

**Genesis LHRC Meeting  
August 5, 2008 (Approved Minutes)**

Present: Reginald Daye, Regional Advocate

Committee: Lisa Thatcher, Chairperson  
Patrick Shunkwiler, Committee Member  
Carol Kidd, Committee Member  
Jeanette Ralph, Committee Member

Participants: Carey Lomax, Community Direct Services  
Walt Stone, Cornerstone Service Intervention Services  
Barbara Riggs, Eggleston Services  
Georgina Simmons (La'Toria Warren), Hope, Unity, Freedom  
Jennifer MacCracken, Individuals First, Inc.  
Julia Tolly, Individuals First, Inc.  
Gail Hardy-Boyd, Just People  
Jamielle Boyd, Just People  
Cheryl Wright, Liberty Family Services  
Lawrence Batiste, Pleasant Vue  
Robert Edmonson, Reliable Community Care  
Yvonne Edmonson, Reliable Community Care

Absent: Brenda Hogg, Committee Member; Francis Bruce, Alpha Community Services  
Jeff Barney, Just People; Dave Wilber, Eggleston Services  
Sonya Ott, Liberty Family Services; Sandra Batiste, Pleasant Vue

The meeting was called to order at approximately 9:11 am by Lisa Thatcher. Committee members and affiliates introduced themselves. The meeting opened as a functioning committee and the meeting minutes of May 2008 were reviewed and approved contingent on corrections suggested by the committee. **Ms. Thatcher made a motion to accept minutes contingent on amendments, Mr. Shunkwiler second the motion. All members were in favor, the motion passed.**

**Public Comment:**

None

**Advocate Remarks**

Mr. Daye stated that the LHRC is in need of a consumer and professional to fill its two vacancies. The committee will be interviewing a nominee today for one of the vacancies. Just People submitted the nominee. Mr. Daye stressed that it is each affiliate's responsibility to help in locating nominees for these vacant positions. Mr. Daye stressed the importance of having a full committee. (7-members)

Agencies must have approved human rights policies and procedures and an LHRC affiliation for any add on service, in order to be in compliance with the human rights regulations. Compliance with the human rights regulations is a licensing requirement.

The LHRC has asked that each provider submit its agenda items to the members and the Regional Advocate, at least two weeks prior to the scheduled meeting. This will allow them time to review the information before the meeting.

Mr. Daye also stressed that all human rights complaints are reportable. This is a change in the revised regulations. These complaints can be handled through the formal or informal process. It's up to the client.

All abuse, neglect (including peer to peer), exploitation and discrimination cases are reportable. There is no informal investigative process for these types of allegations. See the regulations and your approved human rights policies for the steps and time frames for reporting and investigating these types of allegations. Failure to report these allegations to the Human Rights Office will be reported as violations of the human rights regulation to Licensure.

Mr. Daye also gave the affiliates and members a draft affiliates agreement for review and action at the November 4, 2008 meeting.

### **Discussions**

Just People Affiliation requested Crisis Plan Forms which could possibly take up to 3 months to evaluate and approve.

### **New Business**

Just People, being a separate association would like to include DD Waiver at 1259 Corkwood Circle, Chesapeake VA, that would mirror the MR Waiver (for clients that may have Turette's Syndrome, Respite Care etc...)clients cannot be served unless DD Waiver is added. **Ms. Ralph made a motion to accept a 90 day temporary affiliation for Just People, Mr. Shunkwiler second the motion. Motion granted by committee.**

### **Old Business**

None noted

### **Program Updates**

**Alpha Community Services** reported no program changes. ACS reported that there were no restraints, deaths, or suicides. No complaints or allegations were reported. ACS is currently serving 7 clients. Annual licensing had passed per Licensure visit. No recommendations for ACS counseling. ACS requested a 90 day continuance for temporary affiliation of Glenrock 2. **Ms. Ralph made a motion to grant a 90 day temporary affiliation for Alpha Community Services, Mr. Shunkwiler second the motion. Motion granted by committee.**

**Community Direct Services** reported no program changes. CDS reported that there were no restraints, deaths, or suicides or allegations. There was one complaint of neglect that will be discussed in closed session. CDS is currently serving 17 clients. CDS has requested a 90 day continuance of the temporary affiliation for the Sponsored Placement Program at Stony Point

Lane, Norfolk, VA. **A motion was made by Ms. Kidd to grant the 90 day temporary affiliation, Mr. Shunkwiler, second the motion. Motion was granted by committee.**

**Cornerstone Service Intervention Systems** reported no program changes. CSIS reported that there were no restraints, deaths, suicides, or complaints. Human Rights visit was conducted April 2008. CSIS reported that services are continued as planned. No Licensure visits. No requests were made to add/change program services. CSIS program for clients is volume based. CSIS is currently serving 17 clients.

