

**Crater Local Human Rights Committee Meeting
Thursday, September 9, 2010**

Committee Members Present:

Mr. Edward Barlow, Chair
Ms. Jean Grim, Vice -Chair
Mr. Daniel Moore

Human Rights Advocate Representation:
Beverly Games, Human Rights Manager

Crater LHRC Secretary:
Ms. Fabri D. Claiborne

Committee Members Absent:
Mrs. Mary Trotter-Kindred
Ms. Audrey Wood
Mr. Carlton Starke

Affiliates Present:

- ✓ *Mr. James Scott III,*
Adult Activity Services
- ✓ *Ms Marilyn Newby, Patricia Tucker*
Agape Unlimited Inc. I, New Beginning, Inc., Phoenix-N-Peace
- ✓ *Mr. Clarence Dilworth,*
Benchmark Residential Services & Dan-Poe-Dil, Inc.
- ✓ *Ms Peggy Ball,*
DePaul Community Resources
- ✓ *Ms Jocelyn Hamilton*
District 19 CSB
- ✓ *Ms Serressa Burgess, Annette Richardson,*
John Randolph Medical Center
- ✓ *Ms Cynthia Batts, Chandra Batts-Stephenson, LaWanda Hawkins*
Low Ground Visions, Inc./Day Support
- ✓ *Ms Felicia Daniels*
Progressive Adult Rehabilitation Center, Inc. (P.S.R.C.)
- ✓ *Ms Jeronica Page*
Pryor House
- ✓ *Ms Sandra McCabe*
Southside Regional Hospital Inpatient Services
- ✓ *Dr. Kasha Rawlings*
Southside Regional Hospital Outpatient Services
- ✓ *Janine Johnson*
T'Lab, Inc.
- ✓ *Mr. Robert Taylor & Mr. Michael Nichols*
Visions Family Services, Inc.

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Affiliates Tardy (without signing the Attendance Form) Southside Regional Medical Center Inpatient Services Sandra McCabe
Southside Regional Medical Center Outpatient Services Dr. Kasha Rawlings

I. Call To Order

A quorum being present, Chair Edward W. Barlow called the Crater Local Human Rights Committee meeting to order at 5:30 PM at the Low Ground Visions Day Support Service, Emporia, Virginia.

II. Public Comments

None

III. Approval of Minutes

A motion was made and seconded to approve the minutes of the Thursday, July 8, 2010 meeting with corrections Ayes: Ms. Jean Grim, Mr. Daniel Moore.

IV. Advocates Comments

Ms. Games reported that the Office of Human Rights of the Eastern State has hired an advocate, but still four positions short.

V. Financial Report

The financial report was given by Marilyn Newby. The balance as of August 31, 2010 is \$4,512.18. Check #0092 was made to Nations Line in the amount of \$52.10.

VI. Secretarial Report

Ms. Fabri Claiborne reported the Affiliate Report Log for September 9, 2010. The Affiliate Report Log reports the status of whether reports were submitted On Time, Late or Not Submitted at all. All reports were submitted on time, with the exception of Visions Family Services, Inc.

VII. Old Business

Visions Family Services Inc. reported on an incident that occurred on June 16, 2010. Allegation was submitted to the Human Rights Office, but not included with the affiliate reports.

A client was left on the van upon arriving to the day program. The client was able to call the police whom transported her to the hospital. The investigation concluded that the van driver did not check the van before leaving Day Support. Since the incident, drivers and staff members must now utilize a check off sheet to insure every individual is accounted for before the van departs.

VIII. New Business

None

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IX. Affiliation Request

Joyce Brown informed the Crater LHRC that Pryor House will be adding a new residential location to their program. The new location is High Hopes located at 1802 Varina Avenue, Petersburg, Virginia 23803.

A motion by Mr. Daniel Moore to include High Hopes under the Crater LHRC and was seconded by Jean Grim.

X. Event Report Statistics

Mr. Barlow entertained reports from each provider on events occurring during the reporting period of July and August 2010.

a) **Adult Activity Services** - Report submitted On Time
No Activity or changes to report.

b) **Agape Unlimited I** - Report submitted On Time
No activity or changes to report.

c) **Agape Unlimited II** - Report submitted On Time
No Activity to report.

