

**Fairfax-Falls Church Local Human Rights Committee
Meeting Minutes**

July 12, 2006 at 1:00 p.m.

Pennino Building / Human Services Center
12011 Government Center Parkway
Room 836 A

Committee Members in Attendance: Loretta Redelman (Chair), Judy Regner, Betty Gardner, Wendy Keating, Thomas Williams

Others in Attendance: Mike Webster (MVLE), Pat Vinson (JDI), Missy King (JDI), Greg Edwards (JDI), Sutapa Ghosh (CFS), Nancy Contos (CFS), Anne Wood (CSI), Tim Simmons (HR Advocate), Lisa Blecker (LHRC Support)

The meeting convened at 1:00 p.m. Minutes from the June 14th meeting were approved as written.

I. Annual Summary

A summary of the annual human rights activities were presented for three affiliates. Mike Webster presented for MVLE. The LHRC requested a follow-up for case #8000079. MVLE is in the process of developing a restrictive plan for this person since the number of emergency restraints has increased. The LHRC also requested a report for case #3447, a person who got on the wrong bus on 5/9/06.

Pat Vinson, Missy King and Greg Edwards presented the human rights activities for Job Discovery. The committee requested a follow-up written report and a copy of JDI's procedures for getting people on and off their transportation. The LHRC also recommended changing the word "may" to "shall" in JDI's procedure on "Discharge and Case Closure of Clients."

Anne Wood presented the human rights activities for CSI. The LHRC requested a revised copy of the summary to include instances when APS was contacted. Tim Simmons stated he will provide posters for CSI's various programs.

II. Executive Session to Review Client Issues

A motion was made, seconded and voted on to move into Executive Session to review client issues at 2:20 p.m. and the Committee came out of Executive Session approximately 3:50 p.m. The LHRC reviewed one annual plan and recommended the program ensure the graphs are clearly legible in the future. A revised plan for another person was reviewed and it was agreed that the new chest harness is not a restrictive intervention but is a necessary doctor's order for therapeutic reasons. Three medication changes were reviewed and approved for three months. Clarification from one program was requested why an individual was put on a medication that previously caused an adverse reaction and the committee referred to a letter from the guardian dated 4/25/06. The LHRC also

requested a 60-day update on the effect of the new medication. The LHRC also reviewed a draft letter to Margaret Walsh and to the program concerning an individual plan that was initially reviewed at the May meeting.

III. Northern Virginia LHRC Coalition

The coalition had another meeting and discussed the possibility of having a regional pool to fill vacancies in the regional LHRC's. The committee was in favor of this practice. The coalition will develop recruiting materials for potential new applicants.

The September seminar for human rights has been postponed till the spring. The State wants to try to coordinate the seminar close to when the new regulations will be approved. There will be an all day regional training at NVTC that is being planned for September 23rd at NVTC.

IV. Committee Business Session

Loretta Redelman and Betty Gardner shared their perceptions of their visit to a RIVA group home on 7/11/06 with the rest of the committee.

V. Advocate's Report

Tim Simmons updated the LHRC on the status of programs still needing their policies and procedures approved. The committee will send a letter to one affiliate with a deadline to submit their revised policies and procedures before licensure is notified about their non-compliance.

Tim clarified that all LHRC's must post their meeting minutes on the Department's website per FOIA requirements. This committee has been posting a copy of the minutes on the Department's website already.

Tim distributed a copy of the SHRC Newsletter for Summer 2006. The newsletter contains frequently used acronyms.

The meeting was adjourned at 4:30 p.m. The next meeting is scheduled for: **Wednesday, August 9th**, at 1:00 p.m. in Room 836 A of the Pennino Building, 12011 Government Center Parkway, Fairfax County Government Center Complex.