

AGENDA

EASTERN VIRGINIA LOCAL HUMAN RIGHTS COMMITTEE

November 6, 2008

St. Mary's Home for Disabled Children

- I. Call To Order
- II. Approval of Meeting Agenda
- III. Presentation by Oasis for Temporary Affiliation with EVLHRC
- IV. Temporary Affiliation Approval
- V. Review of minutes from last meeting
- VI. Presentation of Old Business
 - a. Structured Outpatient Behavioral Health Program of Sentara Williamsburg Regional Medical Center – Transfer of Temporary Affiliation with EVLHRC to Williamsburg LHRC
- VII. New Business/Program Updates
 - a. Holiday House of Portsmouth, Inc.
 - b. Maryview Behavioral Medicine Center
 - c. St. Mary's Home for Disabled Children
 - d. Regional Human Rights Advocate
- VIII. Open Forum
- IX. Executive Session for Programs
 - a. Holiday House of Portsmouth, Inc.
 - b. Maryview Behavioral Medicine Center
 - c. St. Mary's Home for Disabled Children
- X. Adjournment

Eastern Virginia Local Human Rights Committee

Meeting Minutes

November 6, 2008

A meeting of the Eastern Virginia Local Human Rights Committee was held on Thursday, November 6, 2008, at 9:00 a.m., at St. Mary's Home for Disabled Children, 6171 Kempsville Circle, Norfolk, Virginia 23502.

Members Present:

Jeff Kail, Chairman

Marcia Kennedy

Denise Gordon

Members Absent:

George Amory, Vice-Chairman

Providers Present:

Jacqueline Mazyck, Holiday House of Portsmouth, Inc.

Melanie Perez-Lopez, St. Mary's Home for Disabled Children

Carol Taaffe, Director, Maryview Behavioral Medicine Center

Providers Absent:

None

Also Present Were:

Willie Barnes, Office of Human Rights

Melanie Joyner, Holiday House of Portsmouth, Inc.

Tomeka Gary, Holiday House of Portsmouth, Inc.

Ann Sparkman, St. Mary's Home for Disabled Children

Theresa Waldo, St. Mary's Home for Disabled Children

I. Call to Order:

Mr. Jeff Kail, Chairman, called the meeting to order at 9:04 a.m., Eastern Daylight Time and Ms. Janice Burrus, EVLHRC Liaison, recorded the minutes. A quorum of members was present, and the meeting, having been duly convened, was ready to proceed.

II. Approval of Meeting Agenda:

Mr. Kail announced Oasis was waiting for Dr. Mason to arrive, who was delayed due to traffic conditions. Because of this, a motion was made by Ms. Marcia Kennedy to continue moving through the agenda until Dr. Mason arrives. Motion was seconded by Ms. Denise Gordon. All members present voted in favor of the motion.

III. Review of Minutes

A motion was made by Ms. Kennedy to accept the minutes as written. Motion was seconded by Ms. Gordon. All members present voted in favor of the motion.

IV. Presentation by Oasis Counseling Center

An overview of the program and its services was presented with brochures being distributed. Temporary affiliation is requested.

V. Temporary Affiliation Approval

A motion was made by Ms. Kennedy to accept the Oasis Counseling Center as being temporarily affiliated with the EVLHRC. The motion was seconded by Ms. Gordon. All members present voted in favor of the motion.

VI. Old Business

Mr. Kail announced a letter had been received from the Structured Outpatient Behavioral Health Program of Sentara Williamsburg Regional Medical Center, which stated their transfer of temporary affiliation with EVLHRC to Williamsburg LHRC.

VII. New Business/Updates from:

Holiday House of Portsmouth, Inc.

Report was given and copies of report were submitted for August 2008 – October 2008.

Maryview Behavioral Medicine Center

Report was given and copies of report were submitted for August 2008 – October 2008.

St. Mary's Home for Disabled Children

Report was given and copies of report were submitted for August 2008 – October 2008.

Office of Human Rights

Ms. Willie Barnes gave the following report:

A training session for members was held on September 17, 2008 at the Southeastern Training Center.

Southeastern Training Center has been scheduled for November 17, 2008 to accommodate another training session. This session would apply to Oasis, new members and new affiliates. Web-based complaint reporting with a go-live date of January 2009 is anticipated. More information forthcoming.

Policies and procedures are still being reviewed.

Two new LHRCs will be coming into this region.

VIII. Open Forum

Melanie Perez-Lopez inquired about the status of St. Mary's revised program submitted for review to Mr. Daye's office. Ms. Willie Barnes stated it is still in the review process.

Ms. Barnes stated we need an additional consumer as a member of our committee. She asked that anyone who has someone for consideration to please forward the application to Mr. Daye's office. We might, possibly, call a meeting before our next scheduled meeting to interview applicants. Reminder that Mr. Daye's fax number is 757/253-5440.

Ms. Barnes informed members that the word "unanimous" has been removed from the wording when motioning to go into executive session.

