

**Fairfax-Falls Church Local Human Rights Committee
Meeting Minutes**

August 8, 2007 at 1:00 p.m.
Pennino Building / Human Services Center
12011 Government Center Parkway
Room 836A

Committee Members in Attendance: Loretta Redelman (Chair), Judy Regner, Ron Lambert, Jeanne Thomson, Chris Harrison

Committee Members Excused: Betty Gardner

Others in Attendance: Jane Wilder (ETRON), Julie Allen (CRI), Kris Hollins (CRI), Derick Sonjong (CRI), Jim Copeland (APTS), Tim Simmons (HR Advocate), Lisa Blecker (LHRC Support)

The meeting convened at 1:00 p.m. The July minutes were approved as written in final draft.

I. Policies and Procedures

Jane Wilder from E-TRON Systems Services came to the meeting so the LHRC could clarify recommendations pertaining to their proposed policies and procedures. E-TRON will submit a complete revised packet within 10 days to be forwarded to the LHRC members with all the recommended changes to be voted on at the September meeting.

II. Restrictive Plan Discussion

A motion was made, seconded and voted on to move into Executive Session to review client issues at 2:00 p.m. and the committee came out of Executive Session at 3:55 p.m. Seven behavior plans were reviewed. One plan will be revised again by the team due to some recent changes in the person's behavior and will have the doctor be more specific about the dosage of a medication prescribed. The plan will be presented again at next month's meeting. Other recommendations were for written follow-up within 60 days to see if one person's medical status stabilizes thus resulting in a decrease in behaviors, clarifying whether a person's desire for modifications to the workstation should be addressed as an ADA accommodation, and clarifying that time out for one person is not to exceed 30 minutes. Eleven quarterlies were reviewed and recommendations included clarifying if a physical cause has been explored for an increase in toileting accidents for one person, clarifying why the data for out of wheelchair time has decreased so much for one person, clarifying what is meant by restitution for stealing, and clarifying the comment about one person leaving his home during a period of approved unsupervised time. The LHRC agreed that one plan can be reviewed now on an annual basis unless problems arise based on the approved restriction.

III. Committee Business Session

The committee continued its review of various restrictive techniques used in programs and discussed which techniques the committee will review and at what frequency. The committee decided to review the handout and send recommended changes to Lisa who will incorporate all the feedback and send back out to the committee member for consideration.

The committee was informed that VOPA has eliminated goal #7 because they plan to incorporate that goal into the other six goals. LHRC members have the right to comment as individuals to VOPA but there will be no comment as a committee.

Loretta Redelman was given a copy of the revised procedures of Brain Injury Services to ensure all the LHRC recommendations have been incorporated into the document.

IV. Advocate's Report

Tim Simmons distributed an announcement to the LHRC of the 2007 Human Rights Seminar scheduled for September 14th. Members can be reimbursed by submitting receipts for their expenses. The Commissioner has signed the revised human rights regulations and an overview of the changes will be presented at the seminar.

The meeting was adjourned at 4:30 p.m. The next meeting is scheduled for: **Wednesday, September 12th**, at 1:00 p.m. in Room 836 A of the Pennino Building, 12011 Government Center Parkway, Fairfax County Government Center Complex.