

Commonwealth-LHRC Meeting Minutes
4/21/2011

Committee Members Present:

Anika Allen, Vice Chairperson,
Demeitrius Whitehurst,
Shawn Minter,

Committee Members Absent:

Ja'Nel Evans
Valentina S. Thompson
Clarissa Law
Donald R. Thompson
Damon R. Thompson

Human Rights Representation:

Beverly Garnes, Human Rights Manager

Call to Order:

The Commonwealth Sub-committee called the meeting to order at 6:07 at the Richmond Justice Services Department in Richmond, Va. Introductions was made.

Public Comments: None

Approval of Minutes:

Unable to approve minutes from the January 21, 2011 meetings. Minutes were not submitted to LHRC members for review in a timely manner. The January 21, 2011 minutes will be reviewed at the July 21, 2011 meeting. Ms. Garnes again reminded the committee that the draft minutes must be posted no later than 10 working days after the meeting in accordance with the Virginia Freedom of Information Act (FOIA) and requested that the January 21, 2011 minutes be completed and submitted within five business days.

Old Business: Unable to review

New Business: Request for Affiliation

William Perkins of The Guiding Light Family Services, Inc. requested affiliation to the LHRC. The coverage area will be the Greater Richmond, Area. Temporary Affiliation approved pending review by full committee. Committee members requested time to review the policies and procedures.

Marvin Taylor, CEO of All Care Family Services requested affiliation and approval to add a Mental Health Support Program that will provide community based counseling and training services for adults and young adults who have difficulty managing independently in their environment because of mental health issues. Temporary Affiliation approved pending review by full committee.

Mark White, Director New Directions Community Outreach Services Inc. requested affiliation and approval for service expansion. Temporary Affiliation approved pending review by full committee.

Affiliate Reports:

1. Serenity C & C- No Changes. Program Director Resigned
2. Second Chance for Youth: No Changes
3. New Directions Community Outreach: No Changes
4. Unity Family Services: Report submitted. No changes in Sections 1, 2, or 3. Annual Licensing inspection conducted on 3-10-11. There was one new admission. No representation to request affiliation of new home.
5. Richmond Justice Services: No clients. No Changes, New Positions have been posted on the city web site
6. Quality Health Care: No changes, received Annual License
7. Cornerstone Support Services: No Changes, 1 new admission, tri-annual license, No citations to report
8. Abraham Youth Family Services: No Changes, 2 new hires: Request for affiliation for Day Treatment Services
9. Mending Fences: No Changes. Still waiting on license
10. Elk Hill: No changes, 1 new hire, and 1 dismissal
11. All Care Family Services: No Changes
12. Circle of Care for Systematic Treatment: Absent
13. F With In: Absent
14. Urban Oasis: Absent
15. Youth and Family Services of Virginia: Absent
16. Proactive Family Services: Absent

A motion was made to accept the affiliate reports.

Treasurer's Report: \$3056.29 balance. A check in the amount of \$468.30 was made to Classic Catering.

Advocate's Report:

Ms. Garnes provided copies of the State Human Rights Committee Decisions regarding LHRC Structure. As of July1, 2011, there will be no more affiliation fees. Affiliates will

be responsible for purchasing all refreshments, minutes, and providing clerical support to the committee. Affiliation agreements must be signed before June 30, 2011. The next SHRC meeting is June 10, 2011. Reminder to send reporting forms for CLHRC 10 days in advance to Yolanda Smith, Secretary to Ms. Garnes. Ms. Smith's phone number was provided. Affiliates were given the opportunity to sign and submit affiliation agreements. Ms. Garnes requested affiliate's to assist with filling mandated positions. The committee needs two consumers.

A subcommittee was discussed to determine how the remaining affiliate's funds will be spent. Committee members requested to sign bylaws by June 10, 2011. Committee members requested to have another meeting before June 10, 2011. A vote was made by the affiliates to continue to meet four times per year.

Adjournment:

Meeting adjourned at 7:27 p.m.