

**Committee Members Present:**

Mr. Edward Barlow, Chair  
Ms. Jean Grim, Vice -Chair  
Ms. Mary Wallace  
Mr. Carlton Starke  
Mrs. Mary T. Kindred  
Mr. Daniel Moore

**Human Rights Advocate Representation:**

Beverly Garnes, Human Rights Manager

**Crater LHRC Secretary**

Ms. Fabri D. Claiborne

**Committee Members Absent:**

Ms. Audrey Wood  
Mr. Daniel Moore

**Affiliates Present:**

- ✓ *Mr. James Scott III,*  
Adult Activity Services
- ✓ *Ms. Marilyn Newby, Patricia Tucker*  
Agape Unlimited Inc. I, New Beginning, Inc., Phoenix-N-Peace
- ✓ *Mr. Clarence Dilworth,*  
Benchmark Residential Services & Dan-Poe-Dil, Inc.
- ✓ *Ms. Peggy Ball,*  
DePaul Community Resources
- ✓ *Ms. Serressa Burgess*  
John Randolph Medical Center
- ✓ *Ms. Cynthia Batts, Chandra Batts-Stephenson,*  
Low Ground Visions, Inc. /Day Support
- Ms. Felicia Daniels,*  
Progressive Adult Rehabilitation Center, Inc. (P.A.R.C.)
- ✓ *Ms. Jeronica Page,*  
Pryor House, High Hopes
- ✓ *Ms. Sandra McCabe, Staff RN*  
Southside Regional Hospital Inpatient Services
- ✓ *Dr. Kesha Rawlings*  
Southside Regional Hospital Outpatient Services
- ✓ *Beatrice Johnson,*  
Agape Unlimited II
- ✓ *Mr. Robert Taylor, Michael Nichols*  
Visions Family Services, Inc.
- ✓ *Sheila Massenburg*  
Unity Family Services

Thursday, May 12, 2011

✓ *Erica Grant, Kim Goode*  
Live 4 Life Inc.

**I. Call to Order**

A quorum being present, Chair Edward W. Barlow called the Crater Local Human Rights Committee meeting to order at 5:40 PM at Southside Regional Medical Center, Petersburg, Virginia.

**I. Public Comments:**

None

**II. Approval of Minutes**

A motion was made and seconded to approve the minutes of the Thursday, March 10, 2011 meeting with corrections. Ayes: Ms. Jean Grim. Mrs. Mary T. Kindred.

**III. Advocate's Comments**

Ms. Garnes reported that the Bylaws and Cooperative Agreement guidelines of the roles and duties of the structure of the Local Human Rights Committees have been received from the State Human Rights Committee. The structure will be discussed in detail during the next meeting.

**IV. Financial Report**

The financial report was presented by Marilyn Newby. Copies of the financial report were passed to each affiliate and board member present. Expenses as of May 10, 2011 are as follows:

Check #1009 was added back in the account in the amount of \$104.33

Expenses to date:

Fabri Claiborne – Secretary                      \$150.00

Travel

Edward Barlow    \$ 11.30

Jean Grim    \$ 4.89

Mary T. Kindred    \$ 12.41

Mary Wallace    \$ 39.56

Daniel Moore    \$104.33

The account balance to date is \$2,987.83

V. **Secretarial Report**

Ms. Fabri Claiborne reported on the Affiliate Report Log for May 2011. The Affiliate Report Log reports the status of whether reports were submitted On Time, Late or Not Submitted at all.

**On Time**

Adult Activity Services  
Agape' I Unlimited, Inc.  
DePaul Community Resources  
Family & Youth Services, Inc.  
High Hopes  
New Beginning  
Putt Family First, LLC  
Phoenix-N-Peace, Inc.  
Progressive Adult Rehabilitation Center, Inc.  
Pryor House  
Southside Regional Medical Center – Outpatient  
T'Lab, Inc.  
Visions Family Services

**No Report Submitted**

Southside Regional Medical Center Inpatient  
John Randolph Medical Center

**Late**

Agape' II Unlimited, Inc.  
Benchmark  
Dan-Poe-Dil  
Low Ground Visions

**VI. Old Business**

- a. The remaining affiliates presented their annual report. Each affiliate reflected upon the incidents, activity and program changes for the 2010 calendar year. Progressive Adult Rehabilitation Center, Inc. (PARC) – Felecia Daniels
  - i. Pryor House - Jeronica Page
  - ii. Southside Regional Medical Center Inpatient – Susan McCabe
  - iii. Southside Regional Medical Center Outpatient – Kesha Rawlings
  - iv. T’LAB – Presented by Beatrice Johnson
  - v. Visions Family Services

A motion was made by Mary T. Kindred to accept the 2010 annual reports as presented, Jean Grimes seconded the motion.

