

Eastern Virginia Local Human Rights Committee
Meeting Minutes
February 18, 2011

A meeting of the Eastern Virginia Local Human Rights Committee was held on Friday, February 18, 2011, at Maryview Behavioral Medicine Center, 3636 High Street, Portsmouth, Virginia 23707.

Members Present:

Mr. George Amory, Vice-Chair
Ms. Denise Gordon
Dr. Marcia Kennedy

Members Absent:

Mr. Matthew Albright, Chair
Mr. David Paige

Providers Present:

Jacqueline Parker-Mazyck, Holiday House of Portsmouth, Inc.
Melanie Perez-Lopez, St. Mary's Home for Disabled Children
Katherine Williams, RN, MSN, Maryview Behavioral Medicine Center

Providers Absent:

None

Also Present Were:

Stewart Prost, Human Rights Advocate
Melanie Draugn, Holiday House of Portsmouth, Inc.
Ronnie Ratliff, Holiday House of Portsmouth, Inc.
Tomeka Futrell, Holiday House of Portsmouth, Inc.
Theresa Waldo, St. Mary's Home for Disabled Children
Lucy Rotich, Maryview Behavioral Medicine Center
Ronnie Brown, Community Options, LLC
Tonya Pulliam, The Bair Foundation
Khalilah Shabazz, The Bair Foundation
Greg LeFever, Better Life Services, Inc.
Douglas Newsome, Best Practices Coaching, Counseling, Consultation and Training, LLC
Rizal Cruz, AC Support Systems
Ramon Corrales, AC Support Systems

I. Call to Order

Dr. Marcia Kennedy, called the regular session of the EVLHRC meeting to order at 9:02 a.m., and Ms. Janice Burrus, EVLHRC Liaison, recorded the minutes. A quorum of members was present, and the meeting, having been duly convened, was ready to proceed.

II. Approval of Meeting Agenda

Meeting agenda was reviewed and approved.

III. Review of Minutes

A motion to accept the minutes as recorded was made by Ms. Denise Gordon and seconded by Mr. George Amory.

IV. Old Business

Dr. Marcia Kennedy apologized for the inconvenience for those who did not get the e-mail in time and showed up for our meeting on February 10th. Due to the inclement weather, this meeting needed to be canceled for the safety of all concerned.

V. New Business

A. Mr. Ronnie Ratliff, Chief Administrative Officer of Holiday House of Portsmouth, Inc., reported that a consultant has been hired to assess the needs of the more challenging patients at their facility.

B. **Virginia Home Based Counseling, P.C.**

Mr. Stewart Prost presented, in Mr. Patrick Stiehm's absence, overview of behavioral policies. A motion was made, seconded and carried to accept the agency's behavioral policies (program rules having been reviewed and approved at our November meeting) and to grant temporary affiliation with EVLHRC.

C. **Best Practices, Coaching, Counseling, Consultation and Training, LLC**

Mr. Douglas Newsome presented an overview of the agency's program, requesting temporary affiliation with the EVLHRC. Motion was made, seconded and carried to accept the agency's behavioral plan and program rules and to grant temporary affiliation with EVLHRC.

D. **Better Life Services, Inc.**

Mr. Matt LeFever presented an overview of the agency's program, requesting temporary affiliation with the EVLHRC. Motion was made, seconded and carried to accept the agency's behavioral plan and program rules and to grant temporary affiliation with EVLHRC.

E. **Psalms Assistive Support Services**

No representation.

VI. Program Updates

A. **AC Support Systems**

Mr. Rizal Cruz requested permanent affiliation with the EVLHRC as they have received their licensure. Motion was made, seconded and carried to grant permanent affiliation with EVLHRC at 4713 Haygood Point Road, Virginia Beach, VA 234455, contingent upon AC Support Systems sending a letter to Mr. Reginald Daye requesting same with a copy of the licensure.

B. **The Bair Foundation**

Ms. Tonya Pulliam introduced herself and announced Ms. Lisa Duez has left her position with The Bair Foundation. Ms. Pulliam requested continued

temporary affiliation with the EVLHRC as they are awaiting licensure. Ms. Denise Gordon made a motion for continuance of temporary affiliation and motion was seconded by Mr. George Amory. Motion was carried to continue temporary affiliation by the EVLHRC with The Bair Foundation.

C. **Community Options**

Mr. Ronnie Brown requested continued temporary affiliation with the EVLHRC. They are still awaiting licensure. Mr. George Amory made a motion for continuance of temporary affiliation and motion was seconded by Ms. Denise Gordon. Motion was carried to continue temporary affiliation by the EVLHRC with Community Options.

D. **Holiday House of Portsmouth, Inc.**

Report was given and copies of report were submitted for November 2010 – January 2011.

E. **Maryview Behavioral Medicine Center**

Report was given and copies of report were submitted for November 2010 – January 2011.

F. **St. Mary's Home for Disabled Children**

Report was given and copies of report were submitted for November 2010 – January 2011.

