

Commonwealth Local Human Rights Committee

3600 West Broad Street Suite 400

Richmond, VA 23230

October 18, 2012

Meeting Minutes

Committee Members Present:

Anika Allen: Chair Person

Taneika Goldman Vice Chair

Demetrius Whitehurst

Megan Stuckey

Human Rights Representative:

LaDonna Walters Human Rights Advocate

Call to Order:

The meeting was called to order by Mrs. Anika Allen Chairperson; at 6:17 pm. Introductions of committee members and human rights representative were made.

Public Comments:

There were no public comments.

Approval of Minutes:

Minutes from July 19, 2012 were approved pending correction of adjournment time.

Old Business:

There was no old business

New Business:

1. Request to non-affiliate providers closed

- Circle of Care for Systematic Treatment (closed 5/15/12)
- Richmond Justice Services
- Urban Oasis Youth Services (Closed 3/4/12)

2. **Unity Family Services LLC/ Tri City:** was granted affiliation for the provision of Mental Health Support Services in Hopewell, VA.

3. **Serenity C & C:** was granted affiliation for Sponsored Residential at 5330 White Pickett Lane, Richmond, VA 23237; 15032 Creekbank Court S. Chesterfield, VA 23834; 6007 Worthington Rd. Richmond, VA 23234; 11813 Parrish Creek Lane Chesterfield, VA 23832.

4. **Cornerstone Support Services:** was granted affiliation for two locations Courthouse 4730 Courthouse Road Providence Forge, VA 23140; Graceland 6724 Forest Drive Quinton, VA 23141

5. **Request made for letter of intent to dismiss committee members who are not attending required meetings**

Commonwealth Local Human Rights Committee

3600 West Broad Street Suite 400

Richmond, VA 23230

Treasurer's Report:

Mr. Ancell Hamlin reported a current balance of \$800. There will be a \$ 300.00 deduction for past due catering services. Treasurer presented a proposal for providers to pay dues. Mr. Hamlin will create a budget to present to providers to vote on dues.

Quarterly Reports for Periods July 1-September 30, 2012-3rd Quarter

1. Abraham Youth Family Services: No Changes to report.
2. All Care Family Services No Changes to report.
3. Central Virginia Healthcare Mental Health: No Representative, No Report
(A motion was made for citation for no report and no representative).
4. Cornerstone Support Services No Changes to report.
5. Dare To Change-Affiliated 9/13/12. No Representative, No Report
(A motion was made for citation for no report and no representative).
6. Elk Hill- No Changes to report
7. Fig Tree Therapy, LLC- No Changes to report.
8. From Within Youth & Family Services No Representative, No Report
(A motion was made for citation for no report and no representative).
9. Lyfe Inc: No Representative, No Report
(A motion was made for citation for no report and no representative).
10. Mending Fences, LLC. No Changes to report
11. New Directions Community Outreach: No Changes to report.
12. Quality Healthcare, Inc. No Changes to report:
13. Second Chance for Youth, LLC No Changes to report:
14. Serenity C & C, Inc.: On Sunday, 6/10/12, at about 7:30pm, Individual, went to the church restroom supported and monitored by her Back-Up Provider, When Back-up Provider noticed that Individual was taking longer than usual in the restroom, she knocked on the stall door, and asked Individual, "are you alright". With no response, Back-Up Provider summoned for the Provider and Program Director, who were both in the church sanctuary for service. Individual was observed on the restroom floor (she has slid to the floor from the commode), conscious but unresponsive and disoriented. Individual was in an upright sitting position and On 9/10/12 at 5:40pm, Sponsored Provider reported that Individual had a grand mal seizure while shopping with Sponsored Provider in grocery store. Sponsored Provider immediately notified 911 to activate emergency medical services. Individual was transported to hospital via ambulance at 5:56 pm. ER ordered blood labs. Sponsored Provider reported blood levels results were normal. Individual was discharged from hospital. No medications prescribed. Individual can resume regular activities. Discharge instructions –Individual follow up with her neurologist. was assisted to a sitting chair by Provider and church nurse. 911 was called by the Program Director.
15. Skye Is the Limit Residential No Changes to report:
16. The Guiding Light Family Services: No Changes to report:
17. Therapeutic Alliance No Changes to report:
18. Unity Family Services, Inc.: On September 11, 2012, an outside agency stated that a client in our care had worn a pair of house slippers to the day program. At this point the agency staff stated that he had asked LS about his shoes and was informed by LS that his shoes hurt his feet. Agency staff stated that he removed LS slippers and socks and noticed the LS toenails looked as if they had not been cut recently. LS was immediately picked up and returned to the home. Upon his return to the home LS was examined and found to be in need of having his toenails clipped. An

Commonwealth Local Human Rights Committee

3600 West Broad Street Suite 400

Richmond, VA 23230

appointment was made for LS to see the podiatrist on September 12, 2012 @ 9:45 a.m. the next day to have his foot care completed and checked for health issues The staff persons that were deemed responsible for neglecting to cut LS toenails and following the company guidelines of adhering to clients daily ADL's were suspended and terminated .

19. Virginia Support Services PC: No Changes to report:
20. Virginia Home Based Counseling PC No Changes to report:
21. Youth & Family Services of Virginia: No Changes to report:
22. Vantage Point Community Supports, LLC: No Changes to report:

Advocates Report

Ms. Walters provided dates for the 2013 meetings. A roster was also passed around for providers to update their contact information. Ms. Walters discussed questions 1 and 4 being answered incorrectly on the quarterly report. Providers who answered incorrectly were given 3 additional days (October 25, 2012) to resubmit with correct answers. Ms. Walters also indicated she would follow up with Office of Human Rights regarding the wrong quarterly report form being on website.

Next Meeting- January 17, 2013

Reminder: (4th quarter reports are due January 4th, 2013. Annual Report is due by this date as well)

IX. Adjournment:

The CLHRC meeting was adjourned at 7:38 pm by Mrs. Anika Allen.