

COLONIAL REGIONAL LOCAL HUMAN RIGHTS COMMITTEE

January 20, 2011

Members Present: Dr. Charles Ponquinette, Chair, Cheryl Westray, Secretary, Paul S. Thourogood, Vice Chair, Dr. Artara Bradly, Committee Member, Joe Winborne, Committee Member

Members Absent: None

Others Present: Reginald Daye, Human Rights Regional Advocate

Potential Affiliate: None

Affiliates Present: Strong Foundation Youth Initiative – Tidewater, Alpha Counsellors Service, Inc., Family Maintenance Counseling Group, Independent Perspectives, Lyle Professional Counseling, Martha's Place, New Season Clinical Services, Therapeutic Interventions, Inc., Thoroughgood House, VABODE, Youth Intervention services, LEVOC Family Services, Community Behavior Support, Virginia Supportive Housing

Affiliates Absent: None

1. Call To Order

The Colonial Regional Local Human Rights Committee was called to order at 5:30 p.m. October 21, 2010, by Dr. Charles Ponquinette; for the purpose of hearing business pertaining to the agenda, transactions, or other matters that may be presented to the committee.

2. Review and Approval of Agenda

January 20, 2011 Agenda was reviewed.

Action: Motion made by Cheryl Westray to approve the agenda as presented

Second: Joe Winborne

Vote: Unanimous

3. Review and Approval of Minutes

Minutes for the regular session on Oct 21,2010 and special session on Nov. 17, 2010 were reviewed and clerical edits and recommendations were made by Reginald Daye for both minutes.

Action: Motion made by Cheryl Westray to approve all minutes as amended

Second: Joe Winborne

Vote: Unanimous

4. Announcements

None

5. Public Comment

None

6. Human Rights Advocate Comments – It was reported that the new advocate that was hired to take over the Colonial committee, Patricia Bradby, LCSW, had resigned and the position is open once more. Mr. Daye announced that his secretary has officially retired and her replacement has not yet started. Due to the lack of clerical staff all affiliates are required to submit any and all paperwork to the Office of Human Rights at least two weeks prior to the scheduled Local Human Rights Meeting. If paperwork is received after the two-week deadline the affiliated provider may not be able to be heard on the agenda.

Mr. Daye reminded all affiliates that serious incident reports must be reported to both the office of Human Rights and the office of Licensing separately and within 24 hours of becoming aware of the incident.

Mr. Daye reviewed the recently adopted LHRC Bylaws and the accompanying Affiliate Cooperative Agreement. The committee was instructed to review the documentation and that they must take action on the Bylaws and the Affiliate agreement at the next scheduled meeting.

7. Old Business

A. Request for Renewed Temporary Affiliation

1. Franciscan Brethren of St. Phillip (Martha's Place) – Day support services

Action: Motion made by Joe Winborne to approve the request for renewed temporary affiliation

Second: Cheryl Westray

Vote: Unanimous

2. Virginia Supportive Housing

Action: Motion made by Joe Winborne to approve Virginia Supportive Housing with a Permanent affiliation and end their indefinite temporary affiliation.

Second: Cheryl Westray

Vote: Unanimous

C. Treasurer Report

VABODE reported a balance of \$4615.55 in the committee account as of this date.

8. New Business

A. Request for Temporary affiliation – Youth Interventions Services. Youth interventions formally rescinded their request for temporary affiliation. No action was taken.

B. Notification of Agency Name Change. Youth Intervention Services notified the committee of their name change from the above to “Youth and Family Counseling Services, LLC” to better encompass their intended expansion of services to include children and adults.

9. Reports Of Incidents/Complaints

- A. Alpha Counsellors Service, Inc. - Reports no incidents/complaints
- B. Family Maintenance Counseling Group - Reports no incidents/complaints
- C. Independent Perspectives - Reports no incidents/complaints
- D. Community Behavior Support – Reports 1 allegation, no incidents/complaints
- E. Lyle Professional Counseling - Reports no incidents/complaints
- F. Martha's Place - Reports no incidents/complaints
- G. New Season Clinical Services - Reports no incidents/complaints
- H. Strong Foundation Youth Initiative – Reports no incidents/complaints
- I. Therapeutic Interventions, Inc. – Reports no incidents/complaints
- J. Thoroughgood House - Reports no incidents/complaints
- K. VABODE - Reports no incidents/complaints
- L. Virginia Supportive Housing – Reports no incidents/complaints
- M. Youth Intervention services - Reports no incidents/complaints
- N. LEVOC - Reports no incidents/complaints

10. Next meetings scheduled for: 4/21/2011, 7/21/2011, 10/20/2011
1/19/2012, 4/19/2012, 7/19/2012, 10/18/2012

11. Closed Session – The committee voted to go into closed session per VA Code 2.2-3711(A), for the purposes of hearing information pertaining to the allegation against Community Behavior Support.

The Committee voted to come out of closed session and each committee member certified that the only information discussed was the allegation against Community Behavior Support. The committee made no recommendations.

12. Adjournment: Meeting was adjourned at 8:30 p.m.

Action: Motion made by Cheryl Westray to adjourn the meeting
Second: Paul Thourogood
Vote: Unanimous