IX. Closed Session for Human Rights Complaints, Abuse, Discrimination, Formal/Informal Complaints:

Ms. Kennedy moved the EVLHRC go into executive session pursuant to the Virginia Code Section 2.2-3711 A (4) for the purpose of reviewing behavior programming and client specific data and/or complaints, investigations for St. Mary's Home for Disabled Children, Maryview Behavioral Medicine Center and Holiday House of Portsmouth, Inc.: see attached reports. Motion was seconded by Ms. Denise Gordon. All members present voted in favor of the motion. The motion was made to accept the information given during closed Executive Session and go into open session. All members present voted in favor of the motion.

Upon reconvening in open session, each member of EVLHRC certified that, to the best of each LHRC Member's knowledge, only public business matters lawfully exempted from statutory open meeting requirements, and only public business matters identified in the motion to convene the executive session were discussed in the executive session. See attached record of Executive Session.

X. Adjournment

The regular session was adjourned at 10:25 a.m.

XI. Next Meeting:

The next meeting of the Eastern Virginia Local Human Rights Committee will be held on Thursday, February 12, 2009, at Maryview Behavioral Medicine Center, 3636 High Street, Portsmouth, Virginia 23707. Maryview will provide refreshments.

HOLIDAY HOUSE OF PORTSMOUTH, INC.
EVLHRC REPORT

I. Period Covered: **August 1, 2008-October 31,2008**

II. Admissions: (1)

III. Discharges (3) August

IV. Deaths (0)

V. Current Census 26 Residents
(Capacity: 28)

VI. Medication Supports: 18 Residents

VII. Supportive Devices 14 Residents

<u>Types of Supports</u>	<u>Number of Residents</u>
Soft Helmet	1
Hard Helmet	1
Knee Pads	1
Elbow Splint/Knee Immobilizer	1
Soft Hand Mittens	1
Benick Gloves	3
Gait Belt	1
Bed Side Rails	5
AFO's	6
Stander	3
Gait Trainer	2
Lap Belt	6
Thoracic Belt	1
Abductor Wedge	1
Protective Eyewear	2
Chest Harness	0
Footrest W/Straps	4
Bathing Chair	5
Feeding Chair	1
Oversized Strollers	7
Ear Guard	1

VII. Emergency Medication for Behaviors (1)

VIII. Formal/Informal Complaints (0) Informal
(0) Formal

IX. Human Rights Violation (0)

X. Serious Injuries (1)August (1)September (0) October

XI. Peer on Peer Injuries (0)August (0)September (1) October

XII. Allegation of Abuse& Neglect (1)August (0)September (0) October

All of the above serious injuries, peer on peer injuries, and allegations of abuse will be discussed in Executive Session.

Reports Submitted by:

**Melanie Joyner, BSW, QMRP
Social Worker**

Date: November 3,2008

EVLHRC
Executive Session

Holiday House of Portsmouth, Inc.

November 6, 2008

1. Holiday House of Portsmouth staff went into executive session at 9:45a.m. and this session ended at 10:40a.m. The QMRP reviewed the behavioral data and psychotropic medications for 18 residents with the committee members. This committee approved the 18 resident's behavioral support plans.

Recommendation:

This committee recommended that Holiday House staff pursue a Psychiatrist to evaluate the resident's on-grounds to prevent any future problems during office visits.

2. Social Worker reported on one incident of neglect and two serious injuries that occurred during the quarter of August through October.

Submitted by: J. Mazyck
QMRP
LHRC Representative

Date submitted: 11/17/08

Maryview Behavioral Medicine Services

Human Rights Report August - October, 2008

Month	ADC	Admissions	Discharges
August	42.1	209	198
Sept.	43.7	195	212
Oct.	45.2	188	182

Complaints

August-	2
Sept -	2
Oct-	1

Restrictions

August -	0
Sept -	0
Oct-	1

Investigations

Aug -	1
Sept -	2
Oct-	2

Administrative Discharges

August -	0
Sept -	0
Oct -	0

Serious Injury/Death

August -	0
Sept -	0
Oct-	0

Seclusion/Restraint Report August - October 2008

ADULT

Month	Seclusion	Physical Restraint	Mechanical Restraint	Met Criteria
August	0	0	1(.8)	100%
Sept	0	0	3(1.4)	100%
Oct	1(.75)	0	6(1.5)	100%

CHILD/ADOLESCENT

Month	Seclusion	Physical Restraint	Mechanical Restraint	Met Criteria
August	0	0	2(.67)	100%
Sept	0	0	9(1.2)	100%
Oct	0	0	4(1.0)	100%

November 4, 2008

TURNING POINT PROGRAM

Turning Point Intensive Outpatient Program reports the following information for the period of August 1, 2008 to October 31, 2008.

	Evening Program
Admissions:	25
Discharges:	13
Still in IOP:	13
Successful Completions:	9
Unsuccessful :	3
Other (3 Sessions or less)	4
Current Census:	12
Emergency Medications:	0
Complaints of Violation of Human Rights:	0
	Aftercare
Current Census:	13

The Turning Point Program continues to have a sliding census because of continued admissions and discharges. The Aftercare Program remains consistent.

Submitted by,
Donna Jones-Elliott, CSAC
Counselor II
Outpatient Chemical Dependency Services

Cc: Carol Taaffe, Director, BMS

/jb

EVLHRC
Executive Session

Maryview Behavioral Medicine Center

November 6, 2008

The following is a summary of the executive session for November 6, 2008.

