

# CRATER LOCAL HUMAN RIGHTS COMMITTEE

*Petersburg, Virginia 23803*

- I. **Call to Order** - The Crater Local Human Rights Committee held their regular meeting Thursday, January 8, 2009. at District 19 Community Services Board, 20 W. Bank Street, Suite 6, Petersburg, VA 23803. Ms. Gittman called the meeting to order at 5:40 p.m.

## II. **Roll Call**

### **Members Present:**

Carol Gittman, Chair

Joseph P. Dickens, Vice Chair

Jean Grim

Rebecca Branch-Griffin

### **Member Absent:**

Pamela A. Waitkus

**Note:** Mable Jones is on a leave of absence from the committee following the recent deaths of two family members.

### **Human Rights Advocate Representation:**

Beverly Garnes not present for this meeting.

### **Affiliates' Attendance:**

Adult Activity Services – James R. Scott, III

Agape Unlimited I, Inc. – Marilyn C. Newby

Agape Unlimited II – Marilyn C. Newby

ARC-Petersburg – Felicia B. Daniels

Benchmark Residential Services – Clarence E. Dillworth

Dan-Poe-Dil, Inc. – Clarence E. Dillworth

DePaul Family Services – Peggy Ball

District 19 CSB – Jocelyn Hamilton

John Randolph Medical Center – not present

Low Ground Visions, Inc. – Cynthia Batts

New Beginning Inc. – Marilyn C. Newby

Phoenix-N-Peace, Inc. – Marilyn C. Newby

Pryor House – Jeronica Page

Southside Regional Medical Center – Inpatient Services, Sandra C. McCabe

Outpatient Services, Sandra C. McCabe

TLAB, Inc. – Janine Johnson

Visions Family Services, Inc. – Michael Nichols

**III. Public Comments - none**

**IV. Approval of Minutes** – On page 2, under Old Business, Paragraph B, an addition to the first sentence. Mr. Clarence Dilworth will make a presentation on “Reduction of Medications that Contribute to Positive Behavior by the Pharmacy Board and/or Physicians” to the State Human Rights Committee on December 5, 2008. The minutes were approved with the change.

**V. Advocate’s Comments**

**A.** Beverly Garnes was unable to attend tonight’s meeting. Carol Gittman reported that James Bowser is retiring in March.

**VI. Old Business**

**A.** Clarence Dilworth of Dan-Poe-Dil, Inc. and Benchmark Residential Services presented “Reduction of Medications that Contribute to Positive Behavior by the Pharmacy Board and/or Physicians” to the State Human Rights Committee on December 5, 2008. Mr. Dilworth reported that the committee was very receptive to his presentation. One member of the committee in particular agreed that there is a gap in services for individuals taking psychotropic drugs who gets involved in the legal system. Mr. Dilworth was the only affiliate in attendance at the meeting.

**B.** Ms. Gittman received a copy of Southside Regional Medical Center’s policies and procedures on the use of restraints.

**VII. New Business**

**A.** Ms. Gittman asked that only consumers’ first and last initials be indicated on reports and other paperwork submitted to the committee in order to protect consumers’ confidentiality.

**B.** Ms. Gittman requested that deaths and injuries be reported to the committee.

**VIII. Affiliates’ Reports** - Affiliates reported complaints and allegations to the Committee and the reports were accepted by the committee.

**IX. Other Actions**

- A.** Affiliates requested packets containing the most recent edition of the LHRC's Policies and Procedures as well as updated forms so that all affiliates will be using the same versions.
- B.** Carol Gittman reminded affiliates that when their policies and procedures are updated, a copy of the new policies and procedures needs to be sent to Beverly and committee members.
- C.** Several affiliates reported that they have not received a mailing regarding their affiliate fees. They were Marilyn Newby of Agape I, Agape II, New Beginning, Inc., and Phoenix-N-Peace, Janine Johnson of TLAB, Inc., and Felicia Daniels of ARC.

**X.** Members went into closed session at 7:15 to interview an applicant for the committee.

**XI. Adjournment** – The meeting was adjourned by the Chair at 7:30.

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Carol Gittman, Chair

(Date)