Changes Reported:

- 1) One Licensed Mental Health Professional (LMHP) resigned.
- 2) Two LMHPs hired.
- 3) New Program Manager hired.
- 4) Four clients terminated; four new clients

d) **Benchmark Residential Services** - No incidents to report; Report submitted on time.

e) **Dan-Poe-Dil** - Report submitted on time.

Wedgewood House

No activity to report

No changes to report

Church Road House

No activity to report

No changes to report

f) **DePaul Community Resources** - Report Submitted On Time.
No activity or changes to report.

g) **District 19 CSB** - Report Submitted On Time.
No activity to report.

h) **John Randolph Medical Center** - Report Submitted On Time
Correction – No Abuse; One Complaint

i) **Low Ground Visions, Inc.** - Report Submitted On Time

Residential Service

One emergency room visit for seizure precaution.

Day Support:

No activity to report

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- j) **New Beginning, Inc.** - Report Submitted On Time
One allegation of neglect
- k) **Phoenix-N-Peace, Inc.** - Report submitted On Time
One allegation of abuse reported. Client reported being choked, but allegations were unfounded. No bruises or injuries were found.

Program Changes:

Eight Employees hired
0 Employees transferred
2 Employees resigned
1 employee terminated

Chester Day Support: Two new admissions

Holly Hill Day Support: no changes

Chester Day Support: Two new admissions Holly Hill Day Support

P-N-P Residential Services: 0 new admissions, 0 transferred, 1 individual discharged.

- l) **Progressive Adult Rehabilitation Center, Inc. (P.A.R.C.)** - Report submitted on time.
P.A.R.C Osage House

A staff member administered the wrong medication to a client. First Aid was administered, poison control was notified immediately. The proper authorities were notified of the incident. The client was monitored to insure blood sugar was not too low. Following the incident the staff member was required to take a medication refresher

P.A.R.C Day Support

No activity to report

Changes to report:

P.A.R.C. Day Support Program

No Changes to report

P.A.R.C Supported Living Services

No Changes to report

- m) **Pryor House** - Report submitted on time
No Changes or Activities to report
- n) **Southside Regional Medical Center, Inpatient Services** - Report submitted on time.
Ms. McCabe reported three incidents:

On May 11, 2010 a 51 year old female was placed in seclusion for 3 hours and 45 minutes. Patient was in an intoxicated state and required a four point restraints to prevent injury.

On June 12, 2010 a 54 year old female was placed in seclusion for 1 hour and 45 minutes. Patient was on the medical floor for hypertension, but has bipolar disorder

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which was untreated on the medical floor. Medication was given to decrease agitation.

On June 13 2010 at 4:45 pm a 50 year old male was placed in seclusion for 4 hours and 45 minutes. Patient is schizophrenic. After cursing at staff and shadow boxing medication was given to the patient, but the patient was still very agitated. Patient remained agitated after being placed in restraints.

Changes to report:

The SRMC Outpatient Behavioral Health services Office have moved across the hall within the same building while renovation to their facility is being done. Renovation is hoped to take three weeks.

- o) **Southside Regional Medical Center Outpatient Services** - On Time. No Activities or Changes to report.
- p) **T'LAB, Inc.** - Report submitted on time.
No incidents or changes to report.
- q) **Visions Family Services** - Report submitted late.

XI. Announcements/Updates:

The November 18, 2010 meeting will be held at Visions Family Service, Inc. at 408 South Sycamore Street, Petersburg, 23803. They will also provide refreshments.

XII. Other Actions:

XIII. **A motion was made and passed at 7:05 PM that the Local Human Rights Committee go into Closed Session pursuant to the Virginia Code 2.2-3711-A.15 for the protection of the privacy of individuals, their records in personal matters not related to public business.**
Ayes Daniel Moore, Jean Grim.

XIV. **A motion was made to reconvene back to open session.** Ayes Daniel Moore, Jean Grim.

XV. Executive Session

I. Adjournment

There being no further business, the meeting was adjourned at 7:30 PM. The next regular scheduled meeting will be held Thursday, November 18, 2010.

Edward W. Barlow, Chair

(Date)