

Eastern Virginia Local Human Rights Committee
Meeting Minutes
August 12, 2010

A meeting of the Eastern Virginia Local Human Rights Committee was held on Thursday, August 12, 2010, at Holiday House of Portsmouth, Inc., 4211 County Street, Portsmouth, Virginia.

Members Present:

Mr. Matthew Albright, Chair
Dr. Marcia Kennedy
Mr. David Paige

Members Absent:

Mr. George Amory
Ms. Denise Gordon

Providers Present:

Jacqueline Parker-Mazyck, Holiday House of Portsmouth, Inc.
Melanie Perez-Lopez, St. Mary's Home for Disabled Children
Carol Taaffe, Director, Maryview Behavioral Medicine Center

Providers Absent:

None

Also Present Were:

Stewart Prost, Human Rights Advocate
Melanie Joyner, Holiday House of Portsmouth, Inc.
Monica Thompson, Holiday House of Portsmouth, Inc.
Theresa Waldo, St. Mary's Home for Disabled Children
Ronnie Brown, Community Options, LLC
Deborah Moore, Counseling Interventions
Lisa Cooley, Counseling Interventions
Lisa Duez, The Bair Foundation
Lucy Rotich, Maryview Behavioral Medicine Center

I. Call to Order

Mr. Matthew Albright, Chairman, called the regular session of the EVLHRC meeting to order at 9:00 a.m., and Ms. Janice Burrus, EVLHRC Liaison, recorded the minutes. A quorum of members was present, and the meeting, having been duly convened, was ready to proceed.

II. Approval of Meeting Agenda

A change in the order of presentations was suggested. Change in the agenda was so noted.

III. Review of Minutes

A motion to accept the minutes as recorded was made by Mr. David Paige and seconded by Dr. Marcia Kennedy.

IV. Old Business

None

V. New Business

Program Updates

A. Community Options

Mr. Ronnie Brown presented an overview of the agency's program, requesting temporary affiliation with the EVLHRC. Motion was made, seconded and carried to accept the agency's behavioral plan and program rules and to grant temporary affiliation.

B. The Bair Foundation

Ms. Lisa Duez requested continued temporary affiliation by the EVLHRC. Mr. David Paige made a motion for continuance of temporary affiliation and motion was seconded by Dr. Marcia Kennedy. Motion was carried to continue temporary affiliation by the EVLHRC with The Bair Foundation.

C. Counseling Interventions

Ms. Cooley requested continued temporary affiliation by the EVLHRC. Dr. Marcia Kennedy made a motion for continuance of temporary affiliation and motion was seconded by Mr. David Paige. Motion was carried to continue temporary affiliation by the EVLHRC with Counseling Interventions.

D. Maryview Behavioral Medicine

Carol Taaffe introduced Lucy Rotich, RN, BSN, MSA, who will be the representative from Maryview effective at our second quarterly meeting in November. Maryview's Report was given and copies of report were submitted for May – July 2010.

- E. **St. Mary's Home for Disabled Children**
Report was given and copies of report were submitted for May - July 2010.
- F. **Holiday House of Portsmouth, Inc.**
Report was given and copies of report were submitted for May – July 2010.
- G. **Office of Human Rights**
Mr. Stewart Prost announced a new Human Rights Advocate will be hired this month. He informed the committee that a letter has been sent placing a moratorium on any new LHRC's. Mr. Prost will be doing training on the Freedom of Information Act at our next meeting in November.

VI. Open Forum
None.

- VII. Closed Session for Human Rights Complaints, Abuse, Discrimination, Formal/Informal Complaints:**
Dr. Marcia Kennedy moved the EVLHRC go into executive session pursuant to the Virginia Code Section 2.2-3711 A (4) for the purpose of reviewing behavior programming and client specific data and/or complaints, investigations for St. Mary's Home for Disabled Children, Holiday House of Portsmouth, Inc., and Maryview Behavioral Medicine Center: see attached reports. Motion was seconded by Mr. David Paige. All members present voted in favor of the motion. The motion was made to accept the information given during closed Executive Session and go into open session. All members present voted in favor of the motion.

Upon reconvening in open session, each member of EVLHRC certified that, to the best of each EVLHRC Member's knowledge, only public business matters lawfully exempted from statutory open meeting requirements, and only public business matters identified in the motion to convene the executive session were discussed in the executive session. See attached record of Executive Session.

