

Committee Members Present:

Mr. Edward Barlow, Chair
Ms. Jean Grim, Vice -Chair
Mrs. Mary Trotter-Kindred
Ms. Mary Wallace

Human Rights Advocate Representation:

Beverly Garnes, Human Rights Manager

Crater LHRC Secretary

Ms. Fabri D. Claiborne

Committee Members Absent:

Mr. Daniel Moore
Mr. Carlton Starke
Ms. Audrey Wood

Affiliates Present:

- ✓ *Mr. James Scott III,*
Adult Activity Services
- ✓ *Ms. Marilyn Newby, Patricia Tucker*
Agape Unlimited Inc. I, New Beginning, Inc., Phoenix-N-Peace
- ✓ *Mr. Clarence Dilworth,*
Benchmark Residential Services & Dan-Poe-Dil, Inc.
- ✓ *Ms. Peggy Ball,*
DePaul Community Resources
- ✓ *Ms. Serressa Burgess, Annette Richardson,*
John Randolph Medical Center
- ✓ *Ms. Cynthia Batts, Chandra Batts-Stephenson, LaWanda Hawkins*
Low Ground Visions, Inc. /Day Support
- ✓ *Ms. Felicia Daniels,*
Progressive Adult Rehabilitation Center, Inc. (P.A.R.C.)
- ✓ *Ms. Jeronica Page,*
Pryor House
- ✓ *Ms. Sandra McCabe ,Ms. Sue Smith*
Southside Regional Hospital Inpatient Services
- ✓ *Dr. Kesha Rawlings,*
Southside Regional Hospital Outpatient Services
- ✓ *Beatrice Johnson,*
Agape Unlimited II
- ✓ *Janine Johnson,*
T'Lab, Inc.
- ✓ *Mr. Robert Taylor*
Visions Family Services, Inc.

I. Call to Order

A quorum being present, Chair Edward W. Barlow called the Crater Local Human Rights Committee meeting to order at 5:35 PM at Southside Regional Medical Center, Petersburg, Virginia.

I. Public Comments:

None

II. Approval of Minutes

A motion was made and seconded to approve the minutes of the Thursday, November 18, 2010 meeting Ayes: Ms. Mary Trotter - Kindred, Ms. Jean Grim.

III. Advocate's Comments

Ms. Garnes reported that guidelines of the roles and duties of the structure of the Local Human Rights Committees have been received from the State Human Rights Committee. The structure will be discussed in detail during the next meeting.

IV. Financial Report

The financial report was presented by Marilyn Newby. Copies of the report were passed to each affiliate present. Expenses as of January 13, 2011 are as follows:

\$ 99.07 – Nations Line (Fax) for November and December

\$309.85 – Total mileage paid out to Committee Members

The account balance to date is \$3,279.19

V. Secretarial Report

Ms. Fabri Claiborne reported on the Affiliate Report Log for January 13, 2011. The Affiliate Report Log reports the status of whether reports were submitted On Time, Late or Not Submitted at all. All reports were submitted on time. Apologies were made for the technical difficulties of the fax line. As a reminder to all affiliates, submit correspondence to the email address of CraterLHRCsec@yahoo.com.

VI. Old Business

- a. The first five affiliates presented their annual report. Each affiliate reflected upon the incidents, activity and program changes for the 2010 calendar year.
 - i. Adult Activity
 - ii. Agape Unlimited I, Inc.
 - iii. Agape Unlimited II, Inc.
 - iv. Benchmark Residential Services
 - v. Dan-Poe-Dil, Inc.

VII. New Business

VIII. Affiliation Request

- a. New affiliations
 - i. Lea & Associates – Dawn C. Page
 - ii. Family and Youth Services, Inc. – Angela Ford
 - iii. Live 4 Life, Inc. – Kimberly Goodrich

All homes represented briefly went over the background and services offered. Mrs. Garnes asked Lea & Associates and Live 4 Life to go over their policy and procedures and upon doing so to contact her office. A motion to accept the new affiliation request was made by Mrs. Mary Trotter-Kindred and seconded by Mary Wallace.