G. **Office of Human Rights**

Mr. Stewart Prost stated, as reported last quarter, Ms. Katherine Ketchum, secretary in their office, has retired. It is being requested that the affiliates please put correspondence to their office in writing or send by fax and not via telephone due to their short staff.

Mr. Prost further reported that any seclusions, time outs or medication changes will no longer be reviewed by the committee beginning with the May 2011 committee meeting.

Mr. Prost reviewed the following:

- Implementation of Recent SHRC Decisions re: LHRC Structure
memo

- BYLAWS

- Local Human Rights Committee and Affiliated Provider Cooperative Agreement

- Summary of Advocate Comments

A brief discussion ensued among the members regarding how often the committee will meet and how often the affiliates will be required to attend meetings. A motion was made by Mr. George Amory to adopt a 5 member committee to meet 4x a year and to adopt the by-laws and cooperative agreement. How many meetings per year the affiliates will need to attend was deferred to the May meeting. Ms. Denise Gordon seconded this motion. Motion was carried to adopt the first 3 items

and to defer the 4 item to our May meeting. Mr. Prost did state a Secretary will be elected who will be a member and the position is to be filled by June 30, 2011. As outlined in the Implementation Memo, this position is separate from the clerical support provided to the LHRCs by the affiliates.

VI. Open Forum

Ms. Janice Burrus, EVLHRC Liaison for the past five years, stated that due to her current workload at Maryview Behavioral Medicine, she will be discontinuing her responsibilities with this committee.

After this meeting is adjourned, the affiliates will meet to discuss options for clerical support.

VII. Closed Session for Human Rights Complaints, Abuse, Discrimination, Formal/Informal Complaints:

Ms. Denise Gordon moved the EVLHRC go into executive session pursuant to the Virginia Code Section 2.2-3711 A (4) for the purpose of reviewing behavior programming and client specific data and/or complaints, investigations for St. Mary's Home for Disabled Children, Holiday House of Portsmouth, Inc., and Maryview Behavioral Medicine Center: see attached reports. Motion was seconded by Mr. George Amory. All members present voted in favor of the motion. The motion was made to accept the information given during closed Executive Session and go into open session. All members present voted in favor of the motion.

Upon reconvening in open session, each member of EVLHRC certified that, to the best of each EVLHRC Member's knowledge, only public business matters lawfully exempted from statutory open meeting requirements, and only public business matters identified in the motion to convene the executive session were discussed in the executive session. See attached record of Executive Session.

VIII. Adjournment

The meeting adjourned at 11:00 a.m.

IX. Next Meeting:

The next meeting of the Eastern Virginia Local Human Rights Committee will be held on Thursday, May 12, 2011, at Holiday House of Portsmouth, Inc., 4211 County Street, Portsmouth, Virginia 23707. Holiday House of Portsmouth, Inc., will provide refreshments.

EVLHRC REPORT
Holiday House of Portsmouth, Inc.

February 18, 2011

I. Period Covered:	November 1, 2010-January 31, 2011
II. Admissions:	(1) November (0) December (0) January
III. Discharges	(2) November (0) December (0) January
IV. Deaths	(0) November (0) December (0) January
V. Current Census	Individuals: 26 (Capacity 28)
VI. Medication Supports:	18 Individuals
VII. Supportive Devices	17 Individuals
<u>Types of Supports</u>	<u>Number of Residents</u>
Soft Helmet	2
Hard Helmet	1
Knee Pads	1
Elbow Splint/Knee Immobilizer	1
Soft Hand Mittens	1
Benick Gloves	2
Bed Side Rails	8
AFO's	6
Stander	3
Gait Trainer	2
Lap Belt	7
Thoracic Belt	1
Abductor Wedge	1
Chest Harness	6
Footrest W/Straps	6
Bathing Chair	5
Oversized Strollers w/straps	7
Ear Guard	1
Arm Pad	1
Anti-spasticity Split	1
Air cast	1
SMO's	1
Ortho-Boot	1
Motorized Wheelchair with Straps &Stander	1
Loft strand Crutches	1
VII. Emergency Medication for Behaviors	(0)
VIII. Formal/Informal Complaints	(0) Informal (0) Formal
IX. Human Rights Violation	(0)
X. Serious Injuries	(0) November (1) December (0) January

XI. Peer on Peer Injuries (0) November (0) December (0) January

XII. Allegation of Abuse& Neglect (0) November (0) December (0) January

All of the above Serious Injuries, Peer on Peer injuries, and Allegations of Abuse will be discussed in Executive Session.

Reports Submitted by:
Melanie J. Draughn BSW, QMRP
Social Worker

Date

EVLHRC
Executive Session
Holiday House of Portsmouth, Inc.
February 18, 2011

1. Holiday House of Portsmouth went into Executive Session with the EVLHRC at 10:40a.m. Pursuant to Virginia Code 1.1-3711A for purpose of reviewing behavior plans, serious incidents, deaths and complaints the following was reviewed and discussed: 2 new behavioral support plans were presented. 13 individuals behavioral support plans which included the use of psychotropic medications and behavioral data was provided. The committee members approved all 15 behavioral support plans and current use of psychotropic medications.
2. Holiday House Social Worker discussed one serious injury for individual "Q" which occurred in the month of December 2010.
3. Holiday House of Portsmouth staff came out of Executive Session at 11:00a.m.