- b. Live4Life has submitted corrections to their policy and procedures.

A motion by Jean Grimes was made to accept Live4Life as an affiliate of the Crater LHRC and seconded by Mary T. Kindred.

**VII. New Business**

- a. Mr. Carleton Starke has agreed to allow the Crater LHRC to utilize his building location of Taylor – Starkewood Enterprises, 589 S. Crater Road, Petersburg, VA 23803.
- b. Live4Life has volunteered to provide refreshments during our next meeting.
- c. Agape’ Unlimited, Inc. has modified their program to include a new service. The new service is entitled Family Resolution Services. The service is mental health support. The new program will be located at 2795 S. Crater Road, Office C and 1845 Fort Mahone Street, Petersburg, VA 23805.

A motion was made by Carlton Starke to accept Family Resolution Services – Mental Health Support as the new service under Agape’ II Unlimited, Inc. and seconded by Mary T. Kindred.

- d. Edward Barlow commended Southside Regional Medical Center for being in compliance of the requirements of attendance and submissions of reports on time for the Crater LHRC. Mr. Barlow asked that SRMC be dismissed from their probationary period which was put in place during the July 2010 meeting.

A motion was made by Mary T. Kindred to dismiss Southside Regional Medical Center and seconded by Mary Wallace.

**VIII. Event Report Statistics**

Reports from each provider on events occurring during the reporting period of March and April 2011.

a) **Adult Activity Services -**

No program changes or activity to report.

One allegation of abuse occurred on April 13, 2011. Consumer was struck on the arm with a ruler by a support staff member. April 22, 2011 when Social Services arrived to conduct an investigation is when Mr. Scott was made aware of the incident. Due to the lapse in time pictures or any investigative procedures was unable to be properly conducted. There was no evidence to support the allegation. There has been no disciplinary action against the employee to date. A final decision will be made when the report is finished.

Crater LHRC will follow up on this allegation during the next meeting.

b) **Agape Unlimited I**

No activity or changes to report. One person left

Elopement/Emergency Room Visit. Upon leaving from transportation to the residence, the client eloped. Upon being returned to the home it was founded that she did have intercourse with an unknown person. She was taken to the emergency room to be checked out.

c) **Agape Unlimited II**

No activity or changes to report.

d) **Benchmark Residential Services**

March 6, 2011 peer to peer incident. Fell into the brick wall of the fireplace. Was taken to the emergency room. Individual had a broken jaw. He was later taken to MCV. Individual that caused the injury has been discharged. There was no fault on any staff members. The client is doing well at the time. The fire place is now padded to prevent any future injuries.

One individual discharged

Carson House

e) **Dan-Poe-Dil**

Wedgewood House

No activity or changes to report

Hired one additional part time staff

Church Road House

No activity to report.

One new admission

One residential specialist hired

f) **DePaul Community Resources**

No Activity to report.

Two new homes. One care provider passed away.

g) **Family and Youth Services** - Absent

No activity or changes to report

h) **High Hopes**

No activity or changes to report

i) **John Randolph Medical Center**

Inappropriate behavior of a female patient. She had consensual sex with another male patient. Will revisit incident during the next meeting, Thursday, July 14, 2011.

j) **Low Ground Visions, Inc.**

Residential Service

No activity to report.

One new hire.

On April 1, 2011 one resident was discharged from services. The resident now resides in a nursing home facility.

Day Support:

No activity to report.

One New Hire

On April 1, 2011 service ended for 1 individual, whom now resides in a nursing home.

k) **New Beginning, Inc.**

No allegations or program changes to report.

One emergency room visit on April 26, 2011. The individual stepped out of shower and slipped. He received two stitches

l) **Phoenix-N-Peace, Inc.**

**March 21, 2011 an individual eloped by jumping the fence after a staff member took individuals outside. The staff member had to drive around looking for the person only find him at another group home. Individual was restrained for two minutes using the TOVA Technique. The individual did calm down**

**April 15, 2011 an individual was in a car accident during day support hours. Staff and individuals involved were transported to John Randolph Medical Center. No injuries were found.**

**April 15, 2011, an individual was doing Meals on Wheels with the Chester Day Support and was involved in a car accident. The person did not seem to be hurt, but as a precaution was transported to John Randolph Medical Center. Test were run, but came back negative**

Program Changes:

P-N-P HOPE Intensive Home Services

No allegations to report.