Five complaints, five investigations and one restriction were presented with no recommendations or follow-up required.

Eastern Virginia Local Human Rights Committee
St. Mary's Home for Disabled Children
November 6, 2008

The following is information for the November, 2008 Local Human Rights Committee meeting. St. Mary's Home for Disabled Children reports the following for the period August 1, 2008 to October 31, 2008:

Admissions:

August	September	October
1	2	1

Discharges:

August	September	October
2	1	2

Current Census: 88

Restraints: 5

Use of psychotropic medications: 6 (new plan proposed today)

Use of Emergency Medical Restraint: 1

Serious Incidents: 0

Deaths: 0

Informal/ Formal complaints: 1

Seclusion/ Time Out: St. Mary's does not use.

Current programming is appropriate.

Submitted by,

Melanie Perez-Lopez
Director of Social Work

EVLHRC
Executive Session

St. Mary's Home for Disabled Children

November 6, 2008

The following is a summary of the Executive Session for November 6, 2008 for St. Mary's Home for Disabled Children. Pursuant to Virginia Code 1.1-3711A for purpose of reviewing behavior plans, serious incidents, deaths and complaints, the following was discussed in closed session:

Behavior plans for use of psychotropic medication and /or restraint for 11 residents were reviewed and approved. One resident had the suggestion from the committee to try Ativan, then removing the restraint, to see if the cycle can be broken. We will review with Dr. White on 11-17 on his next scheduled visit. We will review all plans in 3 months at the next regularly scheduled meeting.

One complaint and one use of Emergency Medical Restraint were also discussed in closed Executive Session.

The motion was made to accept the information given during closed Executive Session and go into open session.

Melanie Perez-Lopez
St. Mary's Home for Disabled Children

EVLHRC
Emergency Meeting
St. Mary's Home for Disabled Children
November 26, 2008

Members in attendance were: Jeff Kail (Chair), Marcia Kennedy and Denise Gordon

Others in attendance: St. Mary's staff attending were: Sheri Mantoni, QMRP, Terry Waldo, School Psychologist, Christine Parker, Social Work, Willie Barnes, LHRC Human Rights Representative

The meeting was called to order by Jeff Kail, Chair, at 11:03 a.m.

The following is a summary of the Executive Session for the emergency meeting held at St. Mary's Home for Disabled Children on November 26, 2008. Pursuant to Virginia Code 2.2-3711 (A)4 for purpose of reviewing behavior plan to change use of elbow restraint (Posey mitt) to a Posey mitt with attached tubing. Discussion ensued and proposed restraint was examined.

At 11:12 a.m., Ms. Kennedy moved that the committee come out of Executive Session. This was seconded by Ms. Gordon. Mr. Kail, Chair, moved and ordered that the committee go into open session and certified that only private matters related to this resident was discussed. **It was moved, seconded and approved to accept the restrictive behavior plan for the use of Posey mitt with attached tubing for this resident.**

The meeting was adjourned at 11:15 a.m.

Submitted by

Janice Burrus, EVLHRC Liaison

As reported by
Christine Parker, Social Worker
St. Mary's Home for Disabled Children

EVLHRC
Emergency Meeting
St. Mary's Home for Disabled Children
January 9, 2009

Members in attendance were: Jeff Kail (Chair), Marcia Kennedy and George Amory.

Others in attendance were: St. Mary's staff attending were Ann Sparkman, HIM, Terry Waldo, School Psychologist, Sheri Mantoni, QMRP and Melanie Perez-Lopez, Social Worker; also Reginald Daye, Regional Human Rights Advocate.

The meeting was called to order by Jeff Kail, Chair, at 9:05 a.m.

The following is a summary of the Executive Session for the emergency meeting held at St. Mary's Home for Disabled Children on January 9, 2009. Pursuant to Virginia Code 2.2-3711 (A) 4, for purpose of reviewing a restrictive behavior plan for NH, the following was discussed in closed session: use of Daytranna patch (ridlin). Discussion ensued. Members voted to approve the plan.

At 9:22 a.m., Ms. Kennedy moved that the committee come out of Executive Session. This was seconded by Mr. Amory. Mr. Kail, Chair, moved and ordered that the committee go into open session and certified that only private matters related to NH were discussed in closed session.

Members voted to approve the plan.

This will be reviewed at the next regularly scheduled session in February, 2009.

Melanie Perez-Lopez,
Director of Social Work
St. Mary's Home for Disabled Children

**EVLHRC COMMITTEE MEETING DATES
2009**

Thursday, February 12, 2009

Maryview Behavioral Medicine Center
3636 High Street
Portsmouth, VA 23707

Thursday, May 7, 2009

Holiday House of Portsmouth
4211 County Street
Portsmouth, VA 23707

Thursday, August 13, 2009

Holiday House of Portsmouth
4211 County Street
Portsmouth, VA 23707

Thursday, November 12, 2009

St. Mary's Home for Disabled Children
6171 Kempsville Circle
Norfolk, VA 23502