

**Fairfax-Falls Church Local Human Rights Committee
Meeting Minutes**

February 13, 2008 at 1:00 p.m.
Pennino Building / Human Services Center
12011 Government Center Parkway
Room 836A

Committee Members in Attendance: Loretta Redelman (Chair), Ron Lambert, Jeanne Thomson, Chris Harrison, Betty Gardner

Committee Members Excused: Judy Regner

Others in Attendance: Allison Marcus (UMFS), Amy Peterson (UMFS), Lisa Ritchie (Member of the Public), Ali Parker (Member of the Public), Beth Hoyos (Gabriel), Annemarie Bezold (Fairfax-Falls Church CSB-MH), Jim Copeland (APTS), Cristal Cunningham (CRI), Channell Sanchez (CRI), Rita Adjetey (MVLE), Edwina Jones (CRI), Laura Carr (APTS), Cheryl Simpkins (MVLE), Laurie Berry (Prince William CSB), Tim Simmons (Human Rights Advocate), Lisa Blecker (CSB/LHRC Support)

The meeting convened at 1:05 p.m. The January 9th minutes were approved as amended.

I. Annual Summary

A summary of the annual human rights activities was presented to the LHRC from Allison Marcus of United Methodist Family Services and from Beth Hoyos of Gabriel Homes. The LHRC requested that Gabriel Homes submit a safety plan report for those individuals served in 24/7 support to document that those individuals who can stay home alone for a period of time have demonstrated they will evacuate the home when left alone.

II. Research Update

Annemarie Bezold completed the research on trauma with children and presented information back to the LHRC. The trauma survey did not need to be completed after all since the researcher was more interested in the symptoms.

III. Restrictive Plan Discussion

A motion was made, seconded and voted on to move into Executive Session to review client issues at 2:05 p.m. and the committee came out of Executive Session at 3:35 p.m. Four behavior plans were reviewed and three were approved for three months. There was a recommendation for one plan to be updated to reflect the changes noted in the memo and for the use of the helmet to be used for emergency purposes only. Another plan was given temporary approval until the April meeting with a request for clarification if the individual's capacity to give consent had been assessed and if so if the program director had designated an AR. Otherwise, the individual should be giving consent.

Fourteen quarterlies were also reviewed and approved for three months. Recommendations included clarifying the increase of restrictive strategies for one person in December and for another person to submit what is involved in Phase 2 restrictions in all future quarterly reports.

IV. Advocate's Report

Tim Simmons notified that LHRC that all minutes and agendas need to also be submitted to Deb Lochart for posting on the Commonwealth Calendar. Tim also agreed to make a copy of the revised regulations for each member of the LHRC.

V. Committee Business Session

The committee discussed the revised policies and procedures submitted by ETRON. The committee had a few recommendations and will share these with the program and request the provider submit a letter for clarity that certain sections are in compliance with the new regulations.

Chris Harrison raised a question concerning an open meeting held by the CSB. It concerned FOIA and the posting of the meeting in the allotted time required by regulations. This will need further follow-up and discussion.

The meeting was adjourned at 4:40 p.m. The next meeting is scheduled for: **Wednesday, March 12th**, at 1:00 p.m. in Room 836 A of the Pennino Building, 12011 Government Center Parkway, Fairfax County Government Center Complex.