IX. Event Report Statistics

Reports from each provider on events occurring during the reporting period of November and December 2010.

- a) **Adult Activity Services** - Report submitted On Time
No program changes or activity to report.
- b) **Agape Unlimited I** – Report submitted On Time
No activity to report.
One Direct Support Professional resigned in December 2010.
- c) **Agape Unlimited II** – Report submitted On Time
No Activity or changes to report.
- d) **Benchmark Residential Services** – No incidents to report. Two residential staff resigned and one residential staff hired. Report submitted on time.

- e) **Dan-Poe-Dil** – Report submitted on time.
Wedgewood House
No activity or changes to report

Church Road House
No activity or changes to report.
- f) **DePaul Community Resources** – Report Submitted On Time
No Activity or Changes to report.
- g) **John Randolph Medical Center** – Report Submitted On Time
No activity or changes to report.
- h) **High Hopes** – Report submitted on time
No activity or changes to report
- i) **Low Ground Visions, Inc.** – Report Submitted On Time
Residential Service

Day Support:
No activity to report
- j) **New Beginning, Inc.** – Report Submitted On Time
Client was taken to the emergency room on December 20, 2010 for passing out in the Day Support Services. When client was able to respond, stated having chest pains. The client was released and scheduled to see primary care physician on December 21, 2010.

k) **Phoenix-N-Peace, Inc.** – Report submitted On Time

Program Changes:

P-N-P Intensive Home Services

10 employees hired

1 employee resigned

3 employees terminated

P-N-P Day Support Services

One new admission

One individual deceased. The client was admitted to John Randolph Medical Center. The individual walked away around 3:00pm. The individual was later found due to a tracking device. The client was placed in the ICU. Information was not given to Phoenix-N-Peace for the cause of death. The initial admission was for a stomach ache.

P-N-P Residential Services:

One new admission, One transferred

l) **Progressive Adult Rehabilitation Center, Inc. (P.A.R.C.)** – Report submitted On Time

Ms. Daniels also submitted a copy of PARC

P.A.R.C Osage House

No activity or changes to report

P.A.R.C Day Support

No activity or changes to report

Changes to report:

P.A.R.C. Day Support Program

No Changes to Report

P.A.R.C supported Living Services

No Changes to Report

m) **Pryor House** – Report submitted on time

No Activities or Changes to report.

n) **Southside Regional Medical Center, Inpatient Services** – Report submitted on time.

Four restraints. No changes to report.

On December 28, 2010 a 24 year old male was restrained for 50 minutes. He refused time out and requested a four point restraint. He claimed to have improper thoughts.

- o) **Southside Regional Medical Center Outpatient Services** – On Time
No Activities to report.

Lead Therapist, Dr. Brown had her wallet stolen on October 25, 2010. The matter is being investigated by the Petersburg Police Department.

- p) **T'LAB, Inc.** – Report submitted on time
No incidents or changes to report

- q) **Visions Family Services** – Report submitted On-time
Therapeutic Day Treatment
No activity or changes to Report.

Intensive In-Home Treatment
No changes or activity to report

Petersburg Community Integration Center
One staff member was terminated

On December 22, 2010 a client alleged being pushed by another peer. Immediate action and preventive measures were taken.

Residential
No changes to report

On November 30, 2010 client made statements the she was hearing voices and she wanted to kill herself. Aggressive behavior was exhibited. The paramedics were called due to client swallowing a battery from a remote. No actions were taken. The investigation revealed the staff member trying to prevent the client from harming themselves.

X. **Announcements / Updates**

The March 10, 2011 meeting will be held at Southside Regional Medical Center, Petersburg, VA. They will also provide refreshments.

XI. **Adjournment**

There being no further business, the meeting was adjourned at 7:20 PM. The next regular scheduled meeting will be held Thursday, March 10, 2011.

Edward W. Barlow, Chair

(Date)