IX. Adjournment
The meeting adjourned at 11:10 a.m.

- X. Next Meeting:**
The next meeting of the Eastern Virginia Local Human Rights Committee will be held on Thursday, November 11, 2010, at St. Mary's Home for Disabled Children, 6171 Kempsville Circle, Norfolk, VA. St. Mary's Home for Disabled Children will provide refreshments.

Maryview Behavioral Medicine Services

Human Rights Report May – July 2010

Month	ADC
May	39.16
June	34.43
July	39

Complaints

May -	0
June -	0
July-	0

Restrictions

May -	0
June -	0
July -	0

Investigations

May -	0
June -	1
July-	1

Administrative Discharges

May -	0
June -	0
July -	0

Serious Injury/Death

May -	0
June -	0
July-	0

Seclusion/Restraint Report May – July 2010

ADULT

Month	Seclusion	Physical Restraint	Mechanical Restraint	Met Criteria
May	0	0	4 (1.0)	100%
June	0	0	2 (1.3)	100%
July	0	1	3 (.9)	100%

CHILD/ADOLESCENT

Month	Seclusion	Physical Restraint	Mechanical Restraint	Met Criteria
May	0	0	2 (1.4)	100%
June	0	0	0	N/A
July	0	0	0	N/A

/jb rev. 2/2/09

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Date 7/30/2010

TURNING POINT PROGRAM

Turning Point Intensive Outpatient Program reports the following information for the period of May 1, 2010 to July 31, 2010

Evening Program

Admissions: 29

Discharges: 28

Still in IOP: 10

Successful Completions: 20

Unsuccessful 5

Other (3 Sessions or less) 3

Current Census: 10

Emergency Medications: 0

Complaints of Violation of Human Rights: 0

Aftercare Current Census: 16

The Turning Point Program continues to have a sliding census because of continued admissions and discharges. The Aftercare Program remains consistent.

Submitted by,
Doris J. Cruea LCSW
Outpatient Chemical Dependency Services

EVLHRC
Executive Session

Maryview Behavioral Medicine Center

August 12, 2010

The following is a summary of the executive session for August 12, 2010.

Two investigations were presented. There were no questions or concerns.

Submitted by: Carol Taaffe
EVLHRC Representative

EVLHRC
St. Mary's Home for Disabled Children
August 12, 2010

The following is information for the August, 2010 Local Human Rights Committee meeting. St. Mary's Home for Disabled Children reports the following for the period May 1, 2010 to July 31, 2010:

Admissions:

May	June	July
1	1	0

Discharges:

May	June	July
1	0	1

Current Census: 89

Restraints: 5

Use of psychotropic medications: 5

Use of Emergency Medical Restraint: 0

Serious Incidents: 0

Deaths: 1

Informal/Formal complaints: 0

Seclusion/ Time out: 0

Current programming is appropriate.

Submitted by,

Melanie Perez-Lopez
Dir. of Social Work

EVLHRC
Executive Session

St. Mary's Home for Disabled Children

August 12, 2010

The following is a summary of the Executive Session for August 12, 2010 for St. Mary's Home for Disabled Children. Pursuant to Virginia Code 1.1-3711A for purposes of reviewing behavior plans and serious incidents for 10 residents, the following was discussed in closed session:

Two serious incidents were discussed.

Behavior plans for use of psychotropic medications and /or restraints were reviewed on 10 residents. All plans were approved until one month following the next regularly scheduled meeting in November, 2010.

Upon coming out of executive session, the committee then certified that, to the best of each member's knowledge, only private business matters lawfully exempted from statutory open meeting requirements and only private business matters identified in the motion to convene the executive session were discussed in executive session. This motion was made and seconded upon coming out of executive session.

Melanie Perez-Lopez
Director of Social Work
St. Mary's Home for Disabled Children

EVLHRC
 Holiday House of Portsmouth, Inc.