Submitted by: *J. Mazyck, HRC Liaison*
B.Ed./QMRP/Support Coordinator

EVLHRC Report
St. Mary's Home for Disabled Children
February 18, 2011 (rescheduled)

The following is information for the February, 2011 Local Human Rights Committee meeting. St. Mary's Home for Disabled Children reports the following for the period November 1st through January 30, 2011:

Admissions:

<u>November</u>	<u>December</u>	<u>January</u>
2	1	1

Discharges:

<u>November</u>	<u>December</u>	<u>January</u>
0	0	2

(deaths)

Current census: 80

Restraints: 6

Use of psychotropic medications: 6

Use of Emergency Medical Restraints: 0

Serious Incidents: 0

Deaths: 2

Informal/ Formal complaints: 0

Current programming is appropriate.

Melanie Perez-Lopez
Director of Social Work

EVLHRC
Executive Session
St. Mary's Home for Disabled Children
February 18, 2011 (rescheduled)

The following is a summary of the Executive Session for February, 2011 for St. Mary's Home for Disabled Children. Pursuant to Virginia Code 1.1-3711A for purposes of reviewing behavior plans and serious incidents for 10 residents, the following was discussed in closed session:

Two deaths were discussed.

Behavior plans for use of psychotropic medications and/or restraints were reviewed on 10 residents. All plans were approved through one month following the next regularly scheduled meeting in May, 2011 (one month following to assure compliance).

Upon coming out of Executive Session, the committee then certified that, to the best of each member's knowledge, only private business matters lawfully exempted from statutory open meeting requirements and only private business matters identified in the motion to convene the executive session were discussed in executive session. This motion was made and seconded upon coming out of executive session.

Melanie Perez-Lopez
Director of Social Work
St. Mary's Home for Disabled Children

Maryview Behavioral Medicine Services

Human Rights Report _____ November, December, January

Month	ADC
November	38.2
December	33.5
January	39.4

Complaints

November -	1
December -	0
January -	3

Restrictions

November -	0
December -	0
January -	0

Investigations

November -	1
December -	0
January -	3

Administrative Discharges

November -	0
December -	0
January -	0

Serious Injury/Death

November -	0
December -	0
January -	0

Seclusion/Restraint Report _____ November - January

ADULT

Month	Seclusion	Physical Restraint	Mechanical Restraint	Met Criteria
November	0	0	1	Yes 100%
December	0	0	0	N/A
January	0	0	5	Yes 100%

CHILD/ADOLESCENT

Month	Seclusion	Physical Restraint	Mechanical Restraint	Met Criteria
November	0	0	8	Yes 100%
December	0	0	0	N/A
January	0	0	0	N/A

/jb rev. 2/2/09

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Date 01/31/2011

TURNING POINT PROGRAM

Turning Point Intensive Outpatient Program reports the following information for the period of November 1, 2010 to January 31, 2011

	Evening Program	
Admissions:	28	
Discharges:	26	
Still in IOP:	14	
Successful Completions:	19	
Unsuccessful	5	
Incomplete	1	
Other (3 Sessions or less)	1	
Current Census:	14	
Emergency Medications:	0	
Complaints of Violation of Human Rights:	0	
Aftercare Current Census:	17	

The Turning Point Program continues to have a sliding census because of continued admissions and discharges. The Aftercare Program remains consistent.

Submitted by,
Doris J. Cruea LCSW
Outpatient Chemical Dependency Services

EVLHRC
Executive Session

Maryview Behavioral Medicine Center

February 18, 2011

The following is a summary of the executive session for February 18, 2011.

Four investigations were reported. There were no questions or concerns.

Submitted by: Lucy Rotich
EVLHRC Representative

EVLHRC QUARTERLY MEETING DATES AND LOCATIONS

<i>1st Quarterly Meeting</i>	<i>9:00 a.m., Thursday, August 12, 2010</i>	<i>Holiday House of Portsmouth, Inc. 4211 County Street Portsmouth, VA 23707</i>
<i>2nd Quarterly Meeting</i>	<i>9:00 a.m., Thursday, November 11, 2010</i>	<i>St. Mary's Home for Disabled Children 6171 Kempsville Circle Norfolk, VA 23502</i>
<i>3rd Quarterly Meeting</i>	<i>9:00 a.m., Thursday, February 10, 2011</i>	<i>Maryview Behavioral Medicine Center 3636 High Street Portsmouth, VA 23707</i>
<i>4th Quarterly Meeting</i>	<i>9:00 a.m., Thursday, May 12, 2011</i>	<i>St. Mary's Home for Disabled Children 6171 Kempsville Circle Norfolk, VA 23502</i>