

**Commonwealth Local Human Rights Committee
Jefferson Building
1220 Banks Avenue
Richmond, VA
13th Floor Conference Room**

**Meeting Minutes
January 15, 2009
6:00PM**

1. Call to order: Anika Allen, Chairperson (at 6:00pm)
2. Introductions & Attendance

LHRC members present:

Anika Allen, Chairperson

Janel Evans, Vice Chairperson

Clarissa Law

Shawn Minter (left early)

Damon Thompson

Donald Thompson

Valentina Thompson, Secretary

Demetrius Whitehurst

LHRC members absent:

None

Affiliates present:

None

Affiliates absent:

None

Others present:

Michael Curseen, Human Rights Advocate; Ansley Perkins, Human Rights Advocate;. Doris Moseley; Department of Justice Services; Trina Lewis, Department of Justice Services; Edward Barlow. Unity Family Services;

3. Public Comment – None
4. Old Business – N/A
5. Request for Affiliation:

Unity Family Services
938 Hampton Road
Petersburg, VA 23805

- Group Home for mental health (MH) and mental retardation (MR)
- Currently 4 clients; maximum 6 Clients (age 18 and older)
- 5 staff members
- Funded primarily through Medicare
- Clients will either go to a Day Support Service or UFS will provide this service
- Mission:** to provide the best safety and welfare for each client, ensure that they have basic needs in order to support themselves in the public for the future.
- Discharge:** by changing medications, ensuring a secure place to live (with family).
- Upon examination, the Committee approved a motion to grant affiliation to Unity Family Services.

6. Request for Affiliation:

Department of Justice Services

- Provided a detailed packet including all pertinent information
- In home program
- Youth ages 6-21 at risk of losing in home placement
- Staff ratio 5:1
- Physical restraints are used. (Least restrictive)
- Happiness scale is an assessment tool used to determine what type of intervention used for that particular family.
- Grief, Anger Management, Couples, Drug Abuse, and Family counseling available (group and individual)
- Clients are referred through Social Services, court systems, and parents.
- Measure of success: treatment plan is based on compliance; each plan is individual, based on family need and an individual's personal history.
- Currently using City and State funding.
- The Committee approved a motion to grant affiliation to the Department of Justice Services

7. Unity Family & Department of Justice Services must provide each committee member with a copy of their policies and procedures for review at the next meeting.

8. Bi-monthly reporting forms were explained. Providers are to report on a regular basis their human rights activities, any complaints, allegations of abuse, neglect and exploitation. Must be submitted at least two weeks before the next meeting date.

9. Affiliation Agreement and Fees (\$325) were discussed and reviewed. Fees are due at the April meeting.

10. Human Rights Update: Due the challenge of a large number of providers requesting affiliation, there is a request to make the meetings of the Commonwealth Local Human Rights Committee quarterly as opposed to bimonthly. A motion was requested by Janel Evans and seconded by Demetrius Whitehurst. Meetings will now be held quarterly. (January, April, July and October)
11. Update: We need to recruit a consumer for the CLHRC. A person who is currently receiving services or has received services within the past five (5) years.
Peer-to-peer reportable incidents were discussed.
12. Add "financial report" as a future agenda item. All providers will have access to this information.
13. Next Meeting:
Thursday, April 16, 2009 6:00PM
3600 West Broad Street
Suite 400
Richmond, VA 23230
14. Meeting was adjourned by Anika Allen at 7:13PM