope – Ms. Pullin reported no events.

Chesterfield CSB – Mrs. Carpenter reported 1 formal complaint; 1 allegation of abuse not founded; 1 attempted suicide; 1 suicide which is being reviewed; and, 2 other consumer deaths which were from natural causes.

Community Interventions LLC – Ms. Harris reported no events.

Covenant Homes – Ms. Wyatt reported 1 allegation of neglect which was unfounded. Covenant Homes also had a Licensure inspection on December 13, 2010 with no citations noted.

Grafton Schools – Ms. Koke reported 1 informal complaint which was resolved to the stakeholder's satisfaction; and, 1 allegation of abuse that was unfounded. Ms. Flowers inquired about the day program provider; Ms. Koke will obtain the information and provide to Ms. Flowers. Ms. Koke also reported 2 allegations of neglect which were both unfounded. She continued her report stating Licensure visited on 11/10/10 and three items were cited (see attached CAP).

Greater Richmond League of Therapists – Ms. Stephens reported no events.

J & M Adult Care Services, LLC. – Ms. Parham reported no events.

Jerolin Management Services – Mrs. Jones reported 2 allegations of neglect. The result listed in each allegation is incorrect and should the outcome should be listed as not founded. The LHRC has requested the report be revised and resubmitted.

Kids in Focus, Kids in Focus II, Girls in Focus, Little Kids In Focus, Little Kids in Focus II – Ms. Weddell reported 1 allegation of abuse which was founded; and, 4 allegations of neglect in which one was founded. The LHRC requested the allegation of abuse to be re-written as a founded allegation and resubmit to the LHRC.

Langhorne Family Care – Ms. Nero reported no events.

Lyle Professional Consulting – Mr. Knight reported no events.

Quality Life Services – Ms. Shelton reported no events.

Rivers Assisted Living – Although not present at the meeting, the report submitted indicates no events.

Second Chances Youth Services – Although not present at the meeting, the report submitted indicates no events.

Spectrum Transformation Group – Mr. Moore reported no events.

Village Children & Family Services – Ms. Broussard reported no events.

YES Behavioral Health – Mr. Walker reported 1 allegation of abuse which is unfounded; 2 allegations of neglect were founded; 1 attempted suicide. Both Crisis Receiving Centers have received full license renewals.

A motion was made and seconded to accept the above Event Reports as submitted.

6. Advocates Report

Ms. Flowers reminded providers that January 15 was the deadline for yearly reports on restraint use. Please submit if you have not already done so.

Ms. Flowers reported that at the December 10, 2010 of the State Human Rights Committee (SHRC), the SHRC approved changes to model LHRC bylaws and cooperative agreement model. The Chesterfield LHRC will meet on February 28 to review. Providers should review and submit comments/responses to Carrie Flowers and Karen Mingloski via e-mail. Providers should specify the section they are referencing and be specific about content to be considered.

7. Announcements / Updates

Ms. Mingloski noted the next regular meeting will be held on Monday, March 28, 2011, and all providers are asked to submit the Event Reports form for the reporting period of January and February by **March 7, 2011.**

8. Adjournment

There being no further business, the meeting was adjourned at 7:15m. The next regular scheduled meeting will be held **Monday, March 28, 2011.**