**Eggleston Services** reported no program changes. No deaths, suicides, or complaints reported. There was one restraint, and three allegations reported. Per Mr. Barry Lee, there was a safety issue regarding the pond at the Day Program that has been resolved. Eggleston Services presented letter for temporary affiliation for supportive in-home living. **A motion was made by Ms. Ralph to grant a 90 day temporary affiliation, Mr. Shunkwiler second the motion. Motion was granted by committee.**

**Hope, Unity, and Freedom** reported no program changes. In March 2008 a visit was made by the Office of Human Rights. Crisis plan has been updated. There was one peer to peer incident that will be discussed in closed session. HU&F is currently serving 43 clients.

**Individual's First (IF)** reported no program updates. No restraints, deaths, or suicides. No complaints or allegations. IF has requested temporary affiliation from Licensure for 4<sup>th</sup> site at 3896 Jousting Arch. IF is currently serving 12 clients. **Ms. Ralph made a motion to grant a 90 day temporary affiliation, Ms. Kidd seconds the motion. Motion granted by committee.**

**Just People(JPI)** reported no program updates. No restraints, deaths, or suicides. No complaints or allegations. Damian I is temporarily closed due to repairs. JPI is currently serving 15 clients. JPI requests temporary affiliation for the Facility Based Day Treatment Program at Corkwood I. **Ms. Ralph motioned to grant a 90 day temporary affiliation. Ms. Kidd second the motion. Motion granted by committee.**

**Liberty Family Services** reported no program changes. No restraints, deaths, or suicides. No complaints or allegations. Licensure update is within 2 years. No requests at this time. **Ms. Ralph motioned to have the May 6, 2008 minutes corrected to note LFS was granted permanent affiliation for the In-Home Services Program. Ms. Kidd second the motion. Motion granted by committee.** LFS is currently serving 26 clients.

**Pleasant Vue** reported no program changes. No restraints, deaths, or suicides. No complaints or allegations. PV had 1 incident this quarter that will be discussed in closed session. PV has no requests at this time. PV is currently serving 4 clients. PV will create policy on token economy.

**Reliable Community Care** reported no program changes. Licensure is still pending. Minor adjustments were made as of July 14, 2008. Insurance and or documentation of Emergency Plan to be reviewed, contact Mark Banks. Request for a 90-day temporary affiliation,

**Ms. Ralph made a motion to grant a 90-day temporary affiliation, second by Ms. Kidd.  
Motion granted by committee.**

**Treasurer's Report**

**\$2,897.68- No additions**

**A motion was made to move to a closed session at 10:02 am. No further discussion, all were in favor.** The committee moved into closed session to discuss issues/ matter exempt from public disclosure as stated in Section 2.2-3711.A4 of the Code of Virginia, to: conduct an LHRC MEMBERSHIP INTERVIEW, review client restraints, incident reports, and abuse and/or complaint investigations at Pleasant Vue, Community Direct Services, Hope, Unity, and Freedom, and Eggleston Services.

The LHRC voted to come out of closed session. Each member certified that only information exempt from public disclosure was discussed while in closed session.

**Action:**

-The committee voted to recommend to the SHRC Ms. Yvette McDaniels for membership on the LHRC.

**Action:**

-Pleasant Vue

1. The LHRC voted to recommend that Pleasant Vue create a policy, for LHRC review and approval, for the use of a token economy. This system was recommended as a part of a behavioral plan for client "Ms. W." by the program's consultant.
2. The behavioral plan of "Mr. S" was accepted.

-Community Direct: No recommendations

-Hope, Unity & Freedom: No recommendations

-Eggleston Services: No recommendations

Meeting adjourned at approximately 11:30 am.

Cordially,

C. Crump  
August 8, 2008

