

**Fredericksburg Area Local Human Rights Committee**  
**APPROVED** - Minutes  
**Regular Quarterly Meeting – April 15, 2011**

**Attendance and Determination of Quorum:** quorum met with 3/4 members present

**Members:**

**Present:** Karen Tiberio, Lynn DelaMer, Jill Payne

**Absent:** Nancy Sorrentino

**Regional Advocate:**

Deb Lochart

**Affiliates:**

**Present:** Tricia Tschirn & Suzanne France (Heritage House of VA), Sonya Love (Family Solutions), Jeremy Katras (Wall Residences), Ryan Long and Stanley Cousins (Lamano Agency), Kyle McMahon & Courtney Simonds (Intercept Youth Services), Britt Lindeman (National Counseling Group), Cyndi Dalton (Family Preservation Services), Meghan Melvin (TODAYS Youth Services), Tamika Morefield (Family Love Training Home), Athalia Eason (Dominion Day Services), Richard Mason (Family Guidance)

**Absent:** Empowerment Clinical and Counseling

**Guests:** Desiree Christopher, Kathleen FitzSimmons, Jamie FitzSimmons

**Closed/Executive Session:** A motion was made by Jill Payne and seconded by Lynn DelaMer that the FALHRC enter into closed, executive session pursuant to VA Code 2.2-3711 for the protection of the privacy of individuals in personal matters not related to public business, namely for the purpose of interviewing Ms. Desiree Christopher as an AR as next friend for residents of Heritage House, pursuant to the regulations.

Upon returning to open session, the FALHRC unanimously certifies that, to the best of each member's knowledge, only private business matters lawfully exempted from statutory open meeting requirements and only private business matters identified in the motion to convene the executive session were discussed in the executive session.

**Starting of the open meeting and review of the agenda:** 9:30am

**Reading/Approval of old minutes:** Movement to approve the minutes from the January 29, 2011 meeting made by Lynn DelaMer and seconded by Jill Payne. Motion carries unanimously.

**Public Comment:** None

**Report of Regional Advocate:** Nothing at the time with the exception of the necessity of 2 consumers to fill the slots needed on the FALHRC. More will be reported at the June meeting regarding the changes to state human rights regulations. A universal reporting form is being developed by the state and will be forwarded to affiliates for the next reporting period.

**Reports from committee members:**

- Karen emphasized the need for affiliate participation in committee member recruitment. The next 2 seats must be filled by consumers who have received mental

health/substance abuse services within the last 5 years in either the public or private sector. Applications must be received by May 24<sup>th</sup> for approval by the SHRC

**Treasurer's Report:** There is currently \$6,051.04 in the FALHRC account.

**Old Business:**

- We are currently seeking new members for our committee. The SHRC will NOT approve any new members for our committee unless they fit the criteria of a **consumer**. We need 2 people to fill these slots. Anyone with potential committee members is asked to please contact Karen Tiberio or Deb Lochart.
  - We received an application for a new member, but unfortunately, she does not fit the current need of consumer for our committee. Karen will contact her to notify her that at this time she cannot serve on our committee.

**New Business:**

- Heritage House presentation of Desiree Christopher to be an AR as a next friend; Ms. Christopher was introduced to the committee and interviewed in closed session prior to the meeting. During open session, a motion was made by Jill Payne to allow Ms. Christopher to become the AR as a next friend for 3 residents (brothers) at Heritage House; motion seconded by Lynn DeLaMer and passed unanimously.
- Reminder to affiliates: PLEASE complete and return reports to the designated person on or before the due dates specified by the FALHRC.
- **MISSING first quarter reports (as of April 12) from: Empowerment Clinical and Consulting Services, Family Guidance (was turned in by Richard Mason during the meeting), and Remuda Ranch**
- Review of new by-laws as written in the memorandum sent by Christina Delzingaro on January 10, 2011 (note that by-laws CANNOT be changed or amended)
  - Committee will meet to complete the by-laws and vote on them in June
  - By-laws take effect on June 30, 2011
- Review of cooperative agreement written in the memorandum sent by Christina Delzingaro on January 10, 2011
  - New cooperative agreements will be signed at the June 2011 meeting
- Support to the LHRC (refer to page 4 of the LOCAL HUMAN RIGHTS COMMITTEE AND AFFILIATED PROVIDER COOPERATIVE AGREEMENT)
  - Pass out the letter and review the options for providing support to the LHRC as specified in the new cooperative agreement
  - A subcommittee of affiliates/providers was formed to discuss the options for support to the FALHRC. Suzanne France and Tricia Tschirn of Heritage House, Sonya Love, Carrie Blackburn, and Stanley Cousins. They plan to meet either in person or via telephone and/or email to discuss options and will let the committee know their decision as to how they will provide support to the FALHRC on or before April 30, 2011.
- New meeting date for a **MANDATORY** meeting in June (date and location to be determined) to take the place of the July 15, 2011 meeting. All second quarter reports are due prior to July 5, 2011. The state will be supplying the new reporting forms you will need to complete. Providers should come prepared to let the committee know how they plan to provide support.

**Presentation of New Program:** Structures Youth Home, Dr. Kathleen FitzSimmons and Jamie FitzSimmons presented their program for affiliation with the FALHRC. Motion was made by Lynn DelaMer and seconded by Jill Payne to affiliate Structures Youth Home; motion carries unanimously.

**Program Reports:**

Blue Ridge Residential Services	Have moved their affiliation to Fairfax-Falls Church LHRC
Dominion Day Services	Jody has moved to Nebraska, Al Eason will be taking her place as the committee liaison, no allegations of abuse/neglect
Empowerment Clinical Consulting	absent
Family Guidance	Not present to make report
Family Love Training Home	No allegations, had surprise visit from Deb
Family Preservation Services	No allegations, opened TDT @ Wilderness ES & Courtland ES with pending @ Salem ES
Family Solution	No allegations, new program is still pending; April 26 @ Salem Fields Human Rights training with Deb as speaker; Sonya will send the reminder
Heritage House	Executive session
Intercept Youth Services-Fred	No incidents and allegations
Intercept Youth Services TDTP	No allegations and/or complaints
Lamano Agency	No allegations and/or complaints; would like information about vendor fairs for marketing purposes
National Counseling Group	No complaints/allegations
PEOPLE	No complaints/allegations
Remuda Ranch	Has closed its doors due to failure of insurances to provide adequate funding for clients to be treated at the facility
TODAYS Youth Services	No complaints/allegations
Wall Residences	Executive session

**Announcements:**

- June meeting date will be set that will take the place of the July meeting for the purpose of signing new cooperative agreements and committee by laws. Affiliates will be notified of the meeting date and location.
- Annual walk and Candlelight Vigil Walk for Mental Illness @ Hurkamp Park

**End of Open Session:** 10:40

**Executive/Closed session:**

A motion was made by Jill Payne and seconded by Lynn DelaMer that the FALHRC enter into closed, executive session pursuant to VA Code 2.2-3711 for the protection of the privacy of individuals in personal matters not related to public business, namely for the purpose of discussing incidents with Heritage House and Wall Residences, pursuant to the regulations.

Upon returning to open session, the FALHRC unanimously certifies that, to the best of each member's knowledge, only private business matters lawfully exempted from statutory open meeting requirements and only private business matters identified in the motion to convene the executive session were discussed in the executive session.