August 12, 2010

I. Period Covered: **May 1, 2010-July 31, 2010**

II. Admissions: **(0) May (0) June (1) July**

III. Discharges **(0) May (1) June (0) July**

IV. Deaths **(0) May (0) June (0) July**

V. Current Census **27Residents**
(Capacity: 28)

VI. Medication Supports: **18 Residents**

VII. Supportive Devices **14 Residents**

<u>Types of Supports</u>	<u>Number of Residents</u>
Soft Helmet	2
Hard Helmet	1
Knee Pads	1
Elbow Splint/Knee Immobilizer	1
Soft Hand Mittens	1
Benick Gloves	2
Bed Side Rails	8
AFO's	6
Stander	3
Gait Trainer	2
Lap Belt	7
Thoracic Belt	1
Abductor Wedge	1
Chest Harness	6
Footrest W/Straps	6
Bathing Chair	5
Oversized Strollers w/straps	7
Ear Guard	1
Arm Pad	1
Anti-spasticity Split	1
Air cast	1
SMO's	1
Ortho-Boot	1
Motorized Wheelchair with Straps &Stander	1
Loft strand Crutches	1

VII. Emergency Medication for Behaviors **(0)**

VIII. Formal/Informal Complaints **(0) Informal**
(0) Formal

IX. Human Rights Violation		(0)	
X. Serious Injuries	(1) May	(1) June	(0) July
XI. Peer on Peer Injuries	(0) May	(0) June	(0) July
XII. Allegation of Abuse& Neglect	(0) May	(0) June	(1) July

All of the above Serious Injuries, Peer on Peer injuries, and Allegations of Abuse will be discussed in Executive Session.

Reports Submitted by:

**Melanie Joyner, BSW, QMRP
Social Worker**

Date: August 4, 2010

EVLHRC
Executive Session

Holiday House of Portsmouth, Inc.

August 12, 2010

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1. Holiday House of Portsmouth went into Executive Session with the EVLHRC at 11:40a.m. Pursuant to Virginia Code 1.1-3711A for purpose of reviewing behavior plans, serious incidents, deaths and complaints the following was reviewed and discussed: 16 individuals behavioral support plans which includes the use of psychotropic medications and behavioral data was provided. The committee members approved all 16 behavioral support plans and current use of psychotropic medications.
 2. Holiday House Social Worker discussed two serious injuries and one allegation of abuse and neglect for this reporting period.
 3. Recommendations: As of 8/12/10, the EVLHRC members requested that Holiday House staff use the individual's initials or name for discussion and paperwork during executive session instead of alphabet system. For other reporting requirements it was suggested to continue the use of the current alphabet system for PHI purposes.
 4. Holiday House of Portsmouth staff came out of Executive Session at 11:04a.m. This meeting was adjourned at 11:05a.m.

Submitted by: *J. Mazyck, HRC Representative*
Support Coordinator, QMRP

EVLHRC Meeting Minutes
October 18, 2010

EVLHRC
Emergency meeting
St. Mary's Home for Disabled Children
October 18, 2010

In attendance were LHRC Committee members: Marcia Kennedy, Member; Skip Amory, Vice-Chair and Dave Paige, Member. Staff present: Terry Waldo, school psychologist and Melanie Perez-Lopez, Social Worker.

The following is a summary of the Executive Session for October 18, 2010 for St. Mary's Home for Disabled Children. Pursuant to Virginia Code 2.2-3711 (A)-4 for purposes of reviewing a behavior plan for 1 resident, the following was discussed in closed session beginning at 3:30 PM. Discussion ensued. A motion to go out of Executive Session was made and plan was approved and seconded by the members at 3:45PM. Members further certified that only private business matters related to this resident were discussed in closed session.

Behavior plan for use of helmet and gloves, both restrictive garments, was presented and approved. Presented for documentation were Behavior Support sign in sheet, doctor's order and parent's informed consent which were done prior to this meeting.

The restrictive behavior plan will be reviewed at our next regularly scheduled session in November, 2010.

Melanie Perez-Lopez
Director of Social Work

EVLHRC QUARTERLY MEETING DATES AND LOCATIONS

<i>1st Quarterly Meeting</i>	<i>9:00 a.m., Thursday, August 12, 2010</i>	<i>Holiday House of Portsmouth, Inc. 4211 County Street Portsmouth, VA 23707</i>
<i>2nd Quarterly Meeting</i>	<i>9:00 a.m., Thursday, November 11, 2010</i>	<i>St. Mary's Home for Disabled Children 6171 Kempsville Circle Norfolk, VA 23502</i>
<i>3rd Quarterly Meeting</i>	<i>9:00 a.m., Thursday, February 10, 2011</i>	<i>Maryview Behavioral Medicine Center 3636 High Street Portsmouth, VA 23707</i>
<i>4th Quarterly Meeting</i>	<i>9:00 a.m., Thursday, May 12, 2011</i>	<i>Holiday House of Portsmouth, Inc. 4211 County Street Portsmouth, VA 23707</i>