

**Fairfax-Falls Church Local Human Rights Committee  
Meeting Minutes**

February 7, 2006 at 6:00 p.m.  
Pennino Building / Human Services Center  
12011 Government Center Parkway  
Room 836 A

***Committee Members in Attendance:*** Loretta Redelman (Chair), Tracy Ormes, Judy Regner, Wendy Keating, Betty Gardner, Michael Pendrak

***Committee Members Excused:*** Thomas Williams

***Others in Attendance:*** Jim Rogan (ETRON), Eppie Vest (CSB), Irfana Zaman (CSB), John Barba (Therapeutic Consultant), Sandra Kelley (CFS), Cynthia McKoy (CFS), Julie Allen (CRI), Sue Gross (Applied Behavior Concepts), Musa Ansari (HR Advocate), Lisa Blecker (LHRC Liaison)

The meeting was convened at 6:05 p.m. Minutes from the January 17<sup>th</sup> meeting were approved as written.

**I. Annual Summary**

Jim Rogan presented a summary of the annual human rights activities for E-Tron Systems. He will send a written report of the activities he presented to the LHRC.

**II. Executive Session to Review Client Issues**

A motion was made, seconded and voted on to move into Executive Session to review client issues at 6:25 p.m. and the Committee came out of Executive Session at 7:45 p.m. The LHRC reviewed annual plans for four individuals and quarterlies for eleven individuals. The annual plans were accepted for three months with recommendations made on three of the plans. Recommendations included a request for data on how often one person is out of his wheelchair, specifying a range when an individual can earn a reward, including a total below a table of behavioral data, specifying the long term goal and then fading criteria towards meeting that goal, considering a double door as an alternative to a single door, and obtaining the guardian's consent on all applicable forms. All quarterlies were approved for three months without any recommendations.

**III. Advocates Report**

Musa Ansari provided a handout from the SHRC to provide guidance to LHRC's regarding bylaws and minutes. The SHRC will be producing a newsletter which will provide LHRC's the opportunity to communicate to the SHRC. The SHRC will respond via newsletter or email. SHRC members will be visiting LHRC's.

Musa Ansari also reviewed with the committee the process and logistics for an upcoming fact-finding hearing. One member recused herself from the hearing.

**IV. Other Business**

Betty Gardner was selected to assist on the subcommittee to review behavior plans.

The committee voted and elected Judy Regner as Vice Chair to fill the vacancy.

The committee voted and approved keeping the affiliation fee for calendar year 2006 at \$375.00.

The committee voted on and approved the CSB's revised regulation 3040.4 Complaint Process with no recommendations.

Loretta Redelman will forward the letter to affiliates to be sent out to those with secondary affiliations.

The meeting was adjourned at 9:15 p.m. The next meeting is scheduled for: **Tuesday, March 7th**, at 6:00 p.m. in Room 836 A of the Pennino Building, 12011 Government Center Parkway, Fairfax County Government Center Complex.