

DRAFT

Chesterfield Local Human Rights Committee (CLHRC)

July 23, 2012

Committee Members Present:

Mr. Craig Gross, Chairman
Ms. Dina Phelps, Secretary
Mr. Charles Armstrong
Ms. Susan Foster
Ms. Roxanna Ronquillo

Absent:

Mr. Linwood Alford, Vice Chairman

Staff:

Mrs. Karen Mingloski, LHRC Staff Support (Chesterfield)
Mr. Buddy Small, Human Rights Office

Guests:

Ms. Karen Sims, Chesterfield CSB
Mr. Peter Mazure

Affiliates Present

Ms. Karyn Carpenter, Chesterfield CSB
Ms. Kimberly Harris, Community Interventions
Mr. Gene Cash, Counseling Alliance of Virginia
Ms. Inger Wyatt, Covenant Homes LLC
Ms. Gina Koke, Grafton Schools
Mr. Terrence Moore, J&M Adult Care Services
Ms. Linda Jones, Jerolin Management Services
Ms. Dane's Weddel, Kids in Focus, A ResCare Company
Ms. Cheryl Nero, Langhorne Family Care
Mr. Jamie Knight, Lyle Professional Consulting
Ms. Tonya Morgan, New Pathways Youth Services, Inc.
Mr. Felix Foloruns, Olmeja Advocacy Services
Ms. Kim Higgins, Overcomers Day Services, LLC
Mrs. Amel Shelton, Quality Life Family Services, LLC
Ms. Christina Rivers, Rivers Assisted Living
Mr. Damion Mason, Second Chances Youth Services
Mr. Cedric Moore, Spectrum Transformation Group
Ms. Wauchula Reed, Turning Point Mental Health Services LLC
Ms. Jennifer Spain, Village Children & Family Services
Mr. Vincent Walker, YES Behavioral Health
Mr. Joseph Cason, YES Behavioral Health

Absent:

Ms. Kina Thomas, H&W Enterprises of NC, LLC

1. Call to Order

A quorum being present, Chairman Craig Gross called the Chesterfield Local Human Rights Committee meeting to order at 5:31pm at Chesterfield Mental Health Support Services, 6801 Lucy Corr Boulevard, Chesterfield.

Chairman Gross requested volunteers to help clean up at the end of the meeting.

2. Approval of Minutes

No corrections were noted. A motion was made and seconded to approve the minutes of May 21, 2012.
Ayes: Mr. Gross, Ms. Ronquillo, Mr. Armstrong, Ms. Phelps, Ms. Foster

3. Matters of the Public

Mr. Gross entertained comments to open the floor for items of interest to the committee. There were no matters of the public brought forward.

4. Old Business

- Langhorne Family Care - Revised Behavioral Plan. Mrs. Langhorne has requested a behavioral support specialist, and it will take some time to get approved through IDOLS.

5. New Business

A. Quarterly Report of Human Rights Activities

Mr. Gross reported the LHRC members have reviewed, in advance of the meeting, the May and June 2012 quarterly reports submitted by providers. The providers will not need to give a verbal report, unless there are specific questions about an event.

The following providers submitted their quarterly reports for the May/June 2012 reporting period.

Chesterfield CSB	New Pathways Youth Services, LLC
Community Interventions LLC	Olmeja Advocacy Services
Covenant Homes	Overcomers Day Services, LLC
Counseling Alliance of Virginia LLC	Quality Life Services
Grafton Schools	Rivers Assisted Living
H&W Enterprises, LLC	Second Chances Youth Services
J & M Adult Care Services, LLC	Spectrum Transformation Group
Jerolin Management Services	Turning Point Mental Health Services
Kids in Focus, A ResCare Company	Village Children & Family Services
Langhorne Family Care	YES Behavioral Health
Lyle Professional Consulting	

Event Report Issues:

YES Behavioral Health –Incident 4/19/12 and the use of restraint. Provider indicated that program is on Hull Street Road which is a very busy road, and staff were concerned about the safety of the consumer. Also, a question regarding the lip injury, and provider was advised to emphasize in the summary that the consumer injured himself.

Kids in Focus. –Incident on 5/17/12 regarding notification of the incident to individual's parent/guardian, and the provider responded they had been notified. Also it was asked if the individual or the parent/guardian were notified they could press charges against the staff member. Provider was not sure, but would research. LHRC recommends inclusion in summary if formal charges were pressed against staff member.

Chesterfield CSB - Clarification on CPI training that is offered at hire and annual refresher classes, and that additional training is offered if needed due to specific incident.

Spectrum Transformation Group – Incident on 5/22/12 regarding use of CPI hold. Staff member used hold not sanctioned by CPI based on conversation with parent. Training refreshers are offered every 6 months and during regular staff meetings to discuss specific issues that come up.

Jerolin Management Services - Incident on 6/27/12 regarding movie theater room. Clarification that room is located at the day program location; and that it was dim but not completely dark. Consumer tripped and staff realized the shoe strings were extra long, and will double tie them in the future to avoid possible injury.

Grafton Schools - Incident on 6/2/12 regarding staff not providing adequate supervision, and that DSS did not accept the report for investigation. Also noted the opening of "Integrations", a day program focusing on pre-vocational and vocational supports.

A motion was made and seconded to accept the above Quarterly Human Rights Reports as submitted/corrected that are not pending further approval.

Discussion ensued regarding the attendance of providers at the LHRC meetings, and that Human Rights Quarterly Reports need to be submitted timely. A motion was made and seconded to recommend the Office of Licensing issue a citation to the following providers for non-compliance of meeting attendance at the May 2012 meeting: Community Interventions, LLC; J&M Adult Care Services, LLC; and, Lyle Professional Consulting.

Program Expansions

Grafton Schools and Spectrum Transformation Group's quarterly report included notification of program expansions. After further discussion, a motion was made and second to accept the program expansion for **Grafton School** pre-vocational services program; and, to accept the expansion for **Spectrum Transformation Group** service into the Richmond area

6. Advocates Report

Mr. Small addressed providers regarding the need for representation at all LHRC meetings, per the Human Rights regulations (12VAC35-115-250A.7). If there is no representation at the meetings, then the provider is out of compliance with the Human Rights Regulations.

Mr. Small further stated that providers have done a good job of completing questions #1 and #4 of the quarterly report.

7. Announcements / Updates

Mrs. Mingloski noted the next regular meeting will be October 22, 2012 and all providers are asked to submit the Quarterly Report of Human Rights Activities form for the reporting period of July/August/September, and any other agenda requests by October 8, 2012. Mrs. Mingloski will email to committee members and providers the meeting schedule that was distributed for planning purposes.

8. Executive Session

A motion was made, seconded and passed to move into Executive Session pursuant to Virginia Code 2.2-3711(1) for the purpose of discussion and consideration of appointments to and removals from the Local Human Rights Committee.

Upon reconvening in open session, the Local Human Rights Committee certified that to the best of their knowledge that only matters lawfully exempted from statutory open meeting requirements and only such public business matters identified in the motion to convene the closed session were discussed in closed session.

Roll Call Vote: Ms. Ronquillo, Mr. Armstrong, Ms. Phelps, Ms. Foster, Mr. Gross - All Ayes

The Chesterfield LHRC recommended that Mr. Peter Mazure be recommended for appointment by the State Human Rights Committee for a term of three years.

9. Adjournment

There being no further business, the meeting was adjourned at 6:46pm. The next regular scheduled meeting will be held October 22, 2012.