

COLONIAL REGIONAL LOCAL HUMAN RIGHTS COMMITTEE

October 21, 2010

Members Present: Dr. Charles Ponquinette, Chair, Cheryl Westray, Committee member, Paul S. Thourogood, Vice Chair

Members Absent: Joe Winborne, Committee member

Others Present: Reginald Daye, Human Rights Regional Advocate

Potential Affiliate: None

Affiliates Present: Strong Foundation Youth Initiative – Tidewater, Alpha Counsellors Service, Inc., Family Maintenance Counseling Group, Independent Perspectives, Lyle Professional Counseling, Martha's Place, New Season Clinical Services, Therapeutic Interventions, Inc., Thoroughgood House, VABODE, Youth Intervention services, LEVOC Family Services, Community Behavior Support, Virginia Supportive Housing

Affiliates Absent:

1. Call To Order

The Colonial Regional Local Human Rights Committee was called to order at 5:30 p.m. October 21, 2010, by Dr. Charles Ponquinette; for the purpose of hearing business pertaining to the agenda, transactions, or other matters that may be presented to the committee.

2. Review and Approval of Agenda

Oct 21, 2010 Agenda was reviewed and recommendations were made to amend items on new business and to have announcements after the approval of the minutes and the agenda.

Action: Motion made by Cheryl Westray to approve the agenda as amended

Second: Paul S. Thourogood

Vote: Unanimous

3. Review and Approval of Minutes

Jul 22, 2010 regular meeting minutes were reviewed by the committee and there were recommendations made to correct the draft minutes.

Action: Motion made by Cheryl Westray to approve the minutes as amended

Second: Paul S. Thourogood

Vote: Unanimous

4. Announcements

The committee has voted on a uniform Serious Incident Report that each provider shall submit to the committee at least two weeks in advance of each scheduled meeting by mail if there has been a reportable incident. The support liaison will distribute the report to all affiliates along with mailing addresses to the committee prior to the next scheduled meeting. It was further advised that these reports should not be submitted to the committee via email to avoid any potential breach in confidentiality.

5. Public Comment

None

6. Human Rights Advocate Comments – It was reported that a new advocate has been hired and is currently in training. Patricia Bradby, LCSW will be attending the next scheduled meeting and will eventually be assigned to Colonial LHRC. Mr. Daye announced that his secretary is also retiring at the end of the year and that position has already been posted.

Mr. Daye reminded the affiliates to check the previous meeting's minutes to review the process for adding additional services.

7. Old Business

A. Request for Renewed Temporary Affiliation

1. Franciscan Brethren of St. Phillip (Martha's Place) – Day support services

Action: Motion made by Cheryl Westray to approve the request for renewed temporary affiliation

Second: Paul Thourogood

Vote: Unanimous

B. Requests for Permanent Affiliation

1. Community Behavior Support formally request permanent affiliation.

Action: Motion made by Cheryl Westray to approve the request for Permanent affiliation

Second: Paul Thourogood

Vote: Unanimous

2. Family Maintenance Counseling Group – Mental Health Support & Substance Abuse Services.

Action: Motion made by Cheryl Westray to approve the request for Permanent affiliation

Second: Paul Thourogood

Vote: Unanimous

C. Treasurer Report

VABODE reported a balance of \$4615.55 in the committee account as of this date.

8. New Business

- A. Requests for temporary affiliation – Virginia Supportive Housing
Virginia Supportive Housing formally request temporary affiliation with Colonial LHRC after losing their affiliation due to non-attendance at the last meeting.
Action: Motion made by Cheryl Westray to approve an indefinite 90 day temporary affiliation until which time Virginia Supportive Housing can demonstrate consistent meeting attendance.
Second: Paul Thourogood
Vote: Unanimous

9. Reports Of Incidents/Complaints

- A. Alpha Counsellors Service, Inc. - Reports no incidents/complaints
B. Covell Family Services - Absent / No report
C. Family Maintenance Counseling Group - Reports no incidents/complaints
D. Independent Perspectives - Reports no incidents/complaints
E. Community Behavior Support – Reports no incidents/complaints
F. Lyle Professional Counseling - Reports no incidents/complaints
G. Martha's Place - Reports no incidents/complaints
H. New Season Clinical Services - Reports no incidents/complaints
I. Strong Foundation Youth Initiative – Reports no incidents/complaints
J. Therapeutic Interventions, Inc. – Reports no incidents/complaints
K. Thoroughgood House - Reports no incidents/complaints
L. VABODE - Reports no incidents/complaints
M. Virginia Supportive Housing – Reports no incidents/complaints
N. Youth Intervention services - Reports no incidents/complaints
O. LEVOC - Reports no incidents/ 1 complaint to be discussed in closed session

10. Next meetings scheduled for: 1/20/2011, 4/21/2011, 7/21/2011, 10/20/2011
1/19/2012, 4/19/2012, 7/19/2012, 10/18/2012

11. Closed Session – The committee voted to go into closed session per VA Code 2.2-3711(A), for the purposes of hearing information pertaining to the complaint against LEVOC.

The Committee voted to come out of closed session and each committee member certified that the only information discussed was the complaint against LEVOC. The committee made no recommendations.

12. Annual FOIA Training

13. Adjournment: Meeting was adjourned at 7:20 p.m.

Action: Motion made by Cheryl Westray to adjourn the meeting

Second: Paul Thourogood

Vote: Unanimous