

CRATER LOCAL HUMAN RIGHTS COMMITTEE

Petersburg, Virginia 23803

I. **Call to Order** - The Crater Local Human Rights Committee held their regular meeting Thursday, March 15, 2009 at District 19 Community Services Board, 20 W. Bank Street, Suite 6, Petersburg, VA 23803. Ms. Gittman called the meeting to order at 5:40 p.m.

II. Roll Call

Members Present:

Carol Gittman, Chair

Joseph P. Dickens, Vice Chair

Jean Grim

Edward Barlow

Members Absent:

Dr. Rebecca Branch-Griffin

Note: Mable Jones is on a leave of absence from the committee following the recent deaths of two family members.

Human Rights Advocate Representation:

Beverly Garnes

Affiliates' Attendance:

Adult Activity Services – James R. Scott, III

Agape Unlimited I, Inc. – Marilyn C. Newby

Agape Unlimited II – Marilyn C. Newby

ARC-Petersburg – Phoebe Brown

Benchmark Residential Services – Clarence E. Dillworth

Dan-Poe-Dil, Inc. – Clarence E. Dillworth

DePaul Family Services – Peggy Ball

District 19 CSB – Doris Robinson

John Randolph Medical Center – Annette B. Richardson

Low Ground Visions, Inc. – Chanda Batts

New Beginning Inc. – Marilyn C. Newby

Phoenix-N-Peace, Inc. – Marilyn C. Newby

Pryor House – Jeronica Page

Southside Regional Medical Center – No representation

Outpatient Services, No representation

TLAB, Inc. – Janine Johnson

Visions Family Services, Inc. – Michael Nichols

D. B. Malone

ATIBA Youth Intervention Services, LLC – Shavon Pannell

III. Approval of Minutes

Minutes from January 8, 2009 were approved

IV. Advocate Comments – Beverly Garnes

- A.** The General Assembly passed a bill to change name of Department of Mental Health, Mental Retardation and Substance Abuse Services to Department of Behavioral Health and Developmental Services effective 07/01/2009.
- B.** Mr. Jim Bowser officially retired on 2/24/2009. Information formerly submitted to Mr. Bowser should be submitted to Ms Beverly Garnes, or to Rose Mitchell Administrative Assistant to the Office of Human Rights.

V. Old Business

- A.** Human Rights forms can be found on the state website (link: Office of Human Rights).

- B.** All affiliates have paid fees, except one. That affiliate will pay tonight.
- C.** Affiliates are to use initials only when identifying consumers on reports, not the full name.

VI. New Business

- A.** The committee received a request from Visions Family Services, Inc. for approval of additional services (In-Home Support), and the addition of two new sites (one in Glen Allen and one on Crater Road). Committee members motioned and seconded to grant approval of the new sites and additional services.
- B.** Ms Gittman: Pam Waitkus is no longer a member of the committee. In addition, Dr. Branch-Griffin will not be able to attend on Thursdays because of teaching duties at VSU. Ms Gittman, Chair and Mr. Dickens, Vice Chair terms in office will end soon and the committee needs a quorum of three to conduct business and vote on issues. Election of new officers should take place in May 2009, so that the new officers will be in position by July 2009.
- C.** Ms Garnes: Received applications from two potential members (interviews will be conducted) and a third person have shown interest.
- D.** The committee was asked to consider meeting quarterly rather than every other month? Due to the volume of the reports submitted, the committee decided to continue to hold the committee meeting bi-monthly.
- E.** Phoenix N Peace, Inc: Do we need approval before placing a camera in ALF's parking area? Ms Garnes: I do not think so, but will check...will inform affiliates of findings. Ms.Garnes determined that it is not necessary to acquire approval before placing a camera in a parking area. However, the provider should notify the LHRC if there are plans to place a camera in a provider are parking area.
- F.** Ms Gittman asked affiliates and committee members to share their views on issues dealing with human rights with the Governor's office and other officials.

VII. Affiliates' Reports – Affiliates reported complaints and allegations to the Committee.

VIII. Other Actions – “A motion was made and passed that the Local Human Rights Committee go into Closed Session pursuant to the Virginia Code 2.2-3711-A.15 for the protection of the privacy of individuals and their records in personal matters not related to public business” to interview candidates for the committee.

Upon reconvening into open session, the Local Human Rights Committee certified that only public business matters lawfully exempted from statutory open meeting requirements and only public business matters identified in the motion to convene the Closed Session were discussed in Closed Session.

IX. IX. Meeting adjourned at 7:30 pm

Carol Gittman, Chair

(Date)

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