

Committee Members Present:

Mr. Edward Barlow, Chair
Ms. Jean Grim, Vice -Chair
Ms. Mary Trotter
Ms. Audrey Wood
Mr. Carlton Starke
Ms. Fabri D. Claiborne, Secretary

Committee Members Absent:

Mr. Stonewall Odom
Mr. Daniel Moore

Affiliates Present:

- ✓ *Mr. James Scott III,*
Adult Activity Services
- ✓ *Ms. Marilyn Newby, Patricia Turner*
Agape Unlimited Inc. I, New Beginning, Inc., Phoenix-N-Peace
- ✓ *Mr. Clarence Dilworth,*
Benchmark Residential Services & Dan-Poe-Dil, Inc.
- ✓ *Ms. Peggy Ball,*
DePaul Community Resources
- ✓ *Ms. Doris Robinson,*
District 19 CSB
- ✓ *Ms. Cynthia Batts, Chandra Batts-Stephenson, LaWanda Hawkins*
Low Ground Visions, Inc./Day Support
- ✓ *Ms. Felicia Daniels,*
Progressive Adult Rehabilitation Center, Inc. (P.A.R.C.)
- ✓ *Ms. Jeronica Page,*
Pryor House
- ✓ *Ms. Sandra McCabe ,*
Southside Regional Hospital Inpatient Services
- ✓ *Dr. Kasha Rawlings,*
Southside Regional Hospital Outpatient Services
- ✓ *Mr. Robert Taylor & Mr. Michael Nichols*
Visions Family Services, Inc.

Affiliates Tardy (without signing the Attendance Form)

- Beatrice Johnson, Agape' Unlimited Inc. II
- Janine Johnson, T'LAB, Inc.

Affiliates Absent:

John Randolph Medical Center

Human Rights Advocate Representation:

Beverly Garnes, Human Rights Manager

I. Call to Order

A quorum being present, Chair Edward W. Barlow called the Crater Local Human Rights Committee meeting to order at 5:30 PM at the Country Inn and Suites, Petersburg.

II. Public Comments:

None

III. Approval of Minutes

A motion was made and seconded to approve the minutes of the Thursday, May 13, 2010 meeting and special meeting held on June 1, 2010. Ayes: Ms. Trotter, Ms. Wood,

IV. Advocate's Comments

Ms. Garnes reported on a memorandum dated June 21, 2010 from the State Human Rights Office in reference to a moratorium on developing new Local Human Rights Committees. Currently the Crater LHRC has 17 affiliates and would like to consider adding an additional three providers. Comments were made by Marilyn Newby and Clarence Dilworth. A motion was made and seconded to accept at least three additional affiliates to the Crater LHRC. Ayes: Mary Trotter, Carlton Starke.

Ms. Garnes also inquired if anyone is utilizing Crisis Wave. All affiliates present stated no. She informed everyone the behavioral techniques used in Crisis Wave have been revised as of June 16, 2010 and are now in compliance with the human rights regulations. Training of the revised Crisis Wave techniques are now in progress. For example the "nose thrust" technique was not in compliance with human rights regulations.

V. Financial Report

The financial report was given by Marilyn Newby. Ms. Newby has established a new account for the CLHRC. The balance to date is \$4,482.28. Ms. Newby ensured that all members knew that in order to be reimbursed; an original receipt must be furnished.

Mr. Barlow announced that Ms. Felecia Daniels will assist Ms Newby as treasurer.

VI. Secretarial Report

Ms. Fabri Claiborne reported the Affiliate Report Log for May 13, 2010 and July 8, 2010. The Affiliate Report Log reports the status of whether reports were submitted On Time, Late or Not Submitted at all.

VII. Old Business

Visions Family Services Inc. will report on an incident that occurred on June 16, 2010. Allegation was submitted to the Human Rights Office, but not included with the affiliate reports.

VIII. New Business

The fourth quarter meeting that was scheduled for Thursday, November 11, 2010 has been moved to Thursday, November 18, 2010 due to the 11th being a state holiday. A motion was made and seconded to move the November meeting to November 18, 2010. Ayes: Jean Grim, Audrey Wood.

Mr. Barlow informed the members that due to the health issues of Stonewall Odom, he can no longer fulfill his duties as a Board Member of Crater LHRC.

IX. Affiliation Renewal

None

X. Event Report Statistics

Mr. Barlow entertained reports from each provider on events occurring during the reporting period of May and June 2010.

- a) **Adult Activity Services** - Report Submitted On Time
No Activity or Changes to report.
- b) **Agape Unlimited I** – Report Submitted On Time
No activity to report.
Changes to report: 1 new staff, 1 individual moved out, 1 new admission
- c) **Agape Unlimited II** – Report Submitted Late
No Activity or Changes to report.
- d) **Benchmark Residential Services** – Report Submitted Late
Mr. Dilworth reported no events.
- e) **Dan-Poe-Dil** – Report Submitted Late.
Wedgewood House
No activity to report
Changes to report: one residential staff terminated

Church Road House

On June 7, 2010 client became agitated and destroyed property including breaking a window. Upon breaking the window, client was taken to Southside Regional Medical Center for behavioral observation and treatment to finger. Client was later discharged on June 11, 2010. The same client was admitted back to Southside Regional Medical Center on June 24, 2010 for issues unrelated to previous event. Client was released on June 28, 2010.

