

**Fairfax-Falls Church Local Human Rights Committee
Meeting Minutes**

September 10, 2008 at 12:30 p.m.
Pennino Building / Human Services Center
12011 Government Center Parkway
Room 836A

Committee Members in Attendance: Chris Harrison (Chair), Judy Regner, Ron Lambert, Mary Jane Billinger and Pat Miles

Others in Attendance: Kelly Murphy (Blue Ridge Residential Services), Sue Grigsby (Chimes), Jim Stratoudakis (CSB), Lisa Potter (CSB-ADS), Dan Zeman (CSB-MH), Laura Schmitt (CSB), Deb Lockhart (Regional Human Rights Advocate), Lisa Blecker (CSB-MRS Support) and Diane Larkin (LHRC Support)

The meeting convened at 12:35 p.m. The August 13th minutes were approved as written.

I. Blue Ridge Residential Services

Kelly Murphy presented a new medical/protective restraint for an individual. The committee decided to allow Kelly to email information, with personal information redacted, on any new medical/protective restraints. If the committee has questions, Kelly would then be invited to attend the next LHRC meeting. Another option also agreed to was that a teleconference call could be made which would allow discussion between the committee and Kelly. If Kelly needed to provide additional information for the committee, she would make the trip here to Fairfax.

II. Annual Summary

A summary of the annual human rights activities was presented to the LHRC by Sue Grigsby from Chimes and by Jim Stratoudakis (CSB), Lisa Potter (Alcohol & Drug Services), Dan Zeman (Mental Health Services), Lisa Blecker (Mental Retardation Services) and Laura Schmitt (CSB) from the Fairfax-Falls Church Community Services Board. The committee requested a copy of the CSB Human Rights Brochure once it is completed.

III. Restrictive Plan Discussion

A motion was made, seconded and voted on to move into Executive Session to review client issues at 2:30 p.m. and the committee came out of Executive Session at 2:40 p.m. Two quarterlies were reviewed and approved for three months. The committee requested clarification on one individual's plan regarding how the tracking of half hour increments would account for higher frequency.

IV. Advocate's Report

Deb Lockhart (Regional Human Rights Advocate) attended the meeting in Tim Simmons place today. She reminded the committee members of the training at NVTC on September 13th from 9-3 pm for all LHRC members in the region. The

meeting will be held in the Skills Training Center. Committee members will need to provide their own lunch.

Deb mentioned there are still affiliates that have not submitted their updated Human Rights policies. Licensure will be notified as these affiliates are not in compliance with the new Human Rights Regulations. These affiliates will be cited and will need to submit corrective action plans.

V. **Committee Business Session**

Alternative House -

The committee discussed the changes made to the program rules submitted by Alternative House. The members agreed to accept the policies, procedures and rules of conduct submitted by Alternative House. Letters will be sent notifying Alternative House they have been formally approved as an affiliate with the Fairfax-Falls Church Community Services Board.

New Members Search

The bylaws were reviewed and it was found that at least five members must be on the committee. Deb Lockhart reminded the committee that there are more options on where members can be recruited from now. For example, the committee can now recruit from NVTC. Deb also reminded the members that anyone working for an affiliate not under the Fairfax-Falls Church LHRC could be considered as well. Ads to aid in the recruitment of new members were also discussed. It was suggested that an ad be placed in the Washington Post's Community Section under volunteer opportunities. Deb Lockhart and Judy Regner will review the information used in the previous ad before submitting it to Hans Petersen, Information Officer of the CSB. He will then have the ad placed in the newspaper. A request to see if an ad could be put on the Fairfax County website will be made to Hans as well. Lisa reminded the committee that she had submitted ads to the Disability Services Board as another avenue to pursue. It was decided that the committee could take up to three more members. If any additional volunteer names were available their names would be placed on a waiting list.

Discussion involving the upcoming name change by the State from Mental Retardation to Intellectual Disabilities also took place. The committee was told that there will be a need to change the bylaws when this happens. Deb Lockhart will send the new guidance for the bylaws development to Tim Simmons. He will provide the information to the committee when the name change officially takes place.

The meeting was adjourned at 2:55 p.m. The next meeting is scheduled for **Wednesday, October 8th**, at **12:30** p.m. in Room 836 A of the Pennino Building, 12011 Government Center Parkway, Fairfax County Government Center Complex.