One employee hired

One resignation

**HOPE Intensive Home:**

Two new individuals

One individual discharged

P-N-P Day Support Services

No allegations to report.

One employee hired and one employee resigned

Two new admissions

Five individual transferred

**Residential**

Four employees hired

One employee transferred

One employee resigned

One employee terminated

**Residential Services:**

One new admission

Two individuals transferred

- m) **Progressive Adult Rehabilitation Center, Inc. (P.A.R.C.)** – Report submitted On Time

**P.A.R.C Osage House**

On February 5, 2011 a bruise was noticed by staff assisting a client with her shower. The bruise was located on her left hip and there was discoloration on her left hand. The client was immediately transported to the emergency room of Southside Regional Medical Center. The client had a fractured wrist and the x-ray did not show any fractures to the hip. A cast was placed upon the arm. Since the client is non-verbal specifics of the injury were unknown. The doctor stated the injury is consistent with a fall. An investigation was started beginning with the PARC Day Support Supervisor who would have seen the client on Friday, February 4, 2011. The supervisor reported the client as having a good week and there were no incidents or reports of injuries. Other staff members and verbal clients also reported they did not witness the client falling. The cast was removed on February 9, 2011.

On February 14, 2011 the client reported to the van driver that he fell on the side walk after getting off the van in Osage House parking lot. The client was examined for injuries by the van driver and staff on duty. Client stated he was not hurting at the time. The following morning at 5:30am the client reported his right hip was hurting. Prior to the fall the client had a bone marrow aspiration and biopsy performed on his hip (February 10, 2011). The doctor stated that there will be some pain for several days following the procedure. A follow up visit was scheduled for February 18, 2011, but was taken for re-examination on February 15, 2011 due to the fall.

**P.A.R.C Day Support**

No activity or changes to report

**Changes to report:**

**P.A.R.C. Day Support Program**

No activity or changes to report

**P.A.R.C Supported Living Services**

No Changes to Report

- n) **Pryor House** – Report submitted on time  
No Activities or Changes to report.

o) **Southside Regional Medical Center, Inpatient Services**  
Three incidents of restraints.

March 9, 2011 - 20 year old female was restrained for one hour and 35 minutes. The female was agitated when she was informed that she would be discharged. The patient then threatened to assault a staff member. A spoon was broken by the patient in order to cut herself. The patient did have scratches. In both the patient and staff debriefing it was noted that if prn injection for the increased agitation was administered earlier the patient would not have become highly agitated.

March 16, 2011 – 31 year old male was restrained for three hours due to refusal of medication. His delusions increased due to not taking medication, therefore making the patient angry and combative with staff and doctor.

April 1, 2011 – 65 year old female restrained for six hours and 15 minutes. She has a schizophrenic illness and was off of her medication, which caused her to become agitated. Patient became increasingly agitated when she realized she was not going to a medical floor, but to the psych floor. An injection was given to her to calm her down.

p) **Southside Regional Medical Center Outpatient Services** – On Time  
No Activities or program changes to report.

q) **T'LAB, Inc.** – Report submitted on time  
No changes to report.

r) **Visions Family Services**

On March 23, 2011, a client made an inappropriate comment to a 12 year old female. The parents of the 12 year old female complained. Beverly Garnes instructed Michael Nichols to document all information. A formal complaint was made on April 4, 2011, Josylyn Perry, Office of Licensure went to Visions to inform them of the complaint. The client who made the comment has undergone a psychological evaluation, medication regimen evaluated. Staff members are being trained to better managed situations such as this in the future.

On April 4, 2011, Beverly Garnes contacted Visions to inform them of a call stating that a client had been complaining of a burning sensation in their private area. The case manager reported the information to Robert Taylor. An appointment was made. The client was seen and nothing was found to be wrong. There was no evidence to support the allegation.

On April 6, 2011, Beverly Garnes contacted Visions to inform them of an anonymous call stating that a housemate had stepped on someone's foot

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and the staff refused to do anything. An investigation was done on April 6, 2011. There was no evidence to confirm the allegation.

***IX. Announcements / Updates***

The July 14, 2011 meeting will be held at Starkewood Counseling Services, 1742 Berkley Avenue, Petersburg, VA. Live 4 Life Inc. will also provide refreshments for our next meeting.

***X. Other Actions***

***XI. Adjournment***

There being no further business, the meeting was adjourned at 7:45 PM. The next regular scheduled meeting will be held Thursday, July 13, 2011 at 5:30 PM.

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Edward W. Barlow, Chair

(Date)