

COLONIAL REGIONAL LOCAL HUMAN RIGHTS COMMITTEE

April 21, 2011

Members Present: Dr. Charles Ponquinette, Chair, Cheryl Westray, Secretary, Dr. Artara Bradly, Committee Member

Members Absent: Paul S. Thourogood, Vice Chair, Joe Winborne, Committee Member

Others Present: Reginald Daye, Human Rights Regional Advocate

Potential Affiliate: None

Affiliates Present: Strong Foundation Youth Initiative – Tidewater, Alpha Counsellors Service, Inc., Family Maintenance Counseling Group, Independent Perspectives, Lyle Professional Counseling, Martha's Place, New Season Clinical Services, Therapeutic Interventions, Inc., Thoroughgood House, VABODE, Youth Intervention services, LEVOC Family Services, Community Behavior Support, Virginia Supportive Housing

Affiliates Absent: None

1. Call To Order

The Colonial Regional Local Human Rights Committee was called to order at 5:45 p.m. April 21st 2011, by Dr. Charles Ponquinette; for the purpose of hearing business pertaining to the agenda, transactions, or other matters that may be presented to the committee.

2. Review and Approval of Agenda

April 21, 2011 Agenda was reviewed and amendments were made.

Action: Motion made by Cheryl Westray to approve the agenda as amended
Second: Dr. Artara Bradly
Vote: Unanimous

3. Review and Approval of Minutes

Minutes for the regular session on January 20,2011 were reviewed and clerical edits and recommendations were made by Dr. Artara Bradly.

Action: Motion made by Cheryl Westray to approve all minutes as amended
Second: Dr. Artara Bradly
Vote: Unanimous

4. Announcements

None

5. Public Comment

None

6. Human Rights Advocate Comments – It was reported that a new secretary, Annette Joseph-Walker, has accepted the position and started working with Mr. Daye on Monday 4/18/2011 so there is clerical support from this point forward. Mr. Daye also reported that an offer has been extended to a new advocate and that person has accepted the position and is working out their 30 day notice at their previous position.

Mr. Daye also reminded all affiliates to follow the outlined procedures for adding new programs and requesting affiliation with the LHRC.

Mr. Daye instructed all affiliates to sign the new affiliate agreement and include all persons within their agency that is authorized to attend the meetings and report. The signed agreements should be brought to the next scheduled LHRC meeting.

7. Old Business

A. Request for Affiliation

1. Franciscan Brethren of St. Phillip (Martha's Place) – Day support services

Action: Motion made by Cheryl Westray to approve affiliation

Second: Dr. Artara Bradley

Vote: Unanimous

B. Proposed Bylaws – Action: Cheryl Westray made a motion to approve the proposed bylaws including that the Committee be comprised of 5 members and the committee meet quarterly following the current meeting schedule.

Second: Dr. Artara Bradley

Vote: Unanimous

C. Proposed Affiliate Agreement – Action: Cheryl Westray made a motion to approve the proposed affiliate agreement including that all affiliates must attend all four scheduled meetings to resent their reports in person.

Second: Dr. Artara Bradley

Vote: Unanimous

D. Treasurer Report

VABODE reported a balance of \$4615.55 in the committee account as of this date. This will be the last report made to the LHRC.

8. New Business

A. Virginia Supportive Housing – Formally requests to add South Bay Apartments to the existing program.

Action: Cheryl Westray made a motion to approve affiliation for South Bay Apartments

Second: Dr. Artara Bradly

Vote: Unanimous

B. Thoroughgood House formally requests to add a second group home to their existing program. "House 2" located at 105 Bishop Thoroughgood Ave. Virginia Beach, VA 23451

Action: Cheryl Westray made a motion to accept the request and grant affiliation.

Second: Dr. Artara Bradly

Vote: Unanimous

9. Reports Of Incidents/Complaints

- A. Alpha Counsellors Service, Inc. - Reports no incidents/complaints
- B. Family Maintenance Counseling Group - Reports no incidents/complaints
- C. Independent Perspectives - Reports no incidents/complaints
- D. Community Behavior Support – Reports no incidents/complaints
- E. Lyle Professional Counseling - Reports no incidents/complaints
- F. Martha's Place - Reports no incidents/complaints
- G. New Season Clinical Services - Reports no incidents/complaints
- H. Strong Foundation Youth Initiative – Reports no incidents/complaints
- I. Therapeutic Interventions, Inc. – Reports no incidents/complaints
- J. Thoroughgood House - Reports no incidents/complaints
- K. VABODE - Reports no incidents/complaints
- L. Virginia Supportive Housing – Reports no incidents/complaints
- M. Youth and Family Counseling - Reports no incidents/ 1 complaints
- N. LEVOC - Reports 1 incidents/ 1 complaint

10. Next meetings scheduled for: 7/21/2011, 10/20/2011
1/19/2012, 4/19/2012, 7/19/2012, 10/18/2012

11. Closed Session – The committee voted to go into closed session per VA Code 2.2-3711(A), for the purposes of hearing information pertaining to the complaints/allegations against Youth and Family Counseling and LEVOC.

The Committee voted to come out of closed session and each committee member certified that the only information discussed was the complaints/allegation against Youth and Family Counseling and LEVOC. The committee made no recommendations.

12. Adjournment: Meeting was adjourned at 7:30 p.m.

Action: Motion made by Cheryl Westray to adjourn the meeting

Second: Dr. Artara Bradly
Vote: Unanimous