- f) **DePaul Community Resources** – Report Submitted On Time
No Activity or Changes to report.
- g) **District 19 CSB** – Report Submitted On Time
No Activity to report.

Changes to report: Therapeutic Day Treatment program for children was discontinued as of the last day of school.

- h) **John Randolph Medical Center** – Report Submitted On Time
Section IV of affiliate report was not completed.
- i) **Low Ground Visions, Inc.** – Report Submitted On Time
Residential Service
No Activity or changes to report

Day Support:

Low Ground Vision Inc. was changed from non centered based to center based day support, effective May 1, 2010. Lawanda Hawkins was hired as the new Day Support Program Director effective June 1, 2010

- j) **New Beginnings, Inc.** – Report Submitted On Time
No Incidents to report.
- k) **Phoenix-N-Peace, Inc.** – Report submitted On Time
No Allegations to report.
- l) **Progressive Adult Rehabilitation Center, Inc. (P.A.R.C.)** – Report Submitted On Time
P.A.R.C Osage House
No allegations to report
P.A.R.C Day Support
On May 11, 2010 client had a small cut on left pinkie finger from hitting a ball during an outing. Staff administered first aid. Client was then taken to

the doctor's office, because the client is a diabetic. The proper authorities were contacted (Ms. Daniels and Ms. Garnes).

On June 10, 2010 at 8:30am, client was upset and called 911. Client was lying in the parking lot as the police arrived. Client expressed she did not want to go to the group home. Once the client demonstrated she was a danger to herself and others, client was transported to the hospital. The doctor examined client and prescribed antibiotics and requested a follow up visit. The staff did monitor client until the police arrived. The necessary authorities were contacted.

Changes to report:

CNA and new part time staff have been employed.

P.A.R.C. Day Support Program

New staff hired

P.A.R.C supported Living Services

New staff employed to provide supervision to residents

- m) **Pryor House – Late Report**
No Activities or Changes to report.

- n) **Southside Regional Medical Center, Inpatient Services – Late Report**
Ms. McCabe reported three incidents
On May 11, 2010 a 51year old female was placed in seclusion for 3 hours and 45 minutes. Patient was in a intoxicated state and required a four point restraints to prevent injury.
On June 12, 2010 a 54 year old female was placed in seclusion for 1 hour and 45 minutes. Patient was on the medical floor for hypertension, but has bipolar disorder which was untreated on the medical floor. Medication was given to decrease agitation.
On June 13 2010 at 4:45 pm a 50 year old male was placed in seclusion for 4 hours and 45 minutes. Patient is schizophrenic. After cursing at staff and shadow boxing medication was given to the patient, but the patient was still very agitated. Patient remained agitated after being placed in restraints.

Changes to report:

The SRMC Outpatient Behavioral Health services Office have moved across the hall within the same building while renovation to their facility is being done. Renovation is hoped to take three weeks

- o) **Southside Region Medical Center Outpatient Services – Late Report**
No Activities or changes to report.

Mr. Barlow asked Dr. Rawlings about looking into a meeting location for future Crater LHRC meetings. Dr. Rawlings stated she is awaiting to receive approval.

p) **T'LAB, Inc.** – Late Report
Ms. Johnson reported no events

q) **Visions Family Services** – Report Submitted On Time
On May 27, 2010 at 2:46 PM client returned from Day Support with scratches on the left side of face. Client stated his face was scratched by his peers on the van and hit on his arm. His face was cleaned and a body check was performed. First aide was given. Due to the driver and staff member being in the front of the van, they were unable to respond to the incident. For future trips a staff member will be placed in the center of the van to better respond to the clients. All authorities were notified of the conclusion of incident on June 8, 2010.

On May 27, 2010 at 4:45 PM client attempted to elope by running from the home. While running, he fell to the ground. A staff member helped him up and escorted client back to the home. Staff did a body check upon client saying his left arm was hurting. Staff noticed an abrasion on the left hand. Client was then transported to Southside Regional Medical Center. Following the examination it was determined the client did have a fractured left hip. He was admitted for additional treatment.

Petersburg Community Integration Services

Changes to report:

Mr. Michel Nichols is now the Director of PCIS. Ms. Brown is no longer with the company.

XI. Announcements / Updates

The September 9, 2010 meeting will be held at the Day Support at 703 West Atlantic Street, Emporia, VA 23847. They will also provide refreshments.

XII. Other Actions:

Mr. Barlow reminded affiliates to black out names prior to submitting Affiliate Reports

Mr. Barlow requested for an affiliate to supply their location for the November 18, 2010 meeting. Mr. Michael Taylor volunteered his - 408 South Sycamore Street, Petersburg, 23803 location for the last quarter meeting and they will provide refreshments as well.

XIII. A motion was made and passed at 7:00 PM that the Local Human Rights Committee go into Closed Session pursuant to the Virginia Code 2.2-3711-A.15 for the protection of the privacy of individuals, their records in personal matters not related to public business. Ayes Mary Trotter, Audrey Wood.

XIV. A motion was made to reconvene back to open session. Ayes Carlton Starke, Mary Trotter.

XV. Executive Session

A motion was made and seconded to allow Southside Regional Medical Center to remain on probation status as outlined in the June 1, 2010 meeting be in place and followed until November 11, 2010. Ayes: Audrey Wood, Jean Grim.

I. Adjournment

There being no further business, the meeting was adjourned at 7:30 PM. The next regular scheduled meeting will be held Thursday, September 9, 2010.

Edward W. Barlow, Chair

(Date)